arking authority of the city of camden

regular meeting

open session minutes

MONDAY MARCH 27, 2023 @ 2:00 pm

**Commissioners in Attendance**:

Chairman Jose Martinez

Commissioner Jasper Muhammad

Commissioner Tasha Gainey

**Staff and Consultants Attending**:

Willie Hunter, Executive Director

Michael Ash- Carlin, Ward, Ash & Heiart, LLC- General Counsel

Brett Wiltsey – Obermayer – Special Counsel

Steve Kovacs – Charles Holmes Co.

Brent Lee, Auditor

Sam Steinman, Systems Analyst

**Public Notice:**

The Regular Monthly Meeting of the Parking Authority of the City of Camden was legally advertised in the Courier-Post Newspaper and the Meeting Notice Statement and Agenda were posted on PACC website on Friday, March 24, 2023.

**Roll Call:**

Chairman Martinez Here

Vice-Chairman Muhammad Here

Commissioner Espinal Absent

Commissioner Gainey Here

Commissioner Still Absent

**Public Comment:**

None- Did not receive any emails as suggested on the website and no one attended in person.

**Adoption of the Minutes**:

Minutes from the December 14, 2022 and February 27, 2023 regular meeting were tabled without the commissioners in attendance needed to approve. Minutes for the January 23, 2023 meeting were adopted on motion by Chairman Martinez, seconded by Commissioner Gainey and adopted 3-0.

**Consultation Reports**

Brent Lee presented the findings of his audit for the year ending December 31, 2021. All Board members were provided with a copy of the audit. The audit was unqualified with only 2 minor findings. The Board will consider accepting findings of the audit and implementing a corrective action plan at the next regular meeting.

Mr. Kovacs presented the financial report from February 2023 showing positive revenue.

Executive Director Hunter reported on the status of concert season preparation and on-street parking.

**Adoption of Resolutions:**

Request that Resolutions **R2023-3:42 through 3:51** be considered as a consent agenda:

Motion by Chairman Martinez second by Commissioner Gainey

**Roll Call**

Martinez Yes

Gainey Yes

Espinal Absent

Muhammad Yes

Still Absent

Motion to approve consent resolutions by Chairman Martinez and second by Commissioner Muhammad

**Roll Call**

Martinez Yes

Gainey Yes

Espinal Absent

Muhammad Yes

Still Absent

* + **R2023-03:42 -** The Parking Authority of the City of Camden Approving Cash Disbursements for the balance of the month of January 2023 and February 2023.
  + **R2023-03:43**- The Parking Authority of the City of Camden Authorizing a Memorandum of Understanding with Camden Special Services District for Participation in the 2023 Waterfront Landscaping Project.
  + **R2023-03:44-** The Parking Authority of the City of Camden Confirming Compliance with the Local Finance Board Regulations concerning the Annual Audit.
  + **R2023-03:45-** The Parking Authority of the City of Camden Authorizing an Amendment to the Parking Agreement between PACC and Cooper Health System.
  + **R2023-03:46**- The Parking Authority of the City of Camden Authorizing a Professional Service Contract for the Preparation of Concept Plans for South 2nd Street Parking Lots.
  + **R2023-03:47**- The Parking Authority of the City of Camden Authorizing a Professional Services Contract for the Preparation of Concept Plans and Site Investigation for Car Charging Stations on Various PACC Controlled Lots.
  + **R2023-03:48**-. The Parking Authority of the City of Camden Authorizing a Professional Service Contracts for the Preparation of Concept Plans for South 2nd and Clinton Street Parking Lots.
  + **R2023-03:49**-. The Parking Authority of the City of Camden Authorizing a Professional Service Contracts for the Preparation of Concept Plans for South 3rd Street Parking Lots
  + **R2023-03:50**-. The Parking Authority of the City of Camden 2023 Budget.
  + **R2023**-**03-51**- The Parking Authority of the City of Camden Establishing Republic Bank, PNC Bank, Chase Bank, Bank of America and Wells Fargo Bank as the Depository of Funds of the Parking Authority of the City of Camden.

**OLD BUSINESS**

None.

**New Business**

Steve Kovacs also presented the 2023 budget to be submitted to NJDCA.

**Adjournment**

Motion to adjourn made by Chairman Martinez second by Commissioner Gainey.

**All were in favor**

**Meeting adjourned at 2:20 pm**