parking authority of the city of camden

regular MONTHLY board meeting

open session minutes

Wednesday December 13, 2023 @ 12:06 pm

**Commissioners in Attendance**:

Chairman -Jose Martinez

Commissioners Mary Espinal

Commissioner Troy Still

Commissioner Tasha Gainey

**Staff and Consultants Attending**:

Brett Wiltsey – Obermayer, Special Counsel

Sam Steinman, Systems Analyst

Steve Kovacs- Charles Holmes Co.

Joe Myers- Camden Community Partnership

Willie Hunter – Executive Director

**Public Notice:**

The Regular Monthly Meeting of the Parking Authority of the City of Camden was legally advertised in the Courier-Post Newspaper and the Meeting Notice Statement and Agenda were posted on PACC website on Friday, December 11, 2023.

**Roll Call:**

Chairman Martinez Here

Vice-Chairman Muhammad Absent

Commissioner Espinal Here

Commissioner Gainey Here

Commissioner Still Here

**Public Comment:**

None.

**Adoption of the Minutes**:

Minutes of the September 26, 2023 – motion by Chairman Martinez, second by Commissioner Gainey. All in favor

**Consultation Reports**

Steve Kovacs -- presented the Financial report from October 2023 and talked about comparaison of 2022 & 2023.

Willie Hunter – presented the Executive Director Report

Joe Myers – talked about 2023 concert season, Cap X and the Aquarium

**Adoption of Resolutions:**

Request that Resolutions **R2023-12:87 to R2023-12:94** be considered as a consent agenda.

Motion by Chairman Martinez and second by Commissioner Still

**Roll Call**

Martinez Yes

Gainey Yes

Espinal Yes

Muhammad Absent

Still Yes

* + **R2023-12:87 -** The Parking Authority of the City of Camden Approving Cash Disbursements for the balance of the month of August 2023 and September 2023.
  + **R2023-12:88 -** The Parking Authority of the City of Camden Approving Cash Disbursements for the balance of the month of September 2023 and October 2023.
  + **R2023-12:89 -** The Parking Authority of the City of Camden Approving Cash Disbursements for the balance of the month of October 2023 and November 2023.
  + **R2023-12:90**- The Parking Authority of the City of Camden authorizing to write off uncollectible accounts receivable revenue.
  + **R2023-12:91-** The Parking Authority of the City of Camden adopting a corrective action plan for the 2022 audit.
  + **R2023-12:92-** The Parking Authority of the City of Camden a adopting a corrective action plan for the 2021 audit.
  + **R2023-12:93-** The Parking Authority of the City of Camden authorizing interfund transfer of employee retirement benefits.
  + **R2023-12:94**- The Parking Authority of the City of Camden authorizing KSBENN, LLC for flooring and painting in the administration office.

Attorney Wiltsey read and explained each resolution individually.

Motion to approve consent resolutions by Chairman Martinez and second by Commissioner Still

**Roll Call**

Martinez Yes

Gainey Yes

Espinal Yes

Muhammad Absent

Still Yes

**OLD BUSINESS**

None.

**New Business**

None.

**Adjournment**

Motion to adjourn made by Chairman Martinez second by Commissioner Gainey.

**All were in favor**

**Meeting adjourned at 12:25 pm**