**January 23, 2023** 

R2023-01:01

# RESOLUTION OF

# THE PARKING AUTHORITY OF THE CITY OF CAMDEN ELECTING A CHAIRPERSON

WHEREAS, it is appropriate and necessary for the Parking Authority of the City of Camden at its Annual Reorganization Meeting to appoint a Chairperson.

**BE IT RESOLVED**: that the Parking Authority of the City of Camden and the members thereof, that Jose Martinez, Jr. is hereby elected Chairperson of The Parking Authority of the City of Camden until January 2023, next ensuing until a successor has been elected

## January 23, 2023

## R2023-01:01

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	х			
Jasper Muhammad	х			
Mary Espinal				х
Troy Still				х
Tasha Gainey	х			

Jose Martinez, Jr., Chairman

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 23, 2023.

R2023-01:02

# RESOLUTION OF

# THE PARKING AUTHORITY OF THE CITY OF CAMDEN ELECTING A VICE -CHAIRPERSON

WHEREAS, it is appropriate and necessary for the Parking Authority of the City of Camden at its Annual Reorganization Meeting to appoint a Vice -Chairperson.

**BE IT RESOLVED:** that the Parking Authority of the City of Camden and the members thereof, that Jasper Muhammad. is hereby elected Vice -Chairperson of The Parking Authority of the City of Camden until January 2023, next ensuing until a successor has been elected

## **January 23, 2023**

## R2023-01:02

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	х			
Jasper Muhammad	х			
Mary Espinal				х
Troy Still				х
Tasha Gainey	х			

lose Martinez, Jr., Chairn

**SEAL** 

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 23, 2023.

# THE PARKING AUTHORITY OF THE CITY OF CAMDEN AUTHORIZING THE APPOINTMENT OF A SECRETARY

WHEREAS, the Board of commissioners of the Parking Authority of the City of Camden has need of an individual to serve in the capacity of Board Secretary according to Article II, Section 4 of the Bylaws: and

WHEREAS, pursuant to Article II, Section 7 of the bylaws, at its Annual Reorganization Meeting, the Commissioners are to appoint an individual to serve in the capacity of Secretary, with stipulation that said individual shall be recognized as an Officer who is not a member of the Authority, and shall serve a similar term as that elected officers:

**NOW THEREFORE BE IT RESOLVED:** that the Parking Authority of the City of Camden and the members thereof, that Dionne Banks is hereby appointed Secretary with the relative responsibilities as delineated in Article II, Section 4 of the bylaws.

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	х			
Jasper Muhammad	Х			
Mary Espinal				x
Troy Still				x
Tasha Gainey	х			

Jose Martinez, Jr., Chairman

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 23, 2023.

January 23, 2023

R2023-01:04

# RESOLUTION OF

# THE PARKING AUTHORITY OF THE CITY OF CAMDEN AUTHORIZING THE APPOINTMENT OF A TREASURER

WHEREAS, it is appropriate and necessary for the Parking Authority of the City of Camden at its Annual Reorganization Meeting, to appoint a Treasurer:

**NOW THEREFORE BE IT RESOLVED**: that the Parking Authority of the City of Camden and the members thereof, that Charles Holmes is hereby appointed Treasurer for the Parking Authority of the City of Camden and its Annual Reorganization meeting on January 23, 2023.

**January 23, 2023** 

R2023-01:04

### **VOTING RECORD**

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	х			
Jasper Muhammad	х			
Mary Espinal				x
Troy Still				Х
Tasha Gainey	х			

Jose Martinez, Jr., Chairman

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 23, 2023.

# THE PARKING AUTHORITY OF THE CITY OF CAMDEN ESTABLISHING THE DATES AND TIMES OF THE REGULAR MONTHLY MEETINGS FOR THE YEAR OF 2023

WHEREAS, the State of New Jersey has adapted N.J.S.A 10:4-6 et al; and

WHEREAS, The Parking Authority of the City of Camden is required under said law to give notice of the regular meetings to be held during the succeeding year;

NOW THEREFORE BE IT RESOLVED: that the Parking Authority of the City of Camden and the members thereof, by adoption of this resolution, approve the 2023 Regular Meeting Schedule, with the members, and unless otherwise specified at the Parking Authority of the City of Camden, 10 Delaware Avenue, 1st Floor Conference Room, Camden New Jersey as follows:

2:00 PM Monday, February 27, 2023
2:00 PM Monday, March 27, 2023
2:00 PM Monday, April 24, 2023
2:00 PM Monday, May 22, 2023
2:00 PM Monday, June 26, 2023
2:00 PM Monday, July 24, 2023
2:00 PM Monday, August 28, 2023
2:00 PM Monday, September 25, 2023
2:00 PM Monday, October 23, 2023
2:00 PM Monday, November 27, 2023
12:00 PM Wednesday, December 13, 2023
2:00 PM Monday, January 22, 2024

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	Х			
Jasper Muhammad	Х			
Mary Espinal				x
Troy Still				х
Tasha Gainey	Х	(4)		

Jose Martinez, Jr., Chairman

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 23, 2023.

R2023-01:06

January 23, 2023

# RESOLUTION OF

## THE PARKING AUTHORITY OF THE CITY OF CAMDEN APPROVING THE HOLIDAY SCHEDULE FOR UNION & NON-UNION EMPLOYEES FOR THE YEAR OF 2023

WHEREAS, The Parking Authority of the City of Camden would like to approve the Holiday Schedule for the year of 2023.

NOW THEREFORE BE IT RESOLVED: that the Parking Authority of the City of Camden and the members thereof, do hereby approve the 2023 Holiday Schedule as follows:

#### HOLIDAY

New Year's Day

Martin Luther King, Jr. Day

President's Day Good Friday Memorial Day Independence Day

**Labor Day** Columbus Day **Election Day** 

Veteran's Day (Observed)

Thanksgiving Day

Friday after Thanksgiving

**Christmas Day** 

#### DATES

Monday, January 2, 2023 Monday, January 16, 2023 Monday, February 20, 2023 Friday, April 7, 2023

Monday, May 29, 2023 Tuesday, July 4, 2023

Monday, September 4, 2023 Monday, October 9, 2023 Tuesday, November 7, 2023 Friday, November 10, 2023 Thursday, November 23, 2023 Friday, November 24, 2023 Monday, December 25, 2023

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	×		1000	
Jasper Muhammad	×			
Mary Espinal	-			· ·
Troy Still				х
Tasha Gainey	Х			

Jose Martinez, Jr., Chairman

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 23, 2023.

Michael Ash

**General Counsel** 

# THE PARKING AUTHORITY OF THE CITY OF CAMDEN DESIGNATING THE CUSTODIAN OF AND ESTABLISHING AN IMPREST (PETTY CASH) FUND

WHEREAS, the Parking Authority of the City of Camden desires to Establish an Imprest (Petty Cash) fund and designates the custodian from said account; and

WHEREAS, the Petty Cash Fund will be used to pay claims for small amounts of operational supplies, office supplies, tolls, travel and post office charges; and

WHEREAS, the maximum amount of claims per month will be \$250.00 and the maximum amount of claims to be paid in any fiscal year will be \$3,000.00; and

WHEREAS, all claims will be approved by the Parking Authority/Account Clerk Mrs. Ethel Kemp who is also designed as the Custodian of Funds; and

WHEREAS, all checks for approved replenishment of the Petty Cash Fund shall be made payable to "Parking Authority of the City of Camden – Petty Cash"; and

WHEREAS, a schedule together with an actual voucher will be transmitted to the governing body for approval:

**NOW THEREFORE, BE IT RESOLVED**: by the Parking Authority of the City of Camden and the members thereof, that the adoption of this procedure will aid the Custodian in maintaining proper control and that the Imprest (Petty Cash) Fund will withstand the scrutiny of an audit.

**January 23, 2023** 

R2022-01:07

## **VOTING RECORD**

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	X			
Jasper Muhammad	X			
Mary Espinal	of Geography			х
Troy Still				x
Tasha Gainey	x			

Jose Martinez, Jr., Chairman

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 23, 2023.

## THE PARKING AUTHORITY OF THE CITY OF CAMDEN AUTHORIZING THE EXECUTIVE DIRECTOR TO ADERTISE FOR BIDS FOR VARIOUS ITEMS DURING THE FISCAL YEAR OF 2023

WHEREAS, the Parking Authority of the City of Camden has the responsibility of operating various public parking facilities, parking meters, the Administrative Office and enforcing parking enforcement Laws; and

WHEREAS, the Parking Authority of the City of Camden authorizes the Executive Director to advertise for bids for various items and act as the authorized representative in the recommendation of the bids during the fiscal year of 2023; and

**NOW THEREFORE, BE IT RESOLVED:** that the Parking Authority of the City of Camden and the members thereof, authorize the Executive Director to advertise for bids for various items during the fiscal year of 2023.

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	X			
Jasper Muhammad	х			
Mary Espinal				x
Troy Still				х
Tasha Gainey	X			

Jose Martinez, Jr., Chairman

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 23, 2023.

# THE PARKING AUTHORITY OF THE CITY OF CAMDEN DESIGNATING THE COURIER POST AS THE NEWSPAPER OF GENERAL CIRCULATION FOR ALL LEGAL NOTICES

WHEREAS, it is required in order to comply with the "adequate notice" provision that the time, date, location, agenda and action to be taken shall be submitted, also as therein provided to at least one newspaper which must be designated by the Authority to receive such notices in order to inform the public within the area of jurisdiction of this Authority; and

**NOW THEREFORE BE IT RESOLVED**: that the Parking Authority of the City of Camden and the members thereof that at all times hereafter, until changed, the mentioned newspaper, the Courier Post is designated to receive such notices, and

**BE IT FURTHER RESOLVED**: that said notices shall be submitted to mentioned newspaper by mail, telephone, email, fax or hand delivery.

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	×			
Jasper Muhammad	×			
Mary Espinal				×
Troy Still				×
Tasha Gainey	x			

Jose Martinez, Jr., Chairman

**SEAL** 

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 23, 2023.

## THE PARKING AUTHORITY OF THE CITY OF CAMDEN ESTABLISHING REPUBLIC BANK AS THE DEPOSITORY OF FUNDS OF THE PARKING AUTHORITY OF THE CITY OF CAMDEN

WHEREAS, The Parking Authority of the City of Camden would like to establish a depository in which to deposits funds; and

WHEREAS, Republic Bank located in Cherry Hill, New Jersey in the county of Camden have both demonstrated the requisite competence and ability to handle such transactions; and

NOW THEREFORE BE IT RESOLVED: Republic Bank located in Cherry Hill, New Jersey in the County of Camden are hereby designated as a depository for funds of the Parking Authority of the City of Camden; provided such funds that may be deposited in the aforesaid Banks shall be so deposited as to provide the maximum Federal Insurance available on such accounts; and

**BE IT FURTHER RESOLVED**: That those withdrawals via wire transfer from such accounts shall require the signature of any one of the following individuals:

Jose Martinez, Jr. Jasper Muhammad

Troy Still

## **JANUARY 23, 2023**

## R2023-01:10

#### **VOTING RECORD**

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	х			
Jasper Muhammad	х			
Mary Espinal				х
Troy Still				x
Tasha Gainey	х			

Jose Martinez, Jr., Chairman

**SEAL** 

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 23, 2023.

# THE PARKING AUTHORITY OF THE CITY OF CAMDEN AUTHORIZING FAIR & OPEN PROCUREMENT OF PROFESSIONAL SERVICES FOR THE PROVISION OF DESIGN, RESTORATION AND ENGINEERING SERVICES FOR 2023

WHEREAS, it is deemed necessary and in the best interest of the Commissioners of the Parking Authority of the City of Camden ("Parking Authority"), in the County of Camden, State of New Jersey to qualify firms for the Provision of Design, Restoration and Engineering Services for any Parking Authority projects for 2023; and

WHEREAS, the Parking Authority did advertise and solicit qualifications from firms for the Provision of Design, Restoration and Engineering Services for 2023 by RFQ on Wednesday, January 18, 2023; and

WHEREAS, the Parking Authority received seven (7) responses from the following firms: O&S Associates, Pennoni, PS&S, Clarke Caton Hintz, USA Architects, CME and THA; and

WHEREAS, the responses that were received were evaluated by the Parking Authority Evaluation Committee and the proposals O&S Associates, Pennoni, PS&S, Clarke Caton Hintz, USA Architects, CME and THA were deemed qualified and advantageous to the Parking Authority and met the criteria of the RFQ; and

**NOW THEREFORE, BE IT RESOLVED:** that the Parking Authority of the City of Camden and the members thereof, are hereby authorized and do approve of the firms O&S Associates, Pennoni, PS&S, Clarke Caton Hintz, USA Architects, CME and THA as qualified for the Provision of Design, Restoration and Engineering Services for any Parking Authority projects for 2023 from January 1, 2023 through December 31, 2023.

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	x			
Jasper Muhammad	х			
Mary Espinal				x
Troy Still				×
Tasha Gainey	x			

Jose Martinez, Jr., Chairman

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 23, 2023.

Michael J. Ash, Esquire

**General Counsel** 

THE PARKING AUTHORITY OF THE CITY OF CAMDEN APPROVING BIER ASSOCIATES AGREEMENT FOR PARKING PROJECT DEVELOPMENT, MANAGEMENT AND OPERATIONS CONSULTANT SERVICES

WHEREAS, the Parking Authority of the City of Camden has requested the Bier Associates to act as the Parking Consultant for the Authority from February 1, 2023 to January 31, 2024 to render all of the parking project development, special projects, management and operations consulting services that may be required by the Authority in connection with the operation of the Authority; and

WHEREAS, Bier Associates has provided consulting services to the Authority for Management, Project Development, Planning and Operation Procedures in the past; and

WHEREAS, consulting services are required by the Authority in connection with the Authority's parking project development, operations and management and other special projects contemplated by the Authority; and

WHEREAS, the Authority desires to retain Bier Associates for one (1) year period beginning February 1, 2023 and ending January 31, 2024; and

WHEREAS, the parties hereto desire to fix in writing their respective rights and obligations; and

#### NOW THEREFORE, THE PARTIES AGREE AS FOLLOWS:

The Authority engages Bier Associates as its Parking Consultant for parking project development, management, operations and special parking related projects, and Bier Associates accepts said employment under the terms and conditions hereinafter set forth. Bier Associates agrees to render all services which the Authority may request of Bier Associates, in the planning and development of its projects, as well as operations and management so long as this contract remains in effect.

## **JANUARY 23, 2023**

## R2023-01:12

### **VOTING RECORD**

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	X			
Jasper Muhammad	X			
Mary Espinal				x
Troy Still				x
Tasha Gainey	X			

Jose Martinez, Jr., Chairman

male

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 23, 2023.

1.

# RESOLUTION OF

## PARKING AUTHORITY OF THE CITY OF CAMDEN APPROVING OBERMAYER REBMANN MAXWELL & HIPPEL LLP, FOR SPECIAL COUNSEL SERVICES

WHEREAS, the Parking Authority of the City of Camden ("Authority") is a public corporation established by declaration of necessity by the legislature in the Parking Authorities Law, N.J.S.A. 40:11A-1 et seq.; and

WHEREAS, the Authority is vested with all powers necessary or convenient to carry out and effectuate its corporate purpose of the construction, provision or operation of off-street parking projects within its area of operation; and

WHEREAS, the Authority has a need for Special Counsel Services; and

**WHEREAS**, the Authority did solicit qualifications for Special Counsel Services by RFQ on Wednesday, January 18, 2023; and

WHEREAS, the Parking Authority did receive three (3) responses; and

WHEREAS, the responses were received and evaluated by an Authority Evaluation Committee and the proposal of Obermayer Rebmann Maxwell & Hippel LLP was deemed as the most advantageous to the Authority; and

**WHEREAS**, the term of the Agreement will be for one (1) year beginning on February 1, 2023 to January 31, 2024; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Parking Authority of the City of Camden, as follows:

The Commissioners of the Parking Authority of the City of Camden authorize the Executive Director to enter into a professional services contract with Obermayer Rebmann Maxwell & Hippel LLP, 1120 Route 73, Suite 420, Mount Laurel, New Jersey for 2022 Special Counsel Services, which shall remain on file in the Authority's office and available for public inspection.

- 2. The contract shall be in an amount to exceed \$17,500.
- This agreement is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-5) because it is a recognized profession, licensed and regulated by law.
- 4. A notice of this action shall be printed in the Legal Newspaper of the Authority as required by law within ten (10) days of its passage.
- The vendor shall supply the Agency with the Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by N.J.A.C. 17:27. The contract shall contain the mandatory affirmative language for professional services contracts required by N.J.A.C. 17:27, a copy of which shall be attached to and incorporated in the professional services contract authorized herein.
- The vendor shall agree to comply with the requirements of Title II of the Americans with Disabilities Act of 1990 and indemnify, protect and save harmless the Agency from all suits, claims, losses, demands or damages of whatever kind or nature arising out of or claimed to arise out of alleged violations of the Act. A copy of the Act shall be attached to and incorporated in the professional services agreement authorized herein.

Certified to be a true copy of a Resolution adopted by the Board of Commissioners of the Parking Authority of the City of Camden, New Jersey at a regular meeting held on January 23, 2023

Secretary	

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	x			
Jasper Muhammad	х			
Mary Espinal				x
Troy Still				х
Tasha Gainey	х			

Jose Martinez, Jr., Chairman

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 23, 2023.

Michael Ash

**General Counsel** 

# THE PARKING AUTHORITY OF THE CITY OF CAMDEN APPROVING AGREEMENT FOR GENERAL COUNSEL LEGAL SERVICES

WHEREAS, the Parking Authority of the City of Camden has a need for General Counsel Legal Services; and

WHEREAS, the Parking Authority did solicit qualifications for General Counsel Legal Services by RFQ on Wednesday, January 18, 2023; and

WHEREAS, the Parking Authority of the City of Camden received two (2) responses for General Counsel Services; and

WHEREAS, all of the responses that were received were evaluated by an Authority Evaluation Committee and the proposal of Carlin & Ward was deemed as the most advantageous to the Authority; and

**NOW THEREFORE, BE IT RESOLVED:** that the Parking Authority of the City of Camden and the members thereof, are hereby authorized and do approve an agreement for General Counsel Legal Services for a term of one (1) year from February 1, 2023 through January 31, 2024.

## **JANUARY 23, 2023**

### R2023-01:14

#### **VOTING RECORD**

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	x			
Jasper Muhammad	x			
Mary Espinal				x
Troy Still				
Tasha Gainey	x			

Jose Martinez, Jr., Chairman

**SEAL** 

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 23, 2023.

Michael Ash

General Counsel

# PARKING AUTHORITY OF THE CITY OF CAMDEN, APPROVING BRENT W. LEE & COMPANY, FOR AUDITOR SERVICES

WHEREAS, the Parking Authority of the City of Camden ("Authority") is a public corporation established by declaration of necessity by the legislature in the Parking Authorities Law, N.J.S.A. 40:11A-1 et seq.; and

WHEREAS, the Authority is vested with all powers necessary or convenient to carry out and effectuate its corporate purpose of the construction, provision or operation of off-street parking projects within its area of operation; and

WHEREAS, the Authority has a need for Auditor Services; and

WHEREAS, the Authority did solicit qualifications for Auditor Services by RFQ on Wednesday, January, 18, 2023; and

WHEREAS, the Parking Authority did receive one (1) response; and

WHEREAS, the response was received and evaluated by an Authority Evaluation Committee and the proposal of Brent W. Lee & Co. was deemed as the most advantageous to the Authority; and

WHEREAS, the term of the Agreement will be for one (1) year beginning on February 1, 2023 to January 31, 2024; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Parking Authority of the City of Camden, as follows:

- 1. The Commissioners of the Parking Authority of the City of Camden authorize the Executive Director to enter into a professional services contract with Brent W Lee & Co, 3008 New Albany Road, Cinnaminson, New Jersey for 2023 Auditing Services, which shall remain on file in the Authority's office and available for public inspection.
- 2. The contract shall be in an amount not to exceed \$36,000.00.
- This agreement is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-5) because it is a recognized profession, licensed and regulated by law.

- 4. A notice of this action shall be printed in the Legal Newspaper of the Authority as required by law within ten (10) days of its passage.
- The vendor shall supply the Agency with the Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by N.J.A.C. 17:27. The contract shall contain the mandatory affirmative language for professional services contracts required by N.J.A.C. 17:27, a copy of which shall be attached to and incorporated in the professional services contract authorized herein.
- The vendor shall agree to comply with the requirements of Title II of the Americans with Disabilities Act of 1990 and indemnify, protect and save harmless the Agency from all suits, claims, losses, demands or damages of whatever kind or nature arising out of or claimed to arise out of alleged violations of the Act. A copy of the Act shall be attached to and incorporated in the professional services agreement authorized herein.

Certified to be a true copy of a Resolution adopted by the Board of Commissioners of the Parking Authority of the City of Camden, New Jersey at a regular meeting held on January 23, 2023

Secretary	

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	X			
Jasper Muhammad	X			
Mary Espinal				x
Troy Still	1302			х
Tasha Gainey	x			

Jose Martinez, Jr., Chairman

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 23, 2023.

1.

# RESOLUTION OF

## PARKING AUTHORITY OF THE CITY OF CAMDEN, APPROVING MARMERO LAW, LLC, FOR SPECIAL LABOR COUNSEL SERVICES

**WHEREAS**, the Parking Authority of the City of Camden ("Authority") is a public corporation established by declaration of necessity by the legislature in the Parking Authorities Law, N.J.S.A. 40:11A-1 et seq.; and

WHEREAS, the Authority is vested with all powers necessary or convenient to carry out and effectuate its corporate purpose of the construction, provision or operation of off-street parking projects within its area of operation; and

WHEREAS, the Authority has a need for Special Labor Counsel Services; and

WHEREAS, the Authority did solicit qualifications for Special Labor Counsel Services by RFQ on Wednesday, January, 18, 2023; and

WHEREAS, the Parking Authority did receive five (5) responses; and

WHEREAS, the responses were received and evaluated by an Authority Evaluation Committee and the proposal of Marmero Law, LLC was deemed advantageous to the Authority; and

**WHEREAS**, the term of the Agreement will be for one (1) year beginning on February 1, 2023 to January 31, 2024; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Parking Authority of the City of Camden, as follows:

The Commissioners of the Parking Authority of the City of Camden authorize the Executive Director to enter into a professional services contract with Marmero Law, LLC, 44 Euclid Street, Woodbury, New Jersey 08096 for 2023 Special Labor Counsel Services, which shall remain on file in the Authority's office and available for public inspection.

### R2023-01:16

- 2. The contract shall be in an amount to exceed \$17,500.
- This agreement is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-5) because it is a recognized profession, licensed and regulated by law.
- 4. A notice of this action shall be printed in the Legal Newspaper of the Authority as required by law within ten (10) days of its passage.
- The vendor shall supply the Agency with the Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by N.J.A.C. 17:27. The contract shall contain the mandatory affirmative language for professional services contracts required by N.J.A.C. 17:27, a copy of which shall be attached to and incorporated in the professional services contract authorized herein.
- 6. The vendor shall agree to comply with the requirements of Title II of the Americans with Disabilities Act of 1990 and indemnify, protect and save harmless the Agency from all suits, claims, losses, demands or damages of whatever kind or nature arising out of or claimed to arise out of alleged violations of the Act. A copy of the Act shall be attached to and incorporated in the professional services agreement authorized herein.

Certified to be a true copy of a Resolution adopted by the Board of Commissioners of the Parking Authority of the City of Camden, New Jersey at a regular meeting held on January 23, 2023

Secretary	

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	x	15		
Jasper Muhammad	x			
Mary Espinal				х
Troy Still				x
Tasha Gainey	х			

Jose Martinez, Jr., Chairman

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 23, 2023.

Michael Ash

General Counsel

# THE PARKING AUTHORITY OF THE CITY OF CAMDEN APPROVING AGREEMENT FOR REAL ESTATE DEVELOPMENT AND STAKEHOLDER LIAISON SERVICES FOR 2023

WHEREAS, the Parking Authority of the City of Camden has a need for Real Estate Development and Stakeholder Liaison Services for 2023; and

WHEREAS, the Parking Authority of the City of Camden received one (1) response from Camden Community Partnership; and

WHEREAS, the response that was received was evaluated by an Authority Evaluation Committee and the proposal of Camden Community Partnership was deemed as advantageous to the Authority; and

**WHEREAS**, the term of the agreement will be for one (1) year commencing on February 1, 2023; and

**NOW THEREFORE, BE IT RESOLVED:** that the Parking Authority of the City of Camden and the members thereof, are hereby authorized and do approve an agreement for Real Estate Development and Stakeholder Liaison Services for 2023.

#### **JANUARY 23, 2023**

#### R2023-01:17

#### **VOTING RECORD**

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	X			
Jasper Muhammad	X			
Mary Espinal				x
Troy Still				х
Tasha Gainey	x			

Jose Martinez, Jr., Chairman

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 23, 2023.

R2023-01:18

January 23, 2023

### RESOLUTION OF

## THE PARKING AUTHORITY OF THE CITY OF CAMDEN APPROVING CASH DISBURSEMENTS FOR THE BALANCE OF THE MONTH OF OCTOBER 2022 AND NOVEMBER 2022

WHEREAS, expenses attached hereto have been submitted for approval and payment, and it being reported to the Members of the Authority that the same have been reviewed and are in proper order for payment;

**NOW THEREFORE, BE IT RESOLVED**: that the Parking Authority of the City of Camden and the members thereof, that have reviewed the attached list of expenses and the same is hereby approved for payments as follows:

Prepaid and Payroll Expenses	\$15,016.60
Other Monthly Expenses	\$ <u>136,249.70</u>
Total	\$151,266.30

Adopted: January 23, 2023

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	X			
Jasper Muhammad	X	1 2 1900		
Mary Espinal				x
Troy Still				x
Tasha Gainey	x			

Jose Martinez, Jr., Chairman

mare

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 23, 2023.

R2023-01:19

January 23, 2023

### RESOLUTION OF

## THE PARKING AUTHORITY OF THE CITY OF CAMDEN APPROVING CASH DISBURSEMENTS FOR THE BALANCE OF THE MONTH OF NOVEMBER 2022 AND DECEMBER 2022

WHEREAS, expenses attached hereto have been submitted for approval and payment, and it being reported to the Members of the Authority that the same have been reviewed and are in proper order for payment;

**NOW THEREFORE, BE IT RESOLVED**: that the Parking Authority of the City of Camden and the members thereof, that have reviewed the attached list of expenses and the same is hereby approved for payments as follows:

Prepaid and Payroll Expenses	\$ 58,045.28
Other Monthly Expenses	\$491,279.43
Total	\$549,324.71

Adopted: January 23, 2023

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	X			
Jasper Muhammad	х			
Mary Espinal				x
Troy Still				x
Tasha Gainey	X			

Jose Martinez, Jr., Chairman

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 23, 2023.

## THE PARKING AUTHORITY OF THE CITY OF CAMDEN AWARDING A CONTRACT FOR 2023 SNOW REMOVAL SERVICES TO AP CONSTRUCTION

WHEREAS, the Parking Authority of the City of Camden ("Authority") is a public corporation established by declaration of necessity by the legislature in the Parking Authorities Law, N.J.S.A. 40:11A-1 et seq. for the public purpose to promote the public safety convenience welfare and the necessity in the public interest for the provision of public parking; and

WHEREAS, the Authority is vested with all powers necessary or convenient to carry out and effectuate its corporate purpose of the construction, provision or operation of off-street parking projects within its area of operation; and

**WHEREAS**, pursuant to the Parking Authorities Law, <u>N.J.S.A.</u> 40:11A-6(3) the Authority is authorized to plan, design, construct, reconstruct, enlarge, improve, manage, maintain, repair, operate and use such parking project or projects as in the opinion of the authority will provide an effective and satisfactory method for promoting the purposes of the authority; and

WHEREAS, the Authority issued bids in accordance with Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) for 2023 snow removal services; and

WHEREAS, the Authority received two bids on January 18, 2023 from AP Construction, Inc. and Atlantic Site Services, LLC for 2023 Snow Removal Services; and

WHEREAS, upon review of the bid documents submitted by Atlantic Site Services, LLC, the bid documents contained a material defect and were non-responsive; and

WHEREAS, the Authority staff, consultants and general counsel have determined that AP Construction, Inc. has submitted a responsive proposal in accordance with the requirements of the bid, and therefore recommend that the contract for 2023 Snow Removal Services be awarded to AP Construction, Inc. in accordance with the provision of the Local Public Contracts Law.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioner of the Parking Authority of the City of Camden as follows:

#### January 23, 2023

Treasurer

#### R2023-01:20

- 1. AP Construction, Inc. is the lowest responsive bidder for the Project; and
- 2. The Chairman and Executive Director are hereby authorized and directed to execute a contract for the Authority with, AP Construction, 915 S. Blackhorse Pike, Blackwood, New Jersey 08012, for the Project in accordance with its bid, which shall remain on file in the Authority's office and available for public inspection.
- 3. That this contract shall be payable upon completion of each task as outlined in the proposal.
- 4. The bid security of all other bidders shall be returned to them in accordance with Local Public Contracts Law; and
- 5. A certified copy of this resolution shall be forwarded to AP Construction, Inc.

Certified to be a true copy of a Resolution adopted by the Board of Commissioners of the Parking Authority of the City of Camden, New Jersey at a regular meeting held on January 23, 2023

Secretary
Verified and Encumbered as to the Availability of Funds:
Date:
Account No
Certification No.
Bv:

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	х			_ 1 927 3 AF 45 11 10g 1
Jasper Muhammad	х			
Mary Espinal				х
Troy Still				x
Tasha Gainey	х		7	

Jose Martinez, Jr., Chairman

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 23, 2023.

Michael J. Ash, Esquire

General Counsel

THE PARKING AUTHORITY OF THE CITY OF CAMDEN AUTHORIZING THE APPOINTMENT OF A CUSTODIAN OF PUBLIC RECORDS IN ACCORDANCE WITH THE OPEN PUBLIC RECORDS ACT

WHEREAS, it is necessary for the Parking Authority of the City of Camden to designate a Custodian of Records for the Authority for requests for information made in accordance with the New Jersey Open Public Records Act, N.J.S.A. 47:1A-1 et seq.

**NOW THEREFORE BE IT RESOLVED**: that the Parking Authority of the City of Camden and the members thereof, that Dionne Banks is designated as Custodian of Records for the Parking Authority of the City of Camden in accordance with the New Jersey Open Public Records Act, N.J.S.A. 47:1A-1 et seq.

Adopted: January 23, 2023

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	x			
Jasper Muhammad	x			
Mary Espinal				х
Troy Still				х
Tasha Gainey	X			

Jose Martinez, Jr., Chairman

**SEAL** 

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 23, 2023.

## THE PARKING AUTHORITY OF THE CITY OF CAMDEN APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER

WHEREAS, the Parking Authority of the City of Camden ("Authority") is a public corporation established by declaration of necessity by the legislature in the Parking Authorities Law, N.J.S.A. 40:11A-1 et seq. for the public purpose to promote the public safety convenience welfare and the necessity in the public interest for the provision of public parking; and

**WHEREAS**, N.J.A.C. 17:27-3.5 requires a public entity to designate an officer or employee to serve as its Public Agency Compliance Officer; and

WHEREAS, it has been determined that the General Counsel, Michael J. Ash, shall serve as the Public Agency Compliance Officer for the Authority; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioner of the Parking Authority of the City of Camden as follows, pursuant to the provisions of N.J.A.C. 17:27-3.5 the General Counsel, Michael J. Ash, is hereby designated as Public Agency compliance officer for the Authority; and

**BE IT FURTHER RESOLVED** that the Executive Director is hereby directed to forward a copy of this resolution to the State of New Jersey, Department of Treasury, Public Contract Equal Employment Opportunity Compliance Monitoring Program.

Certified to be a true copy of a Resolution adopted by the Board of Commissioners of the Parking Authority of the City of Camden, New Jersey at a regular meeting held on January 23, 2023

Secretary	

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	х			
Jasper Muhammad	X			
Mary Espinal				,
Troy Still				х
Tasha Gainey	х			

Jose Martinez, Jr., Chairman

**SEAL** 

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 23, 2023.

## THE PARKING AUTHORITY OF THE CITY OF CAMDEN AUTHORIZING A PARKING SITE LICENSE AGREEMENT WITH RADIO LOFTS ASSOCIATE, L.P.

WHEREAS, the Parking Authority of the City of Camden ("Authority") is a public corporation established by declaration of necessity by the legislature in the Parking Authorities Law, N.J.S.A. 40:11A-1 et seq. for the public purpose to promote the public safety convenience welfare and the necessity in the public interest for the provision of public parking; and

WHEREAS, the Authority is vested with all powers necessary or convenient to carry out and effectuate its corporate purpose of the construction, provision or operation of off-street parking projects within its area of operation; and

WHEREAS, pursuant to the Parking Authorities Law, N.J.S.A. 40:11A-6(3) the Authority is authorized to plan, design, construct, reconstruct, enlarge, improve, manage, maintain, repair, operate and use such parking project or projects as in the opinion of the authority will provide an effective and satisfactory method for promoting the purposes of the authority; and

WHEREAS, pursuant to the Parking Authorities Law, N.J.S.A. 40:11A-4(c) the Authority is authorized to acquire by gift, purchase, lease, devise or otherwise and hold and use, and to construct, improve, maintain, operate, own, manage, or lease either in a capacity of lessor or lessee parking projects and any land, franchise, property, real, personal or mixed, tangible or intangible; and

WHEREAS, Radio Lofts Associates, L.P. is the owner of the land known as surface parking Lot 5, also known as Block 72, Lot 9 in the City of Camden, State of New Jersey ("Lot 5"); and

WHEREAS, the Authority is desirous of renting Lot 5 for event parking for the 2023 concert season; and

NOW, THEREFORE, BE IT RESOLVED, the Board of Commissioners of the Parking Authority of the City of Camden hereby authorizes the execution of a Parking Site License Agreement with Radio Lofts Associates, L.P.; and

**BE IT FURTHER RESOLVED**, that the Chairman and the Secretary are hereby authorized to execute any and all documents, including the Parking Site License Agreement, subject to final review by General Counsel as to legal form and content.

Certified to be true copy of a Resolution of the Board of Commissioners of the Parking Authority of the City of Camden, Camden, New Jersey at a regular meeting held on January 23, 2023.

Secretary

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	X			
Jasper Muhammad	X			
Mary Espinal				х
Troy Still				х
Tasha Gainey	x			

Jose Martinez, Jr., Chairman

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 23, 2023.

### THE PARKING AUTHORITY OF THE CITY OF CAMDEN APPROVING AGREEMENT FOR PARKING SYSTEMS ANALYST

WHEREAS, the Parking Authority of the City of Camden has a need for Parking Systems Analyst; and

WHEREAS, the Parking Authority did solicit qualifications for Parking Systems Analyst by RFQ on Wednesday, January 18, 2023; and

WHEREAS, the Parking Authority did receive one (1) response; and

WHEREAS, the response was received and evaluated by an Authority Evaluation Committee and the proposal of Impact Strategem Group was deemed as the most advantageous to the Authority; and

**WHEREAS**, the term of the Agreement will be for one (1) year beginning on February 1, 2023 to January 31, 2024; and

**NOW THEREFORE, BE IT RESOLVED:** that the Parking Authority of the City of Camden and the members thereof, are hereby authorized and do approve an agreement for Parking Systems Analyst for a term of one (1) year from February 1, 2023 through January 31, 2024.

Adopted: January 23, 2023

#### **JANUARY 23, 2023**

#### R2023-01:24

#### **VOTING RECORD**

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	X			
Jasper Muhammad	X			
Mary Espinal				x
Troy Still				x
Tasha Gainey	X			

Jose Martinez, Jr., Chairman

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 23, 2023.

## PARKING AUTHORITY OF THE CITY OF CAMDEN, APPROVING HOLMES & COMPANY, FOR ACCOUNTING SERVICES

WHEREAS, the Parking Authority of the City of Camden ("Authority") is a public corporation established by declaration of necessity by the legislature in the Parking Authorities Law, N.J.S.A. 40:11A-1 et seq.; and

WHEREAS, the Authority is vested with all powers necessary or convenient to carry out and effectuate its corporate purpose of the construction, provision or operation of off-street parking projects within its area of operation; and

WHEREAS, the Authority has a need for Accounting Services; and

WHEREAS, the Authority did solicit qualifications for Accounting Services by RFO on Wednesday, January, 18, 2023; and

WHEREAS, the Parking Authority did receive one (1) response; and

WHEREAS, the response was received and evaluated by an Authority Evaluation Committee and the proposal of Holmes & Company was deemed as the most advantageous to the Authority; and

**WHEREAS**, the term of the Agreement will be for one (1) year beginning on February 1, 2023 to January 31, 2024; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Parking Authority of the City of Camden, as follows:

- 1. The Commissioners of the Parking Authority of the City of Camden authorize the Executive Director to enter into a professional services contract with Charles Holmes & Company, 210 Lake Drive East, Suite 100, Cherry Hill, New Jersey 08002 for 2023 Accounting Services, which shall remain on file in the Authority's office and available for public inspection.
- 2. The contract shall be in an amount not to exceed \$60,000.00.

#### R2023-01:25

- 3. This agreement is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-5) because it is a recognized profession, licensed and regulated by law.
- 4. A notice of this action shall be printed in the Legal Newspaper of the Authority as required by law within ten (10) days of its passage.
- The vendor shall supply the Agency with the Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by N.J.A.C. 17:27. The contract shall contain the mandatory affirmative language for professional services contracts required by N.J.A.C. 17:27, a copy of which shall be attached to and incorporated in the professional services contract authorized herein.
- 6. The vendor shall agree to comply with the requirements of Title II of the Americans with Disabilities Act of 1990 and indemnify, protect and save harmless the Agency from all suits, claims, losses, demands or damages of whatever kind or nature arising out of or claimed to arise out of alleged violations of the Act. A copy of the Act shall be attached to and incorporated in the professional services agreement authorized herein.

Certified to be a true copy of a Resolution adopted by the Board of Commissioners of the Parking Authority of the City of Camden, New Jersey at a regular meeting held on January 23, 2023

α .	
Secretary	

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	x			
Jasper Muhammad	х			
Mary Espinal				×
Troy Still				x
Tasha Gainey	x			

Jose Martinez, Jr., Chairman

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 23, 2023.

## THE PARKING AUTHORITY OF THE CITY OF CAMDEN AWARDING A CONTRACT FOR SIDEWALK REPAIRS

WHEREAS, the Parking Authority of the City of Camden ("Authority") is a public corporation established by declaration of necessity by the legislature in the Parking Authorities Law, N.J.S.A. 40:11A-1 et seq. for the public purpose to promote the public safety convenience welfare and the necessity in the public interest for the provision of public parking; and

WHEREAS, the Authority is vested with all powers necessary or convenient to carry out and effectuate its corporate purpose of the construction, provision or operation of off-street parking projects within its area of operation; and

WHEREAS, pursuant to the Parking Authorities Law, N.J.S.A. 40:11A-6(3) the Authority is authorized to plan, design, construct, reconstruct, enlarge, improve, manage, maintain, repair, operate and use such parking project or projects as in the opinion of the authority will provide an effective and satisfactory method for promoting the purposes of the authority; and

WHEREAS, the Authority received three quotes in accordance with Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) for the construction of the Project; and

WHEREAS, the lowest quote is from Roberto Sanes General Contractor, LLC.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioner of the Parking Authority of the City of Camden as follows:

- 1. The Chairman and Executive Director are hereby authorized and directed to execute an amended contract for the Authority and Roberto Sanes General Contractor, LLC, 446 Boyd Street, Camden, NJ 08105, for the scope of work, based on the amount in accordance with its quote, which shall remain on file in the Authority's office and available for public inspection.
- 2. That this amended contract shall be in an amount not to exceed \$38,865.00.
- 3. A certified copy of this resolution shall be forwarded to Roberto Sanes General Contractor, LLC.

January 23, 2023

R2023-01:26

	esolution adopted by the Board of Commissioners of the amden, New Jersey at a regular meeting held on
Secretary	
Verified and Encumbered as to the	Availability of Funds:
Date:	
Account No.	<del></del>
Certification No	
Ву:	
Treasurer	

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	х			
Jasper Muhammad	x			
Mary Espinal				x
Troy Still				x
Tasha Gainey	x			

Jose Martinez, Jr., Chairman

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 23, 2023.

Michael J. Ash, Esquire General Counsel