parking authority of the city of camden

regular MONTHLY board meeting

open session minutes

MONDAY May 23, 2022 @ 2:00 pm

**Commissioners in Attendance**:

Chairman Jose Martinez

Commissioner Jasper Muhammed

Commissioners Mary Espinal

Commissioner Tasha Gainey

Commissioner Troy Still

**Staff and Consultants Attending**:

Michael Ash- Carlin, Ward, Ash & Heiart, LLC- General Counsel

Brett Wiltsey – Special Counsel

Len Bier – Bier Associates

Joe Myers – Camden Community Partnership

Charles Holmes – Charles Holmes Co.

Steve Kovacs – Charles Holmes Co.

**Public Notice:**

The Regular Monthly Meeting of the Parking Authority of the City of Camden was legally advertised in the Courier-Post Newspaper and the Meeting Notice Statement and Agenda were posted on PACC website on Friday, May 23, 2022.

**Roll Call:**

Chairman Martinez Here

Vice-Chairman Muhammad Here

Commissioner Espinal Here

Commissioner Gainey Here

Commissioner Still Here

**Public Comment:**

None- Did not receive any emails as suggested on the website and no one attended in person

**Adoption of the Minutes**:

Commissioners approved minutes of April 24, 2022. Moved by Chairman Martinez, Second by Commissioner Muhammad; approved by all commissioners.

**Consultation Reports**

Joe Meyers – Concert season started Friday, 5/20/22. County had a great night garden event on the prison lot – PACC provided free parking. A few thousand residents attend. Day to day conversation to fulfill parking demands for concert season in north Camden and port district. Sunset jazz festival will start in 2 weeks. More food trucks will be in attendance at events.

Len Bier – PACC is working on re-organization plan in partnership with Camden Special Services. Part time operations manager has been retained to assume high-season operations.

Charles Holmes – Mr. Holmes presented the financial report from April 2022. Revenue is up YTD 2021 and expenses are only up slightly.

***Willie Hunter – Executive Director***

Willie Hunter submitted a written report to the Board.

* Concert season begins today! We are looking forward to a return of a long and busy concert season. PACC worked hard to secure parking rights to make concert season a success.
* Hinson Garage Elevators have passed final inspections completing the upgrade projects.
* Online Permitting for the residential permit program and handicapped parking began on 5/1/22. So far, the program has been successful.
* There is a contract to be awarded for the regular maintenance of the Hinson Garage.
* Parking revenue continues to grow over the same period last year with expenses reduced.
* The Authority’s new part-time operations supervisor started on 5/18 and will assist staff in the oversight in our busy concert season, as needed.
* The tow program with the City and County is on hold, pending resolution of procurement issues with the County’s bid documents.
* Denise Jackson is employee of Q2

**Adoption of Resolutions:**

Resolution **R2022-5:53** was pulled from the agenda as redundant to **R2022-5:52**. Request that Resolutions **R2022-5:45 to R2022-5:52** be considered as a consent agenda

Motion by Chairman Martinez and second by Commissioner Muhammad

**Roll Call**

Martinez Yes

Gainey Yes

Espinal Yes

Muhammad Yes

Still Yes

* + **R2022-05:44 –** The Parking Authority of the City of Camden Approving Cash Disbursements for the balance of the month of March 2022 and April 2022.
  + **R2022-05:45** – The Parking Authority of the City of Camden Adopted Budget Resolution for the 2021 Authority Budget.
  + **R2022-05:46 –** The Parking Authority of the City of Camden Authorizing the appointment of Kevin Lark and Herman Mercado as Power of Attorney to Update Vehicle Registrations with the New Jersey Division of Motor Vehicles.
  + **R2022-05:47-** The Parking Authority of the City of Camden Awarding a Professional Services Contract for Real Estate Appraisal Services.
  + **R2022-05-48**- The Parking Authority of the City of Camden Authorizing the Purchase of License Plate Recognition Technology from Vigilant Solutions through a contract awarded by the National Cooperative Purchasing Alliance.
  + **R2022**-**05-49**- The Parking Authority of the City of Camden Authorizing a Parking Site License Agreement with New Jersey Economic Development Authority.
  + **R2022**-**05:50**- The Parking Authority of the City of Camden Authorizing a Reciprocal Parking Lot Agreement with South Jersey Port Corporation.
  + **R2022**-**05:51**- The Parking Authority of the City of Camden Designating Pennoni Engineering as Engineer of Record for the Authority.
  + **R2022**-**05:52**- The Parking Authority of the City of Camden Authorizing Engineering and related for regarding solar projects in the City of Camden.

Motion to approve consent resolutions by Chairman Martinez and second by Commissioner Muhammad

**Roll Call**

Martinez Yes

Gainey Yes

Espinal Yes

Muhammad Yes

Still Yes

**OLD BUSINESS**

None.

**New Business**

None.

**Adjournment**

Motion to adjourn made by Chairman Martinez second by Commissioner Espinal.

**All were in favor**

**Meeting adjourned at 2:18 pm**