parking authority of the city of camden

regular MONTHLY board meeting

open session minutes

MONDAY April 25, 2022 @ 2:00 pm

**Commissioners in Attendance**:

Chairman Jose Martinez

Commissioner Jasper Muhammed

Commissioners Mary Espinal

Commissioner Tasha Gainey

**Staff and Consultants Attending**:

Michael Ash- Carlin, Ward, Ash & Heiart, LLC- General Counsel

Brett Wiltsey – Special Counsel

Len Bier – Bier Associates

Joe Myers – Coopers Ferry

Charles Holmes – Charles Holmes Co.

**Public Notice:**

The Regular Monthly Meeting of the Parking Authority of the City of Camden was legally advertised in the Courier-Post Newspaper and the Meeting Notice Statement and Agenda were posted on PACC website on Friday, April 22, 2022.

**Roll Call:**

Chairman Martinez Here

Vice-Chairman Muhammad Here

Commissioner Espinal Here

Commissioner Gainey Here

Commissioner Still Absent

**Public Comment:**

None- Did not receive any emails as suggested on the website and no one attended in person

**Adoption of the Minutes**:

Commissioners approved minutes of March 28, 2022. Moved by Chairman Martinez, Second by Commissioner Espinal; approved by all commissioners in attendance.

**Consultation Reports**

Joe Meyers – Camden Community Partnership is working with PACC to recommend facility upgrades for waterfront lots to accommodate the return of waterfront events this season. The concert season will be very busy with events planned into September/October. On May 20, 2022, the waterfront will host the Camden Night Gardens with 5,000 to 6,000 people expected to attend. PACC is sponsoring free parking to Camden residents for the event.

Len Bier – PACC is working on revising meter collection and maintenance protocols. PACC continues to see cost savings from personnel and operations efficiencies. The online resident permit parking program will launch on May 2, 2022.

Charles Holmes – Mr. Holmes presented the financial report from March 2022. Revenue is up YTD 2021 and expenses are trending down.

***Willie Hunter – Executive Director***

Willie Hunter submitted a written report to the Board.

* With concert season approaching we will be repairing and or replacing light bulb and ballast throughout the parking lots. Our maintenance team is also filling potholes and doing yearly upkeep to get ready for the season.
* Elevator car one has been online and car two is schedule for final inspection and should be back online just in time for the concert season to start.
* PACC has started managing Block 77 a lot on 4th street. This lot helps not only with revenue for PACC but with the inventory for Live Nation. Since we have taken over the lot it has been about 90% full. We are also in the process of looking for more lots that can help with parking throughout the city.
* The Authority has been working with Rutgers and County Metro PD to control traffic and provide parking around the new Athletic field that Rutgers has opened on Delaware Ave.
* The residential permit program has been approved by City Council and the state for North Camden. We will be starting to enforce that area shortly.

**Adoption of Resolutions:**

Request that Resolutions **R2022-4:38 to R2022-4:43** be considered as a consent agenda

Motion by Chairman Martinez and second by Commissioner Muhammad

 **Roll Call**

 Martinez Yes

 Gainey Yes

Espinal Yes

Muhammad Yes

* + **R2022-04:38 –** The Parking Authority of the City of Camden Approving Cash Disbursements for the balance of the month of February 2022 and March 2022.
	+ **R2022-04:39** – The Parking Authority of the City of Camden Authorizing an Amendment to a Site Use License Agreement with Rowan University/Rutgers-Camden Board of Governors (Lot 1400).
	+ **R2022-04:40 –** The Parking Authority of the City of Camden Authorizing a Parking Agreement with Rowan University/Rutgers-Camden Board of Governors ( Block 77).
	+ **R2022-04:41-** The Parking Authority of the City of Camden Authorizing Expenditures for the Maintenance of Landscaping on Lot 1400.
	+ **R2022-04-42**- The Parking Authority of the City of Camden Awarding a Contract for Part-Time Operations Services.
	+ **R2022**-**04-43**- The Parking Authority of the City of Camden Adopted Budget Resolution for the 2021 Authority Budget.

Motion to approve consent resolutions by Chairman Martinez and second by Commissioner Muhammad

**Roll Call**

 Martinez Yes

 Gainey Yes

Espinal Yes

Muhammad Yes

**OLD BUSINESS**

None

**NEW BUSINESS**

None.

**Adjournment**

Motion to adjourn made by Chairman Martinez second by Commissioner Espinal.

**All were in favor**

**Meeting adjourned at 2:26 pm**