parking authority of the city of camden

regular MONTHLY board meeting

open session minutes

MONDAY January 24, 2022 @ 2:00 pm

**Commissioners in Attendance**:

Chairman Jose Martinez

Commissioner Jasper Muhammed

Commissioners Mary Espinal

Commissioner Troy Still

Commissioner Tasha Gainey

**Staff and Consultants Attending**:

Willie Hunter, Executive Direction

Michael Ash- Carlin, Ward, Ash & Heiart, LLC- General Counsel

Joe Myers – Coopers Ferry

Rick Adams – Charles Holmes Co.

**Public Notice:**

The Regular Monthly Meeting of the Parking Authority of the City of Camden was legally advertised in the Courier-Post Newspaper and the Meeting Notice Statement and Agenda were posted on PACC website on Friday, January 21, 2022.

**Roll Call:**

Chairman Martinez Here

Vice-Chairman Muhammad Here

Commissioner Espinal Here

Commissioner Gainey Here

Commissioner Still Here

**Public Comment:**

None- Did not receive any emails as suggested on the website and no one attended in person

**Re-Organization Meeting**

The Board entered the annual re-organization meeting and took the following actions:

**R2022-01-01** – The Parking Authority of the City of Camden Electing a Chairperson

Motion to nominate Jose Martinez by Commissioner Muhammad second by Commissioner Still; No other nominations; approved unanimously

**R2022-01-02** – The Parking Authority of the City of Camden Electing a Vice Chairperson

Motion to nominate Jasper Muhammad by Commissioner Martinez second by Commissioner Espinal; No other nominations; approved unanimously

**R2022-01-03** – The Parking Authority of the City of Camden Electing a Secretary

Motion to nominate Dionne Banks by Commissioner Martinez second by Commissioner Muhammad; No other nominations; approved unanimously

**R2022-01-04** - The Parking Authority of the City of Camden Electing a Treasurer

Motion to nominate Charles Holmes of Charles Holmes & Co. by Commissioner Martinez second by Commissioner Muhammad; No other nominations; approved unanimously

**R2022-01-05 through R2022-01-19** – Motion to Approve as a Consent Agenda made by Commissioner Martinez second by Commissioner Muhammad; Approved unanimously

**R2022-01-05 through R2022-01-19** – Motion to Approve Consent Agenda made by Commissioner Martinez second by Commissioner Muhammad; Approved unanimously

The Board adjourned the Re-Organization Meeting and entered the regular meeting.

**Adoption of the Minutes**:

Commissioners approved minutes of October 21, 2021. Moved by Chairman Martinez, Second by Commissioner Espinal; approved by commissioners in attendance on October 21, 2021.

Commissioners approved minutes of December 20, 2021. Moved by Chairman Martinez, Second by Commissioner Espinal; approved by commissioners in attendance on December 20, 2021.

**Consultation Reports**

***Willie Hunter – Executive Director***

Willie Hunter submitted a written report to the Board. Mr. Hunter highlighted the accomplishments of PACC notwithstanding the continued challenges of 2021, including:

* a contract with Integrated Technical Systems for the online system for residential and lot permits. This system should work well with the LPR allowing Enforcement to cover more areas.
* The online permit system will allow for better customer service and flexibility in issuing parking permits.
* We have Handicap Renewal Letters for 2022 were mailed out to the current handicap residents. We are working closely with Public Works to ensure that the signs that need to be removed or installed are done adequately.
* We are coordinating with the City and County to implement the towing operations for abandoned and illegally parked vehicles.
* Lot 1 surface upgrades paid out of the Capital Expenditure Fund (Cap X). Was completed by American Asphalt.
* Lot 13 was the site of a Vegan Music Festival. It was well-attended and brought people and revenue to downtown Camden.
* PACC officers worked with the Police Department to increase the areas where parking violations are being investigated throughout the City.
* All officers have been trained and the License Plate Recognition is in full effect.
* A request was received from some residents in the North Camden area to have residential permit parking. PACC has recommend this residential permit be granted and sent our recommends over to City Council.

***Joe Myers – Camden Community Partnership***

Joe Myers submitted a report to the Board. Coopers Ferry continues to prepare for a 2022 concert season and waterfront events and will work with PACC to provide waterfront parking. PACC with working with Coopers Ferry for options on Lot 31 improvements to be paid out of the joint capital expenditures fund.

**Adoption of Resolutions:**

Request that Resolutions **R2022-1:20 to R2022-1:26** be considered as a consent agenda

Motion by Chairman Martinez second by Commissioner Muhammad

**Roll Call**

Martinez Yes

Gainey Yes

Espinal Yes

Muhammad Yes

Still Yes

Motion to approve consent resolutions by Chairman Martinez and second by Commissioner Espinal

**Roll Call**

Martinez Yes

Gainey Yes

Espinal Yes

Muhammad Yes

Still Yes

**OLD BUSINESS**

None.

**New Business**

None.

**Adjournment**

Motion to adjourn made by Chairman Martinez second by Commissioner Espinal.

**All were in favor**

**Meeting adjourned at 2:35 pm**