

**PARKING AUTHORITY OF THE CITY OF CAMDEN
REGULAR MONTHLY BOARD MEETING
OPEN SESSION MINUTES
MONDAY JULY 26, 2021 @ 2:00 PM**

Commissioners in Attendance:

Chairman Jose Martinez
Commissioner Jasper Muhammed
Commissioner Troy Still
Commissioner Mary Espinal

Staff and Consultants Attending:

Willie Hunter, Executive Director
Michael Ash- Carlin & Ward- General Counsel
Brett Wiltsey, Esq.
Charles Holmes - Accountant
Joseph Myers – Camden Community Partnership
Leonard Bier, Consultant

Public Notice:

The Regular Monthly Meeting of the Parking Authority of the City of Camden was legally advertised in the Courier-Post Newspaper and the Meeting Notice Statement and Agenda were posted on PACC website on Friday, July 23, 2021.

Roll Call:

Chairman Martinez	Here
Commissioner Espinal	Here
Commissioner Muhammad	Here
Commissioner Still	Here

Public Comment:

None- Did not receive any emails as suggested on the website and no one attended in person

Adoption of the Minutes:

Board of Commissioners
Regular Monthly Meeting
Monday, July 26, 2021 at 2:00 pm

Commissioners approved minutes of the April 26, 2021 Regular meeting. Moved by Commissioner Muhammad; Second by Chairman Martinez, approved unanimously

Commissioners approved minutes of June 28, 2021 Regular meeting. Moved by Chairman Martinez, Second by Commissioner Muhammad; Approved with Commissioner Espinal.

Consultation Reports

Willie Hunter – Executive Director

Willie Hunter submitted a written report to the Board and noted the following status updates on PACC operations:

Parking Lots Activity

- Events around the waterfront have started to pick up. The jazz concerts have been going on every other week on Monday's. On July 17th BB&T had their first concert, Wiggins Park had the Caribbean festival and Big Scott held its all white party which all brought in revenue.
- Lot 48 has a sink hole which we are working with CRA & DPW to provide a temporary fix. For everyone's safety we have blocked off the lot and put our monthly parkers on other lots.

Elevators

- Elevator car one has been online since March and car two should be back online shortly. The sump pump drain line had a leak which has been fixed however a HVAC system is need in the machine room that we will need to go out to bid on. This is in your packet for approval.

Administration

- Right now, our Enforcement Lieutenant has been on the Administration side of the office. We will be fixing up the old coin room for him and putting the coin counting machine in the old supply room. With this taking place we need to move cameras from one location to another. We are also looking to add a camera in the maintenance supply room therefore in your packet is a resolution for this.

Joseph Myers – Camden Community Partnership

The Camden Community Partnership has been working to facilitate events at the waterfront this summer. Chairman Martinez inquired about a lack of access to the waterfront promenade due to a police presence at the entrance ways. Joe Myers identified safety concerns with waterfront incidents requiring the police presence in the near future.

Charles Holmes – Holmes Accounting

Mr. Holmes presented the financial report for the month of June 2021 noting a significant increase in revenue over June 2020 and a decrease in expenses. PACC realized net income of \$82,000 for the month of June. Mr. Holmes expects this trend to continue.

ADOPTION OF RESOLUTIONS:

Request that Resolutions **R2021-7:56 to R2021-7:64** be considered as a consent agenda Motion by Chairman Martinez second by Commissioner Muhammad. Resolution R2021-07:60 was revised to approve “an amount not to exceed \$58,750”.

Roll Call

Martinez	Yes
Espinal	Yes
Muhammad	Yes
Still	Yes

Motion to approve consent resolutions by Chairman Martinez and second by Commissioner Muhammad

Roll Call

Martinez	Yes
Espinal	Yes
Muhammad	Yes
Still	Yes

OLD BUSINESS

None.

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NEW BUSINESS

None.

ADJOURNMENT

Motion to adjourn made by Chairman Martinez second by Commissioner Muhammad.

All were in favor, Meeting adjourned at 2:45 pm