parking authority of the city of camden

regular MONTHLY board meeting

open session minutes

Monday, February 24, 2020 @ 5Pm

**Commissioners in Attendance**:

Chairman Jose Martinez

Vice-Chairman Angel Alamo

Commissioner Jasper Muhammad

Commissioner Troy Still

**Staff and Consultants Attending**:

Willie Hunter – Executive Director

Michael Ash- Carlin & Ward- General Counsel

Brett Wiltsey- Dilworth Paxson- Special Counsel

Joe Myers- Cooper Ferry

**Public Notice:**

Mr. Witlsey stated the regular meeting of the Parking Authority of the City of Camden was legally advertised in the Courier Post Newspaper and the Meeting Notice statement and Agenda were posted on the bulletin board in the lobby of the City Hall on Tuesday, February 18 @03:02 pm. A copy was also delivered to the Press Room in City Hall (in compliance with Open Public Meetings Law, P.L. 1975 e. 231)

**Roll Call:**

Chairman Martinez Here

Vice-Chairman Alamo Here

Commissioner Espinal Absent

Commissioner Muhammad Here

Commissioner Still Here

**Public Comment:**

None

**Adoption of the Minutes**:

We will have to place on hold since all the Commissioners from January’s meeting are not here.

**Executive Director Report and Consultation Reports**

Joe Myers

* Coopers Ferry has been working with the Parking Authority looking at inventory for the concert season. We are looking to increase parking on lot 1 by adding about a dozen or so spaces with the work that is being done. No, it’s not a lot of spaces but this is considered VIP parking, so they charge more to park in these spaces which means more revenue for BB& T and PACC.

Willie Hunter

* We are preparing to do repair work on Lot 1 as Joe spoke on. We have also decided to get a jump on repair work, so we have been filling pot holes in the lots since there has been no snow.
* We have received bids for the repair work on lot 1 which is in your packets for your approval tonight.
* We have been implementing residential parking in Zone 3 which is the Centerville section of Camden. There has always been residential parking we just had not been enforcing it.
* A feasibility study is being done on lot 13 by Pennoni. The study is to help us understand the soils and determine the use of the lot for a garage structure. This should be completed within 3 weeks.
* The Parking Feasibility study on lot 13 is to help analyze the supply and demand and to assist with determining the right size parking facility to be built on the lot.
* We have hired a Lieutenant for Enforcement. We have not had one since Joaquin Fontanz retired a while back and I can say we have promoted Kevin Lark to Lieutenant. We will give him a 30, 60 & 90-day evaluation.
* We have hired two part-time maintenance men since Kevin is no longer in our maintenance department.
* We have been working on handicap renewals and working alongside DPW with the handicap signs.

Chairman -I think that its great hiring/promoting people from within. This is great for the morale of the company to see that promotions do happen from within.

**Adoption of Resolutions:**

Request that Resolutions **R2020-02:25 to R2020-02:30** be considered as a consent agenda

Motion by Chairman Martinez second by Vice-Chairman Alamo

**Roll Call**

Martinez Yes

Alamo Yes

Espinal Absent

Muhammad Yes

Still Yes

* + **R2020-02:25** The Parking Authority of the City of Camden Approving Cash Disbursements for the balance of the month of December 2019 and for the month of January 2020.
  + **R2020-02:26 –** The Parking Authority of the City of Camden to Enter into a Site License Agreement with Radio Lofts Associates, LP. Regarding parking Spaces on Lot 5.
  + **R2020-02:27 –** The Parking Authority of the City of Camden Awarding a Professional Services Contract for Financial Advisory Services.
  + **R2020-02:28 –** The Parking Authority of the City of Camden Awarding a Professional Services Contract for a Parking Demand Study for a Waterfront District parking Structure.
  + **R2020-02:29 -** The Parking Authority of the City of Camden Awarding A Contract for a Project Entitled “10 Delaware Avenue Parking Lot Improvement.
  + **R2020-02:30 -** The Parking Authority of the City of Camden Awarding a Professional Services Contact for a Physical Feasibility Study for a Waterfront District Parking Structure

Motion to approve consent resolutions by Chairman Martinez and second by Vice-Chairman Alamo

**Roll Call**

Martinez Yes

Alamo Yes

Espinal Absent

Muhammad Yes

Still Yes

**OLD BUSINESS**

None.

**New Business**

None.

**Adjournment**

Motion to adjourn made by Chairman Martinez second by Commissioner Troy Still

**All were in favor**

**Meeting adjourned at 5:11pm**