

**PARKING AUTHORITY OF THE CITY OF CAMDEN
REGULAR MONTHLY BOARD MEETING
OPEN SESSION MINUTES
WEDNESDAY, DECEMBER 11, 2019 @ 9AM**

Commissioners in Attendance:

Chairman Jose Martinez
Vice-Chairman Angel Alamo
Commissioner Mary Espinal
Commissioner Jasper Muhammad

Staff and Consultants Attending:

Willie Hunter – Executive Director
Brett Wiltsey- Dilworth Paxson- Special Counsel
Michael Bart- Bart & Bart Accountant
Joe Myers- Cooper Ferry

Meeting called to order at 9:04 a.m.

Roll Call:

Chairman Martinez	Here
Vice-Chairman Alamo	Here
Commissioner Espinal	Here
Commissioner Muhammad	Here

Public Notice:

Mr. Wiltsey stated that the Parking Authority of the City of Camden gave notice of the time, place and date of this meeting by providing such notice by legal advertisement in the Courier Post Newspaper. A copy of the meeting notice was delivered to the Press Room in City Hall (in compliance with Open Public Meetings Law, P.L. 1975 e. 231)

Public Comment:

None

Adoption of the Minutes:

Motion to approve minutes by Chairman Martinez second by Commissioner Espinal

Roll Call

Martinez	Yes
Alamo	Yes
Espinal	Yes
Muhammad	Yes

Executive Director Report and Consultation Reports

Joe Myers

- We have started our inventory on the lots for the 2020 parking season. The purpose for this early start is to have them ready for the 2020 event season no later than April 1, 2020.
- We have a meeting coming up with Live Nation and the Mayor to go over the parking inventory we have in and around the waterfront and to see how we can expand on our parking.
- New Year's Eve firework shows will be at 6pm and midnight. The 6pm show will be more family friendly so we will have music and activities before the show.

Willie Hunter

- We have increased revenue on Block N by providing parking for the constructions workers who are working on the Cooper Street Project.
- Live Nation has approved some repair work on Lot 1, 30 and a few others out of the Cap X Fund. We should be gathering all the information regarding repairs soon.
- The Hinson Garage restoration work approved in September's board meeting started on December 9, 2019. The structural repairs on the beam on the third level has been started. We have parked some of Cooper's employees on Block 1400 while the work is being completed.
- In your packet for approval, you will see a resolution authorizing a contract for Pitney Bowes services for the postage machine.
- Since Windows 7 will no longer be supported as of the first of the year, we will be upgrading our systems to Windows 10
- In your packet there is the resolution to authorize the budget for the 2020 fiscal year.

Board of Commissioners
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ADOPTION OF RESOLUTIONS:

Request that Resolutions **R2019-12:121 to R2019-12:134** be considered as a consent agenda

Motion by Vice-Chairman Alamo second by Commissioner Muhammad **Roll Call**

Martinez	Yes
Alamo	Yes
Espinal	Yes
Muhammad	Yes

Motion to approve consent resolutions by Vice-Chairman Alamo second by Commissioner Muhammad

Roll Call

Martinez	Yes
Alamo	Yes
Espinal	Yes
Muhammad	Yes

- **R2019-12:121** – The Parking Authority of the City of Camden Approving Cash Disbursements for the balance of the month of August 2019 and for the month of September 2019.
- **R2019-12:122** – The Parking Authority of the City of Camden Approving Cash Disbursements for the balance of the month of September 2019 and for the month of October 2019.
- **R2019-12:123** – The Parking Authority of the City of Camden Approving Cash Disbursements for the balance of the month of October 2019 and for the month of November 2019.
- **R2019-12:124** – The Parking Authority of the City of Camden Authorizing A Professional Services Contract for the Preparation of Bidding Documents and Engineering Services for Lot 1 repairs.
- **R2019-12:125** – The Parking Authority of the City of Camden Authorizing A Contract with Verizon for Internet Provider services.
- **R2019-12:126** – The Parking Authority of the City of Camden Authorizing a License Agreement with Charles Marandino, LLC on Block N.
- **R2019-12:127** – The Parking Authority of the City of Camden Authorizing payment for services related to Hinson Parking Garage Elevators.
- **R2019-12:128**- The Parking Authority of the City of Camden Authorizing a Contract with Pitney Bowes for Postage Meter Services.

- **R2019-12:129-** Parking the Parking Authority of the City of Camden 2020 Authority Budget Resolution Fiscal Year from January 1, 2020 to December 31, 2020.
- **R2019-12:130 –** Parking Authority of the City of Camden Approving an Agreement with VMX technologies for Information Technology upgrade services.
- **R2019-12:131-** Parking Authority of the City of Camden Authorizing a Contract with Orkin for Pest Control Services.
- **R2019-12:132-** The Parking Authority of the City of Camden Authorizing Payment for Electrical work related to “Hinson Garage Lighting Upgrades”.
- **R2019-12:133-** The Parking Authority of the City of Camden Approving Brent W. Lee & Company, for Auditor Services for NJEDA Lot Revenue.
- **R2019-12:134-** The Parking Authority of the City of Camden Authorizing A Contract with ADP for Work Force Now Services.

Motion to approve resolution R2019-12:121 to R2019-12:134 by Vice-Chairman Alamo second by Commissioner Muhammad

Roll Call

Martinez	Yes
Alamo	Yes
Espinal	Yes
Muhammad	Yes

OLD BUSINESS

None.

NEW BUSINESS

None.

ADJOURNMENT

Motion to adjourn made by Chairman Martinez and seconded Commissioner Muhammad

All were in favor

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Meeting adjourned at 9:11 am