

**PARKING AUTHORITY OF THE CITY OF CAMDEN  
REGULAR MONTHLY BOARD MEETING  
OPEN SESSION MINUTES  
MONDAY, MAY 20, 2019 @ 5PM**

**Commissioners in Attendance:**

Chairman Jose Martinez, Jr.  
Commissioner Espinal  
Commissioner Jasper Muhammad

**Staff and Consultants Attending:**

Willie E. Hunter, Sr., Executive Director  
Michael Ash, Esq. - Carlin & Ward- General Counsel  
Brett Wiltsey- Special Counsel  
Michael Bart- Bart & Bart

**Others**

Karlo Wilko

**Meeting called to order at 5:10 p.m.**

**Roll Call:**

Chairman Martinez	Here
Vice-Chairman Alamo	Absent
Commissioner Espinal	Phone
Commissioner Muhammad	Here

**Public Notice:**

Mr. Wiltsey stated that the Parking Authority of the City of Camden gave notice of the time, place and date of this meeting by providing such notice by legal advertisement in the Courier Post Newspaper. A copy of the meeting notice was delivered to the Press Room in City Hall (in compliance with Open Public Meetings Law, P.L. 1975 e. 231)

Motion to Adopt Resolution 84 by Chairman Martinez, seconded by Commissioner Espinal

**Roll Call:**

Martinez	Yes
Alamo	Absent
Espinal	Yes
Muhammad	Yes

**Public Comment:**

None

**Adoption of the Minutes:**

Called for a motion to approve the Minutes of March 2019 meeting. Motion by Chairman Martinez, seconded by Commissioner Alamo

**Roll Call:**

Martinez	Yes
Alamo	Absent
Espinal	Yes
Muhammad	Yes

**Executive Director and Consultation Reports**

Willie Hunter

- Heating Cooling system that the board approved a few months back has been installed in the maintenance room.
- I am happy to announce we secured a 2 year contract with Carl Dolente. For several years it has been a one year contract but we were able to lock him into a two year. This means we don't have to go right back into negotiation after the concert season ends.
- Entered into a contract with Branch Banking & Trust for 8 more parking spaces on Lot 13 which is not much but as you add up all the parkers you will see that the lot is just about full and the lot holds 250 parking spaces
- In your packet we have a resolution to approve the contract with Coopers Ferry for the Waterfront Landscaping that we have been doing for several years. Also included is a separate contract for other lots throughout the Parking Authority to help alleviate some pressure on our maintenance department.
- Secured 60 more spaces for Rowan University in the Walter Rand Transportation Center.
- We also have a contract for you to approve for us to manage/operate Block 1400 on the corner of MLK and Broadway for Rowan/Rutgers-Camden Board of Directors which is right in front of the Ronald McDonald House. Its only 60 spaces but we will be will be looking for parkers to rent the spaces.
- Khalea Tryman our Office Manager/ Project Manager has been here about 3 weeks now and doing well, I will keep you updated on that.
- Michael Bart with Bart & Bart has come on, welcome aboard
- Working with Metro Police in the Fairview area. People have been complaining about parking on sidewalks and they have been asking for our help so we have been working with them in Fairview and Centerville

**ADOPTION OF RESOLUTIONS:**

Resolutions to be Tabled:

R2019-05:74, R2019-05:79 and R2019-05:83

Request that Resolutions **R2019-04:61 to R2019-04:70** be considered as a consent agenda

Motion by Chairman Martinez seconded by Commissioner Muhammad

**Roll Call**

Martinez	Yes
Alamo	Absent
Espinal	Yes
Muhammad	Yes

- **R2019-04:61** – The Parking Authority of the City of Camden Approving Cash Disbursements for the balance of the month of February 2019 and for the month of March 2019.
- **R2019-04:62** – The Parking Authority of the city of Camden Approving an Parking License Agreement between the Parking Authority of the City of Camden and Rowan University/Rutgers-Camden Board of Directors.
- **R2019-04:63** – The Parking Authority of the City of Camden Authorizing a Memorandum of Understanding with Cooper’s Ferry Partnership for Participation in the 2019 Waterfront Parking Lot Improvement Projects.
- **R2019-04:64** – The Parking Authority of the City of Camden Authorizing Payment for Electrical work related to “Hinson Garage Maintenance Room Upgrades”.
- **R2019-04:65** – The Parking Authority of the City of Camden Authorizing a Parking Agreement with Carl R. Dolente on Block 157, Lot 1 for Off-Street Event Parking.
- **R2019-04:66** – The Parking Authority of the City of Camden Authorizing a Parking Agreement with Branch Banking & Trust Company on Lot 13 for Off-Street Parking.
- **R2019-04:67** – The Parking Authority of the City of Camden Authorizing a Memorandum of Understanding with Cooper’s Ferry Partnership for Participation in the 2019 Waterfront Landscaping Project.
- **R2019-04:68**- The Parking Authority of the City of Camden Authorizing an Amendment to Parking Agreement with Rowan University.
- **R2019-04:69**- The Parking Authority of the City of Camden Authorizing Salary Adjustment for Executive Director in 2019
- **R2019-04:70**- The Park Authority of the City of Camden Authorizing Salary Adjustments for Non-Union Benefitted Employees in 2019

Motion to approve consent agenda resolutions by Chairman Martinez seconded by Commissioner Muhammad

Board of Commissioners  
Regular Monthly Meeting  
Monday, April 22, 2019 @ 5pm

**Roll Call**

Martinez	Yes
Alamo	Absent
Espinal	Yes
Muhammad	Yes

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

**ADJOURNMENT**

Motion to adjourn made by Chairman Martinez seconded Commissioner Muhammad

**All were in favor**

**Meeting adjourned at 5:40 pm**