

**PARKING AUTHORITY OF THE CITY OF CAMDEN
REGULAR MONTHLY BOARD MEETING
OPEN SESSION MINUTES
WEDNESDAY, FEBRUARY 27, 2019 @ 5PM**

Commissioners in Attendance:

Chairman Jose Martinez, Jr.
Commissioner Mary Espinal
Commissioner Jasper Muhammad

Staff and Consultants Attending:

Willie E. Hunter, Sr., Executive Director
Michael Ash, Esq. - Carlin & Ward- General Counsel
Brett Wiltsey, Esq. — Dilworth Paxson LLP — Special Counsel

Meeting called to order at 6:07 p.m.

Roll Call:

Chairman Martinez	Here
Vice-Chairman Alamo	Absent
Commissioner Espinal	Here
Commissioner Muhammad	Here

Public Notice:

Mr. Wiltsey stated that the Parking Authority of the City of Camden gave notice of the time, place and date of this meeting by providing such notice by legal advertisement in the Courier Post Newspaper. A copy of the meeting notice was delivered to the Press Room in City Hall (in compliance with Open Public Meetings Law, P.L. 1975 e. 231)

Public Comment:

None

Adoption of the Minutes:

Called for a motion to approve the Minutes of January 2019 meeting. Motion by Commissioner Martinez, seconded by Commissioner Muhammad

Roll Call:

Martinez	Yes
Alamo	Absent
Espinal	Yes
Muhammad	Yes

Executive Director and Consultation Reports

Charles Holmes

- Revenue is right on target for the month period.
- Both daily and monthly parking down
- Meter operations have shown an increase by way of pay by phone and special events
- Personnel expense are down by about 9%
- Total expense up 17% due to operational expenses

Mr. Hunter is here but on a call so not in the meeting right now. We have his Executive Director report in front of us any questions. Being there is none we will move on.

ADOPTION OF RESOLUTIONS:

Request that Resolutions **R2019-02:33 to R2019-02:49** be considered as a consent agenda

Motion by Chairman Martinez seconded by Commissioner Muhammad

Roll Call

Martinez	Yes
Alamo	Absent
Espinal	Yes
Muhammad	Yes

- **R2019-02:33** – The Parking Authority of the City of Camden Approving Cash Disbursements for the balance of the month of December 2018 and for the month of January 2019.
- **R2019-02:34** – The Parking Authority of the city of Camden Authorizing a Professional services contract for the Preparation of a Site Plans for Block N and Lot 50.
- **R2019-02:35** – The Parking Authority of the City of Camden Awarding a Contract for a Project Entitled “Hinson Garage Maintenance Room Upgrades”.
- **R2019-02:36** – The Parking Authority of the City of Camden Authorizing the Purchase of the Property Designated as Block 126, Lot 71 on the Official Tax Map of the City of Camden for the Development of a Parking Project.
- **R2019-02:37** – The Parking Authority of the City of Camden Establishing a Pilot Program for Parking Space Sensor Technology.
- **R2019-02:38** – The Parking Authority of the city of Camden Authorizing a Contract with South Jersey Elevator, LLC for Emergency Elevator Repair Services.

- **R2019-02:39** – The Parking Authority of the City of Camden Approving a Parking Agreement between the Parking Authority of the City of Camden and Rowan University to park in the Walter Rand Transportation Garage.
- **R2019-02:40** – The Parking Authority of the City of Camden Approving a Parking License Agreement between the Parking Authority of the city of Camden and Rutgers the State University of New Jersey for Parking on Lots 15 & 16.
- **R2019-02:41** - The Parking Authority of the City of Camden Authorizing the Parking Authority of the City of Camden to Enter into a Municipal Subscription to Collective Procurement Contract with Metropolitan Area Planning Council to Participate in a Cooperative Pricing System.
- **R2019-02:42** - The Parking Authority of the City of Camden Authorizing the Parking Authority of the city of Camden to enter into a Municipal Subscription to Collective Procurement Contract with National Cooperative Purchasing Alliance to Participate in a Cooperative Pricing System.
- **R2019-02:43** - The Parking Authority of the City of Camden Authorizing an Access and License Agreement with Camden Redevelopment Agency for Off-Street Parking on Lanning Square Properties.
- **R2019-02:44** - The Parking Authority of the City of Camden Authorizing the Purchase of “Pay-By-Cell Phone Parking Technology through a Contract awarded by the Metropolitan Area Planning Council.
- **R2019-02:45** - The Parking Authority of the City of Camden Authorizing the Purchase of License Plate Recognition Technology for Vigilant Solutions through a Contract Awarded by the National Cooperative Purchasing Alliance.
- **R2019-02:46** - The Parking Authority of the City of Camden Authorizing a Professional Services Contract for the Preparation of a Site Plan for the Walt Whitman Parking Complex (Third Street).
- **R2019-02:47** - The Parking Authority of the City of Camden Authorizing a Professional Services Contract for the Preparation of Bid Specifications for the Replacement of Above-Grade Storm Water Piping System Supporting the Hinson Garage.
- **R2019-02:48** - The Parking Authority of the City of Camden Authorizing a Professional Services Contract for the Preparation of Bid Specifications and Construction Oversight for the Cleaning of Utility Pipes and Inlets for Parking Lots.
- **R2019-02:49** - The Parking Authority of the City of Camden Approving an Agreement with Windstream Enterprise (Broadview Networks) for Business Telephone Service.

Board of Commissioners
Regular Monthly Meeting
Wednesday, February 27, 2019 @ 5pm

Motion to reject R2019-02:50 by Chairman Martinez seconded by Commissioner Muhammad

- **R2018-02:50** - The Parking Authority of the City of Camden Authorizing the Authority to Hold a Closed Session Meeting to Discuss Legal, Personnel, and Property Matters.

Roll Call

Martinez	Yes
Alamo	Absent
Espinal	Yes
Muhammad	Yes

OLD BUSINESS

None.

NEW BUSINESS

None.

ADJOURNMENT

Motion to adjourn made by Commissioner Muhammad seconded Chairman Martinez

All were in favor

Meeting adjourned at 6:12 pm