

January 28, 2019

R2019-01:01

RESOLUTION
OF
THE PARKING AUTHORITY OF THE CITY OF CAMDEN
APPROVING CASH DISBURSEMENTS FOR THE BALANCE
OF THE MONTH OF NOVEMBER 2018 AND FOR THE
MONTH OF DECEMBER 2018

WHEREAS, expenses attached hereto have been submitted for approval and payment, and it being reported to the Members of the Authority that the same have been reviewed and are in proper order for payment;

NOW THEREFORE, BE IT RESOLVED: that the Parking Authority of the City of Camden and the members thereof, that have reviewed the attached list of expenses and the same is hereby approved for payments as follows:

Prepaid and Payroll Expenses	\$ 99,504.87
Other Monthly Expenses	<u>\$334,119.63</u>
Total	\$433,624.50

Adopted: January 28, 2019

R2019-01:01

VOTING RECORD

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.				
Angel L. Alamo				
Mary Espinal				
Jasper Muhammad				

Jose Martinez, Jr., Chairman

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 28, 2018.

Michael Ash
General Counsel

January 28, 2019

R2019-01:02

RESOLUTION
OF
THE PARKING AUTHORITY OF THE CITY OF CAMDEN
ELECTING A CHAIRPERSON

WHEREAS, it is appropriate and necessary for the Parking Authority of the City of Camden at its Annual Reorganization Meeting to appoint a Chairperson.

BE IT RESOLVED: that the Parking Authority of the City of Camden and the members thereof, that Jose Martinez, Jr. is hereby elected Chairperson of The Parking Authority of the City of Camden until January 2020, next ensuing until a successor has been elected.

Adopted: January 28, 2019

JANUARY 28, 2019

R2019-01:02

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.				
Angel L. Alamo				
Mary Espinal				
Jasper Muhammad				

Jose Martinez, Jr., Chairman

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 28, 2019.

Michael Ash
General Counsel

January 28, 2019

R2019-01:03

RESOLUTION
OF
THE PARKING AUTHORITY OF THE CITY OF CAMDEN
ELECTING A VICE CHAIRPERSON

WHEREAS, it is appropriate and necessary for the Parking Authority of the City of Camden at its Annual Reorganization Meeting to appoint a Vice Chairperson.

BE IT RESOLVED: that the Parking Authority of the City of Camden and the members thereof, that Angel L. Alamo is hereby elected Vice Chairperson of The Parking Authority of the City of Camden until January 2020, next ensuing until a successor has been elected.

Adopted: January 28, 2019

January 28, 2019

R2018-01:03

VOTING RECORD

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.				
Angel L. Alamo				
Mary Espinal				
Jasper Muhammad				

Jose Martinez, Jr., Chairman

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 28, 2019.

Michael Ash
General Counsel

January 28, 2019

R2019-01:04

RESOLUTION
OF
THE PARKING AUTHORITY OF THE CITY OF CAMDEN
AUTHORIZING THE APPOINTMENT OF A SECRETARY

WHEREAS, the Board of commissioners of the Parking Authority of the City of Camden has need of an individual to serve in the capacity of Board Secretary according to Article II, Section 4 of the Bylaws: and

WHEREAS, pursuant to Article II, Section 7 of the bylaws, at its Annual Reorganization Meeting, the Commissioners are to appoint an individual to serve in the capacity of Secretary, with stipulation that said individual shall be recognized as an Officer who is not a member of the Authority, and shall serve a similar term as that elected officers:

NOW THEREFORE BE IT RESOLVED: that the Parking Authority of the City of Camden and the members thereof, that Dionne Banks is hereby appointed Secretary with the relative responsibilities as delineated in Article II, Section 4 of the bylaws.

Adopted: January 28, 2019

JANUARY 28, 2019

R2018-01:04

VOTING RECORD

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.				
Angel L. Alamo				
Mary Espinal				
Jasper Muhammad				

Jose Martinez, Jr., Chairman

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 28, 2019.

Michael Ash
General Counsel

January 28, 2019

R2019-01:05

RESOLUTION
OF
THE PARKING AUTHORITY OF THE CITY OF CAMDEN
AUTHORIZING THE APPOINTMENT OF A TREASURER

WHEREAS, it is appropriate and necessary for the Parking Authority of the City of Camden at its Annual Reorganization Meeting, to appoint a Treasurer:

NOW THEREFORE BE IT RESOLVED: that the Parking Authority of the City of Camden and the members thereof, that Edward McMaster is hereby appointed Treasurer for the Parking Authority of the City of Camden and its Annual Reorganization meeting on January 28, 2019.

Adopted: January 28, 2019

JANUARY 28, 2019

R2019-01:05

VOTING RECORD

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	X			
Angel L. Alamo	X			
Mary Espinal	X			
Jasper Muhammad	X			

Jose Martinez, Jr., Chairman

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 28, 2019.

Michael Ash
General Counsel

January 28, 2019

R2019-01:06

RESOLUTION
OF
THE PARKING AUTHORITY OF THE CITY OF CAMDEN
DESIGNATING THE CUSTODIAN OF AND ESTABLISHING AN
IMPREST (*PETTY CASH*) FUND

WHEREAS, the Parking Authority of the City of Camden desires to Establish an Imprest (Petty Cash) fund and designates the custodian from said account; and

WHEREAS, the Petty Cash Fund will be used to pay claims for small amounts of operational supplies, office supplies, tolls, travel and post office charges; and

WHEREAS, the maximum amount of claims per month will be \$250.00 and the maximum amount of claims to be paid in any fiscal year will be \$3,000.00; and

WHEREAS, all claims will be approved by the Parking Authority/Account Clerk Mrs. Lana Irrgang who is also designed as the Custodian of Funds, and

WHEREAS, a schedule together with an actual voucher will be transmitted to the governing body for approval:

NOW THEREFORE, BE IT RESOLVED: by the Parking Authority of the City of Camden and the members thereof, that the adoption of this procedure will aid the Custodian in maintaining proper control and that the Imprest (Petty Cash) Fund will withstand the scrutiny of an audit.

Adopted: January 28, 2019

JANUARY 28, 2019

R2019-01:06

VOTING RECORD

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	X			
Angel L. Alamo	X			
Mary Espinal	X			
Jasper Muhammad	X			

Jose Martinez, Jr., Chairman

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 28, 2019.

Michael Ash
General Counsel

January 28, 2019

R2019-01:07

RESOLUTION OF

THE PARKING AUTHORITY OF THE CITY OF CAMDEN ESTABLISHING FIRST COLONIAL COMMUNITY BANK AND REPUBLIC BANK AS THE DEPOSITORY OF FUNDS OF THE PARKING AUTHORITY OF THE CITY OF CAMDEN

WHEREAS, The Parking Authority of the City of Camden would like to establish a depository in which to deposits funds; and

WHEREAS, First Colonial Community Bank situated in Collingswood, New Jersey and Republic Bank located in Cherry Hill, New Jersey in the county of Camden have both demonstrated the requisite competence and ability to handle such transactions; and

NOW THEREFORE BE IT RESOLVED: that First Colonial Community Bank situated in Collingswood, New Jersey and Republic Bank located in Cherry Hill, New Jersey in the County of Camden are hereby designated as a depository for funds of the Parking Authority of the City of Camden; provided such funds that may be deposited in the aforesaid Banks shall be so deposited as to provide the maximum Federal Insurance available on such accounts; and

BE IT FURTHER RESOLVED: That those withdrawals via wire transfer from such accounts shall require the signature of any one of the following individuals:

Jose Martinez, Jr.
Jasper Mahammad

Angel Alamo

Adopted: January 28, 2019

JANUARY 28, 2019

R2019-01:07

VOTING RECORD

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	X			
Angel L. Alamo	X			
Mary Espinal	X			
Jasper Muhammad	X			

Jose Martinez, Jr., Chairman

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 28, 2019.

Michael Ash
General Counsel

January 28, 2019

R2019-01:08

RESOLUTION
OF
THE PARKING AUTHORITY OF THE CITY OF CAMDEN
ESTABLISHING THE DATES AND TIMES OF THE REGULAR
MONTHLY MEETINGS FOR THE YEAR OF 2019 - 2020

WHEREAS, the State of New Jersey has adapted N.J.S.A 10:4-6 et al; and

WHEREAS, The Parking Authority of the City of Camden is required under said law to give notice of the regular meetings to be held during the succeeding year;

NOW THEREFORE BE IT RESOLVED: that the Parking Authority of the City of Camden and the members thereof, by adoption of this resolution, approve the 2019 - 2020 Regular Meeting Schedule, with the members, and unless otherwise specified at the Parking Authority of the City of Camden, 10 Delaware Avenue, 1st Floor Conference Room, Camden New Jersey as follows:

TIMES

5:00 PM
5:00 PM
5:00 PM
5:00 PM
5:00 PM
5:00 PM
5:00 PM
5:00 PM
5:00 PM
5:00 PM
12:00 PM
5:00 PM

DATES

Monday, February 25, 2019
Monday, March 25, 2019
Monday, April 22, 2019
Monday, May 20, 2019
Monday, June 24, 2019
Monday, July 22, 2019
Monday, August 26, 2019
Monday, September 23, 2019
Monday, October 28, 2019
Monday, November 25, 2019
Monday, December 16, 2019
Monday, January 27, 2020

Adopted: January 28, 2019

JANUARY 28, 2019

R2019-01:08

VOTING RECORD

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	X			
Angel L. Alamo	X			
Mary Espinal	X			
Jasper Muhammad	X			

Jose Martinez, Jr., Chairman

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 28, 2019.

Michael Ash
General Counsel

January 28, 2019

R2019-01:09

RESOLUTION OF

THE PARKING AUTHORITY OF THE CITY OF CAMDEN APPROVING THE HOLIDAY SCHEDULE FOR UNION & NON-UNION EMPLOYEES FOR THE YEAR OF 2019

WHEREAS, The Parking Authority of the City of Camden would like to approve the Holiday Schedule for the year of 2019.

NOW THEREFORE BE IT RESOLVED: that the Parking Authority of the City of Camden and the members thereof, do hereby approve the 2019 Holiday Schedule as follows:

HOLIDAY

New Year's Day
Martin Luther King, Jr. Day
President's Day
Good Friday
Memorial Day
Independence Day
Labor Day
Columbus Day
Election Day
Veteran's Day (Observed)
Thanksgiving Day
Friday after Thanksgiving
Christmas Day

DATES

Tuesday, January 1, 2019
Monday, January 21, 2019
Monday, February 18, 2019
Friday, April 19, 2019
Monday, May 27, 2019
Thursday, July 4, 2019
Monday, September 2, 2019
Monday, October 14, 2019
Tuesday, November 5, 2019
Monday, November 11, 2019
Thursday, November 28, 2019
Friday, November 29, 2019
Wednesday, December 25, 2019

Adopted: January 28, 2019

JANUARY 28, 2019

R2019-01:09

VOTING RECORD

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	X			
Angel L. Alamo	X			
Mary Espinal	X			
Jasper Muhammad	X			

Jose Martinez, Jr., Chairman

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 28, 2019.

Michael Ash
General Counsel

January 28, 2019

R2018-01:10

RESOLUTION
OF
**THE PARKING AUTHORITY OF THE CITY OF CAMDEN
AUTHORIZING THE EXECUTIVE DIRECTOR TO ADVERTISE
FOR BIDS FOR VARIOUS ITEMS DURING THE FISCAL YEAR OF
2019**

WHEREAS, the Parking Authority of the City of Camden has the responsibility of operating various public parking facilities, parking meters, the Administrative Office and enforcing parking enforcement Laws; and

WHEREAS, the Parking Authority of the City of Camden authorizes the Executive Director to advertise for bids for various items and act as the authorized representative in the recommendation of the bids during the fiscal year of 2019; and

NOW THEREFORE, BE IT RESOLVED: that the Parking Authority of the City of Camden and the members thereof, authorize the Executive Director to advertise for bids for various items during the fiscal year of 2019.

Adopted: January 28, 2019

JANUARY 28, 2019

R2018-01:10

VOTING RECORD

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	X			
Angel L. Alamo	X			
Mary Espinal	X			
Jasper Muhammad	X			

Jose Martinez, Jr., Chairman

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 28, 2019.

Michael Ash
General Counsel

January 28, 2019

R2019-01:11

RESOLUTION OF

THE PARKING AUTHORITY OF THE CITY OF CAMDEN DESIGNATING THE COURIER POST AS THE NEWSPAPER OF GENERAL CIRCULATION FOR ALL LEGAL NOTICES

WHEREAS, it is required in order to comply with the “adequate notice” provision that the time, date, location, agenda and action to be taken shall be submitted, also as therein provided to at least one newspaper which must be designated by the Authority to receive such notices in order to inform the public within the area of jurisdiction of this Authority; and

NOW THEREFORE BE IT RESOLVED: that the Parking Authority of the City of Camden and the members thereof that at all times hereafter, until changed, the mentioned newspaper, the Courier Post is designated to receive such notices, and

BE IT FURTHER RESOLVED: that said notices shall be submitted to mentioned newspaper by mail, telephone, email, fax or hand delivery.

Adopted: January 28, 2019

JANUARY 28, 2019

R2019-01:11

VOTING RECORD

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	X			
Angel L. Alamo	X			
Mary Espinal	X			
Jasper Muhammad	X			

Jose Martinez, Jr., Chairman

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 28, 2019.

Michael Ash
General Counsel

January 28, 2019

R2019-01:12

RESOLUTION
OF
THE PARKING AUTHORITY OF THE CITY OF CAMDEN
APPROVING A RISK MANAGEMENT CONSULTANT
AGREEMENT WITH M & C INSURANCE AGENCY, INC.

WHEREAS, the Parking Authority of the City of Camden has resolved to join the Camden County Municipal Joint Insurance Fund; and

WHEREAS, the bylaws of said Funds require that each Governing Body appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the bylaws; and

WHEREAS, the Board of Fund commissioners established a fee equal to six percent (6%) of the Municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Governing body; and

WHEREAS, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical;

NOW THEREFORE, BE IT RESOLVED: by the Parking Authority of the city of Camden and the members thereof, appoint M & C Insurance Agency, Inc. as its Risk Management Consultant in accordance with the Fund's bylaws.

Adopted: January 28, 2019

JANUARY 28, 2019

R2019-01:12

VOTING RECORD

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	X			
Angel L. Alamo	X			
Mary Espinal	X			
Jasper Muhammad	X			

Jose Martinez, Jr., Chairman

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 28, 2019.

Michael Ash
General Counsel

January 28, 2019

R2019-01:13

RESOLUTION
OF
THE PARKING AUTHORITY OF THE CITY OF CAMDEN
APPROVING BIER ASSOCIATES AGREEMENT FOR PARKING
PROJECT DEVELOPMENT, MANAGEMENT AND OPERATIONS
CONSULTANTING SERVICES

WHEREAS, the Parking Authority of the City of Camden has requested the Bier Associates to act as the Parking Consultant for the Authority from January 31, 2019 to January 30, 2020 to render all of the parking project development, special projects, management and operations consulting services that may be required by the Authority in connection with the operation of the Authority; and

WHEREAS, Bier Associates has provided consulting services to the Authority for Management, Project Development, Planning and Operation Procedures in the past; and

WHEREAS, consulting services are required by the Authority in connection with the Authority's parking project development, operations and management and other special projects contemplated by the Authority; and

WHEREAS, the Authority desires to retain Bier Associates for one (1) year period beginning January 31, 2019 and ending January 30, 2020; and

WHEREAS, the parties hereto desire to fix in writing their respective rights and obligations; and

NOW THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. The Authority engages Bier Associates as its Parking Consultant for parking project development, management, operations and special parking related projects, and Bier Associates accepts said employment under the terms and conditions hereinafter set forth.
2. Bier Associates agrees to render all services which the Authority may request of Bier Associates, in the planning and development of its projects, as well as operations and management so long as this contract remains in effect.

Adopted: January 28, 2019

JANUARY 28, 2019

R2019-01:13

VOTING RECORD

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	X			
Angel L. Alamo	X			
Mary Espinal	X			
Jasper Muhammad	X			

Jose Martinez, Jr., Chairman

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 28, 2019.

Michael Ash
General Counsel

January 28, 2019

R2019-1:14

RESOLUTION OF

PARKING AUTHORITY OF THE CITY OF CAMDEN, APPROVING DILWORTH AND PAXON FOR SPECIAL COUNSEL SERVICES

WHEREAS, the Parking Authority of the City of Camden ("Authority") is a public corporation established by declaration of necessity by the legislature in the Parking Authorities Law, N.J.S.A. 40:11A-1 et seq.; and

WHEREAS, the Authority is vested with all powers necessary or convenient to carry out and effectuate its corporate purpose of the construction, provision or operation of off-street parking projects within its area of operation; and

WHEREAS, the Authority has a need for Special Counsel Legal Services; and

WHEREAS, the Authority did solicit qualifications for Special Legal Counsel Services by RFQ on Friday, January, 11, 2019; and

WHEREAS, the Parking Authority did receive five (5) responses; and

WHEREAS, all of the responses that were received were evaluated by an Authority Evaluation Committee and the proposal of Dilworth and Paxson was deemed as the most advantageous to the Authority; and

WHEREAS, the term of the Agreement will be for one (1) year beginning on January 1, 2019 to December 31, 2019; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Parking Authority of the City of Camden, as follows:

- 1) The Authority engages Dilworth and Paxson as Special Legal Counsel, under the terms and conditions hereinafter set forth;
- 2) Dilworth and Paxson agrees to render all services which the Authority may request of Dilworth and Paxson, so long as this contract remains in effect.

Certified to be a true copy of a Resolution adopted by the Board of Commissioners of the Parking Authority of the City of Camden, New Jersey at a regular meeting held on January 28, 2019

Secretary

JANUARY 28, 2019

R2019-01:14

VOTING RECORD

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	X			
Angel L. Alamo	X			
Mary Espinal	X			
Jasper Muhammad	X			

Jose Martinez, Jr., Chairman

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 28, 2019.

Michael Ash
General Counsel

January 28, 2019

R2019-01:15

RESOLUTION
OF
QUALIFYING FIRM FOR
GENERAL COUNSEL LEGAL SERVICES CONTRACT
PURSUANT TO A FAIR & OPEN RFQ PROCESS

WHEREAS, it is deemed necessary and in the best interest of the Commissioners of the Parking Authority of the City of Camden (“**Authority**”), in the County of Camden, State of New Jersey to qualify a legal firm to provide general counsel services to the Authority, pursuant to the “Fair and Open” RFQ process; and

WHEREAS, Carlin & Ward, P.C. located at 25A Vreeland Road, Florham park, New Jersey, has submitted a response to the RFQ dated January 8, 2019 for general counsel legal services as requested by the Authority, as set forth in its written qualifications on file with the Authority; and

WHEREAS, the Executive Director and Chairman of the Parking Authority have reviewed the qualifications of the law firms that responded to the RFQ, and recommends Carlin & Ward, P.C. for the general counsel legal services, based upon its qualifications as set forth in its response to the RFQ ; and

WHEREAS, said services to be provided by Carlin & Ward, P.C. are Professional Services within the definition contained in N.J.S.A. 40:11-2(6); and

WHEREAS, the contractual amounts for general counsel legal services is anticipated to exceed the Local Unit Pay-To-Play threshold of \$17,500, but not to exceed \$100,000.00 in accordance with the following fee schedule:

Retainer:	\$ 2,000.00 for ten hours of legal services per month
Hourly Rate:	Blended hourly rate of \$200.00 per hour for services performed by attorneys. Legal services provided by paralegals will be billed at an hourly rate of \$125.00 per hour and services provided by law clerks will be billed at

an hourly rate of \$95.00 per hour.

Travel Time: Travel time during which legal work is being undertaken on behalf of the client will be billed at the hourly rate for attorneys, above. Other travel time will be billed at \$100.00 per hour.

Mileage and Tolls: Mileage will be reimbursed at the prevailing IRS reimbursement rate, and the cost of tolls and parking shall be reimbursed at cost.

WHEREAS, the start date of the contract will be January 1, 2019, and will conclude on December 31, 2020;

NOW THEREFORE BE IT RESOLVED, that the Parking Authority, pursuant to the State of New Jersey Local Unit Pay-To-Play Law, N.J.S.A. 19:44A-20 et. seq., hereby qualifies and selects the firm of Carlin & Ward, P.C. for accounting support services for a one (1) year term, based upon its written RFQ response, which is on file with the Authority and made a part hereof in an amount not to exceed \$100,000.00; and

BE IT FURTHER RESOLVED, that in order to effectuate the objectives of this Resolution, the Commissioners of the Parking Authority direct the Executive Director to award said contract and to cause notice of this Resolution to be published in the Official Newspaper of the Authority or on the Internet website maintained by the Authority; and

BE IT FURTHER RESOLVED, that the award of this contract is contingent upon the Authority having sufficient funds and the CFO/Treasurer of the Authority certifying that there are sufficient funds budgeted by the Authority for said professional services contract; and

BE IT FURTHER RESOLVED, that in the event that the accounting support services provided by Carlin & Ward, P.C. exceeds \$17,500.00, the professional service provider shall file the appropriate Local Unit Pay-To-Play Law Disclosure statement.

Adopted: January 28, 2019

JANUARY 28, 2019

R2019-01:15

VOTING RECORD

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	X			
Angel L. Alamo	X			
Mary Espinal	X			
Jasper Muhammad	X			

Jose Martinez, Jr., Chairman

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 28, 2019.

Michael Ash, Esquire
General Counsel

JANUARY 28, 2019

R2019-01:16

RESOLUTION OF

RESOLUTION REJECTING PROPOSALS FOR THE SERVICES OF AUDITOR FOR THE PARKING AUTHORITY OF THE CITY OF CAMDEN

WHEREAS, the Parking Authority of the City of Camden (“PACC”) issued a Request for Proposals for Auditor Services (“RFP”); and

WHEREAS, the PACC received two proposals from entities that provide Auditor Services (the “Proposals”); and

WHEREAS, the PACC reviewed the Proposals through a review team of employees and consultants of the PACC (“Review Team”); and

WHEREAS, after review, it is the recommendation of the Review Team and the Executive Director that all Proposals responsive to the RFP be rejected; and

WHEREAS, the Review Team and the Executive Director believe this is appropriate because the Proposals failed to comport with the RFP in material ways, the Proposals exceeded the appropriation of funds for these services and because the rejection of the Proposals and reissuance of a new RFP is in the best interests of the PACC.

NOW THEREFORE, BE IT RESOLVED that the PACC is hereby authorized to reject all Proposals for Auditor Services and reissue a new RFP in order to procure services that comport with the RFP and are within the PACC’s appropriation of funds.

Adopted: January 28, 2019

JANUARY 28, 2019

R2019-01:16

VOTING RECORD

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	X			
Angel L. Alamo	X			
Mary Espinal	X			
Jasper Muhammad	X			

Jose Martinez, Jr., Chairman

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 28, 2019.

Michael Ash
General Counsel

January 28, 2019

R2019-01:17

RESOLUTION
OF
QUALIFYING FIRM FOR
PROFESSIONAL ACCOUNTING SERVICES CONTRACT
PURSUANT TO A FAIR & OPEN RFQ PROCESS

WHEREAS, it is deemed necessary and in the best interest of the Commissioners of the Parking Authority of the City of Camden (“**Authority**”), in the County of Camden, State of New Jersey to qualify an accounting firm to provide accounting support services to the Authority, pursuant to the “Fair and Open” RFQ process; and

WHEREAS, Holmes & Company, LLC (“**Holmes**”) located at 210 Lake Drive East, Suite 100, Cherry Hill, New Jersey, has submitted a response to the RFQ dated January 9, 2019 for accounting support services as requested by the Authority, as set forth in its written qualifications on file with the Authority; and

WHEREAS, the Executive Director and Chairman of the Parking Authority have reviewed the qualifications of the firms that responded to the RFQ, and recommends Holmes & Company, LLC for the accounting support services, based upon its qualifications as set forth in their response to the RFQ ; and

WHEREAS, said services to be provided by Holmes & Company, LLC are Professional Services within the definition contained in N.J.S.A. 40:11-2(6); and

WHEREAS, Holmes will provide professional accounting services to the Authority for an annual fee of \$44,160.00.00, paid monthly in the amount of \$3,680.00; and

WHEREAS, the start date of the contract will be February 1, 2019, and will conclude on January 30, 2020;

NOW THEREFORE BE IT RESOLVED, that the Parking Authority, pursuant to the State of New Jersey Local Unit Pay-To-Play Law, N.J.S.A. 19:44A-20 et. seq., hereby qualifies and selects the firm of Holmes & Company, LLC for accounting support services for a one (1) year term, based upon its written RFQ response, which is on file with the Authority and made a part hereof in an amount not to exceed \$100,000.00; and

BE IT FURTHER RESOLVED, that in order to effectuate the objectives of this Resolution, the Commissioners of the Parking Authority direct the Executive Director to award said contract and to cause notice of this Resolution to be published in the Official Newspaper of the Authority or on the Internet website maintained by the Authority; and

BE IT FURTHER RESOLVED, that the award of this contract is contingent upon the Authority having sufficient funds and the CFO/Treasurer of the Authority certifying that there are sufficient funds budgeted by the Authority for said professional services contract; and

BE IT FURTHER RESOLVED, that in the event that the accounting support services provided by Holmes & Company, LLC exceeds \$17,500.00, the professional service provider shall file the appropriate Local Unit Pay-To-Play Law Disclosure statement.

Adopted: January 28, 2019

JANUARY 28, 2019

R2019-01:17

VOTING RECORD

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	X			
Angel L. Alamo	X			
Mary Espinal	X			
Jasper Muhammad	X			

Jose Martinez, Jr., Chairman

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 28, 2019.

Michael Ash
General Counsel

January 28, 2019

R2019-1:18

RESOLUTION OF

PARKING AUTHORITY OF THE CITY OF CAMDEN, APPROVING AN AGREEMENT FOR REAL ESTATE DEVELOPMENT AND STAKEHOLDER LIASON SERVICES

WHEREAS, the Parking Authority of the City of Camden (“Authority”) is a public corporation established by declaration of necessity by the legislature in the Parking Authorities Law, N.J.S.A. 40:11A-1 et seq.; and

WHEREAS, the Authority is vested with all powers necessary or convenient to carry out and effectuate its corporate purpose of the construction, provision or operation of off-street parking projects within its area of operation; and

WHEREAS, the Authority has a need for Real Estate Development and Stakeholder Liaison Services; and

WHEREAS, the Authority did solicit qualifications for Real Estate Development and Stakeholder Liaison Services by RFQ on Friday, January, 11, 2019; and

WHEREAS, the Parking Authority did receive one (1) responses; and

WHEREAS, all of the responses that were received were evaluated by an Authority Evaluation Committee and the proposal of Cooper’s Ferry Partnership was deemed as the most advantageous to the Authority; and

WHEREAS, the term of the Agreement will be for one (1) year beginning on January 1, 2019 to December 31, 2019; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Parking Authority of the City of Camden, as follows:

- 1) The Authority engages Cooper's Ferry Partnership, under the terms and conditions hereinafter set forth;
- 2) Cooper's Ferry Partnership agrees to render all services which the Authority may request of Cooper's Ferry Partnership, so long as this contract remains in effect.

Certified to be a true copy of a Resolution adopted by the Board of Commissioners of the Parking Authority of the City of Camden, New Jersey at a regular meeting held on January 28, 2019

Secretary

JANUARY 28, 2019

R2019-01:18

VOTING RECORD

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	X			
Angel L. Alamo	X			
Mary Espinal	X			
Jasper Muhammad	X			

Jose Martinez, Jr., Chairman

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 28, 2019.

Michael Ash
General Counsel

January 28, 2019

R2019-01:19

RESOLUTION
OF
THE PARKING AUTHORITY OF THE CITY OF CAMDEN
AUTHORIZING NON-FAIR & OPEN PROCUREMENT OF
PROFESSIONAL SERVICES FOR SPECIAL LABOR &
EMPLOYMENT COUNSEL

WHEREAS, it is deemed necessary and in the best interests of the City of Camden Parking Authority to retain a law firm to act as Special Labor and Employment Counsel as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 and or 20.5, as appropriate; and

WHEREAS, the Executive Director has determined and certifies that the value of the professional services to be procured are not to exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one (1) year(s) as may be extended by the Authority as approved by the Board of Commissioners; and

WHEREAS, Denise Errico Esmerado, Esq., a member of the law firm of Ruderman, Horn, Esmerado, P.C., having an office located at 675 Morris Avenue, Suite 100, Springfield, New Jersey 07081, has submitted a proposal stating that they are willing to provide legal services as Special Labor and Employment Counsel at an hourly rate of \$150.00; and

WHEREAS, the Executive Director and Special Development Counsel have reviewed the qualifications and experience of Denise Errico Esmerado, Esq. and is satisfied with her qualifications and experience and recommends that she be retained based on a Non-Fair and Open procurement process for Professional Services; and

WHEREAS, Ruderman, Horn, Esmerado, P.C. has completed and submitted a Business Entity Disclosure Certification which certifies that neither the firm nor any of its members have made any reportable contributions to a political or candidate committee in the City of Camden in the previous one (1) year, and that the contract will prohibit Denise Errico Esmerado, Esq. and the law firm of Ruderman, Horn, Esmerado, P.C. from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and Pay to Play Law requires that resolutions authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioner of the Camden Parking Authority as follows:

January 28, 2019

R2019-01:19

1. The Chairman is hereby authorized and directed to execute on behalf of the Authority, subject to the availability of funds, a professional services contract with Denise Errico Esmerado, Esq., a member of the law firm of Ruderman, Horn, Esmerado, P.C., having an office located at 675 Morris Avenue, Suite 100, Springfield, New Jersey 07081 to provide legal services as Special Labor and Employment Counsel in accordance with its proposal, which shall remain on file in the Authority's office and available for public inspection.
2. That this contract shall be based on an hourly rate of \$150.00 with the total contract not to exceed \$17,500.00.
3. This agreement is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-5) as a recognized profession, licensed and regulated by law.
4. A notice of this action shall be printed in the Legal Newspaper of the Agency and/or posted on its website as required by law within ten (10) days of its passage.
5. The vendor shall supply the Agency with the Federal Affirmative Action Plan Approval or State Certificate of Employee Information Report within the time period specified by N.J.A.C. 17:27. The contract shall contain the mandatory affirmative language for professional services contracts required by N.J.A.C.17:27, a copy of which shall be attached to and incorporated in the professional services contract authorized herein.
6. The vendor shall agree to comply with the requirements of Title II of the Americans with Disabilities Act of 1990 and indemnify, protect and save harmless the Agency from all suits, claims, losses, demands or damages of whatever kind or nature arising out of or claimed to arise out of alleged violations of the Act. A copy of the Act shall be attached to and incorporated in the professional services agreement authorized herein.
7. That the award of this contract is contingent upon the Authority having sufficient funds and the Chief Financial Officer of the Authority certifying that there are sufficient funds budgeted by the Authority for said professional services contract; and
8. Be It Further Resolved, that in the event that the services provided by the professional services firm exceeds \$17,500, the service provider shall file the appropriate Local Unit Pay-To-Play Law Disclosure statement.

Adopted: January 28, 2019

JANUARY 28, 2019

R2019-01:19

VOTING RECORD

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	x			
Angel L. Alamo	x			
Mary Espinal	x			
Jasper Muhammad	x			

Jose Martinez, Jr., Chairman

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 28, 2019.

Michael Ash
General Counsel

January 28, 2019

R2019-01:20

RESOLUTION OF

THE PARKING AUTHORITY OF THE CITY OF CAMDEN APPROVING THE ANNUAL AUDIT FOR THE FISCAL YEARS ENDING IN 2018 BY CERTIFIED PUBLIC ACCOUNTANT

WHEREAS, the Parking Authority of the City of Camden requires the services of an independent Auditor to conduct an annual Audit of the financial statements for use of Lot 21 (DOC Lot) owned by the New Jersey Economic Development Authority per the terms of the Site License Agreement for 2018; and

WHEREAS, the Parking Authority of the City of Camden did solicit proposals for Auditing Services to be conducted for 2018 and Brent W. Lee & Company, LLC was appointed as the Auditor for 2018; and

NOW, THEREFORE, BE IT RESOLVED: that the Parking Authority of the City of Camden and the members thereof, hereby authorize to execute the necessary documents to enter into an agreement with Brent W. Lee & Company LLC for the performance of an Audit for the Parking Authority of the City of Camden for the use of the DOC Lot for the Fiscal years ended October 31, 2018 and December 31, 2018 at a price not to exceed \$5,500.00.

Adopted: January 28, 2019

JANUARY 28, 2019

R2019-01:20

VOTING RECORD

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	x			
Angel L. Alamo	x			
Mary Espinal	x			
Jasper Muhammad	x			

Jose Martinez, Jr., Chairman

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 28, 2019.

Michael Ash
General Counsel

JANUARY 28, 2019

R2019-01:21

RESOLUTION OF

THE PARKING AUTHORITY OF THE CITY OF CAMDEN AWARDING A CONTRACT FOR 2019 SNOW REMOVAL SERVICES TO ZAMBINO LANDSCAPING, LLC

WHEREAS, the Parking Authority of the City of Camden (“Authority”) is a public corporation established by declaration of necessity by the legislature in the Parking Authorities Law, N.J.S.A. 40:11A-1 et seq. for the public purpose to promote the public safety convenience welfare and the necessity in the public interest for the provision of public parking; and

WHEREAS, the Authority is vested with all powers necessary or convenient to carry out and effectuate its corporate purpose of the construction, provision or operation of off-street parking projects within its area of operation; and

WHEREAS, pursuant to the Parking Authorities Law, N.J.S.A. 40:11A-6(3) the Authority is authorized to plan, design, construct, reconstruct, enlarge, improve, manage, maintain, repair, operate and use such parking project or projects as in the opinion of the authority will provide an effective and satisfactory method for promoting the purposes of the authority; and

WHEREAS, the Authority issued bids on two separate occasions in accordance with Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) for 2019 snow removal services; and

WHEREAS, on two separate occasions, the Authority did not receive responsive bids; and

WHEREAS, in accordance with the Local Public Contracts Law, (N.J.S.A. 40A:11-5(3)), when “bids have been advertised ... on two occasions and (a) no bids have been received on both occasions in response to the advertisement.... such contract may then be negotiated and may be awarded upon adoption of a resolution by a two-thirds affirmative vote of the authorized membership of the governing body authorizing such contract.”

WHEREAS, on January 17, 2019 a proposal was received by Zambino Landscaping, LLC for 2019 Snow Removal Services; and

WHEREAS, the Authority staff, consultants and general counsel have determined that Zambino Landscaping, LLC has submitted a responsive proposal in accordance with the requirements of the bid, and therefore recommend that the contract for 2019 Snow Removal

requirements of the bid, and therefore recommend that the contract for 2019 Snow Removal Services be awarded to Zambino Landscaping, LLC in accordance with the provision of the Local Public Contracts Law.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioner of the Parking Authority of the City of Camden as follows:

1. Zambino Landscaping, LLC is the lowest responsive bidder for the Project; and
2. The Chairman and Executive Director are hereby authorized and directed to execute for the Authority, Zambino Landscaping, LLC, 323 Bucknell Avenue, Blackwood, New Jersey for the Project in accordance with its bid, which shall remain on file in the Authority's office and available for public inspection.
3. That this contract shall be payable upon completion of each task as outlined in the proposal.
4. The bid security of all other bidders shall be returned to them in accordance with Local Public Contracts Law; and
5. A certified copy of this resolution shall be forwarded to Zambino Landscaping, LLC

Certified to be a true copy of a Resolution adopted by the Board of Commissioners of the Parking Authority of the City of Camden, New Jersey at a regular meeting held on January 28, 2019

Secretary

Verified and Encumbered as to the Availability of Funds:

Date: _____

Account No. _____

Certification No. _____

By: _____
Treasurer

JANUARY 28, 2019

R2019-01:21

VOTING RECORD

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	X			
Angel L. Alamo	X			
Mary Espinal	X			
Jasper Muhammad	X			

Jose Martinez, Jr., Chairman

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 28, 2019.

Michael Ash
General Counsel

January 28, 2019

R2019-1:22

RESOLUTION OF

PARKING AUTHORITY OF THE CITY OF CAMDEN, AUTHORIZING THE PURCHASE OF MACKAY PARKING METERS THROUGH A CONTRACT AWARDED BY THE NEW JERSEY PARKING PURCHASING COOPERATIVE

WHEREAS, the Parking Authority of the City of Camden (“Authority”) is a public corporation established by declaration of necessity by the legislature in the Parking Authorities Law, N.J.S.A. 40:11A-1 et seq.; and

WHEREAS, the Authority is vested with all powers necessary or convenient to carry out and effectuate its corporate purpose of the construction, provision or operation of off-street parking projects within its area of operation; and

WHEREAS, pursuant to the Parking Authorities Law, N.J.S.A. 40:11A-6(3) the Authority is authorized to plan, design, construct, reconstruct, enlarge, improve, manage, maintain, repair, operate and use such parking project or projects as in the opinion of the authority will provide an effective and satisfactory method for promoting the purposes of the authority; and

WHEREAS, there exists a need for the Authority to purchase “Smart Credit Card-Enabled Meters” to provide essential services to the citizens of the City of Camden; and

WHEREAS, N.J.S.A. 52:34-6.2, as recently amended, authorizes the local contracting units, without public advertising for bids and bidding there for, to purchase goods or contract for services through the use of a nationally-recognized and accepted cooperative purchasing agreement that has been developed utilizing a competitive bidding process by another contracting unit within the State of New Jersey, or within any other state, when available; and

WHEREAS, the Authority is a founding member of the New Jersey Parking Purchasing Cooperative; and

WHEREAS, the New Jersey Parking Purchasing Cooperative is a public agency serving as a municipal contracting agency with the authority to develop and offer cooperative procurement services through a competitive bidding and contracting process to governmental entities, colleges, and non-profit organizations; and

WHEREAS, pursuant to the information obtained by the Authority, “Smart Credit Card-Enabled Meters” may be purchased through a contract awarded to MacKay Meters, by the New Jersey Parking Purchasing Cooperative based on the accepted bid; and

WHEREAS, the Authority has performed its due diligence, considered the cost savings that can be achieved through the use of cooperative purchasing from the New Jersey Parking Purchasing Cooperative for the purchase of “Smart Credit Card-Enabled Meters”, and reviewed all documentation from the New Jersey Parking Purchasing Cooperative required by law, and desires to authorize the purchase “Smart Credit Card-Enabled Meters” for the Authority; and

WHEREAS, the Authority has determined that the award of a contract to MacKay Meters for the purchase of “Smart Credit Card-Enabled Meters” for use by the Authority in providing vital municipal services to its citizens is necessary for the continued efficient operations of the Authority; and

WHEREAS, the purchase and implementation of “Smart Credit Card-Enabled Meters” has been recommended in a study of on-street meter parking by NewTown Advisers for the Authority; and

WHEREAS, the purchase of “Smart Credit Card-Enabled Meters” has been identified in the 2019 capital budget approved by the Department of Community Affairs and Local Government Services as a capital project.

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Parking Authority of the City of Camden that a contract is awarded to J.J. MacKay Canada Limited, 1342 Abercrombie Road, PO Box 338, New Glasgow, Nova Scotia, Canada B2H 5E3, for the purchase of “Smart Credit Card Enabled Meters” in an amount not to exceed \$375,000.00, through Contract of the New Jersey Parking Purchasing Cooperative in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.

BE IT FURTHER RESOLVED that the Executive Director is hereby authorized to execute an agreement with J.J. MacKay Canada Limited, governing the terms of the purchase of the “Smart Credit Card-Enabled Meters”, subject to review by the Authority’s attorney as to its terms.

Certified to be a true copy of a Resolution adopted by the Board of Commissioners of the
Parking Authority of the City of Camden, New Jersey at a regular meeting held on January
28, 2019

Secretary

Verified and Encumbered as to the Availability of Funds:

Date: _____

Account No. _____

Certification No. _____

By: _____
Treasurer

JANUARY 28, 2019

R2019-01:22

VOTING RECORD

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	X			
Angel L. Alamo	X			
Mary Espinal	X			
Jasper Muhammad	X			

Jose Martinez, Jr., Chairman

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 28, 2019.

Michael Ash
General Counsel

January 28, 2019

R2019-1:23

RESOLUTION OF

PARKING AUTHORITY OF THE CITY OF CAMDEN, QUALIFYING ENGINEERING FIRMS FOR PARKING AND DEVELOPMENT PROJECTS

WHEREAS, the Parking Authority of the City of Camden (“Authority”) is a public corporation established by declaration of necessity by the legislature in the Parking Authorities Law, N.J.S.A. 40:11A-1 et seq.; and

WHEREAS, the Authority is vested with all powers necessary or convenient to carry out and effectuate its corporate purpose of the construction, provision or operation of off-street parking projects within its area of operation; and

WHEREAS, the Authority has a need for Professional Engineering Services; and

WHEREAS, the Authority did solicit qualifications for Real Estate Development and Stakeholder Liaison Services by RFQ on Friday, January, 11, 2019; and

WHEREAS, the Parking Authority did receive four (4) responses; and

WHEREAS, all of the responses that were received were evaluated by an Authority Evaluation Committee; and

WHEREAS, Tim Haahs and Associates and Pennoni were deemed qualified to provide engineering services to the Authority; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Parking Authority of the City of Camden, as follows:

- 1) The Authority deems Tim Haahs and Associates and Pennoni, qualified engineering firms, under the terms and conditions hereinafter set forth;
- 2) Tim Haahs and Associates and Pennoni agree to render all services which the Authority may request of them, so long as this contract remains in effect.

Certified to be a true copy of a Resolution adopted by the Board of Commissioners of the Parking Authority of the City of Camden, New Jersey at a regular meeting held on January 28, 2019

Secretary

JANUARY 28, 2019

R2019-01:23

VOTING RECORD

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	X			
Angel L. Alamo	X			
Mary Espinal	X			
Jasper Muhammad	X			

Jose Martinez, Jr., Chairman

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 28, 2019.

Michael Ash
General Counsel

JANUARY 28, 2019

R2019-01:24

RESOLUTION OF

THE PARKING AUTHORITY OF THE CITY OF CAMDEN AUTHORIZING AN AGREEMENT WITH SOUTH JERSEY ELEVATORS FOR REPAIR SERVICE

WHEREAS, the Parking Authority received three (3) proposals for elevator repair service;
and

WHEREAS, the proposal obtained from South Jersey Elevator from Blackwood, NJ, Elite Elevator Services from Pennsauken, NJ and Allied Elevator from Pennsauken, NJ; and

WHEREAS, it has been deemed to be in the best interest of the Parking Authority of the City of Camden to accept the lowest responsible bidder for the repairs;

NOW THEREFORE BE IT RESOLVED: THAT THE Parking Authority of the City of Camden and members thereof, hereby authorized the award to South Jersey Elevators, located at 1001 Lower Landing Rd, Suite 502, Blackwood, NJ 08012 for the project in accordance with its proposal. This contract shall be in the amount not to exceed \$10,200.00 payable as outlined in proposal, which shall remain on file in the Parking Authority's Office and available for public inspection.

Adopted: January 28, 2019

JANUARY 28, 2019

R2019-01:24

VOTING RECORD

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.				
Angel L. Alamo				
Mary Espinal				
Jasper Muhammad				

Jose Martinez, Jr., Chairman

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 28, 2019.

Michael Ash
General Counsel

JANUARY 28, 2019

R2019-1:25

RESOLUTION OF

THE PARKING AUTHORITY OF THE CITY OF CAMDEN AUTHORIZING A SITE LICENSE AGREEMENT WITH RUTGERS UNIVERISTY FOR OFF-STREET PARKING ON THE CORNER OF FIFTH STREET AND FEDERAL STREET

WHEREAS, the Parking Authority of the City of Camden (“Authority”) is a public corporation established by declaration of necessity by the legislature in the Parking Authorities Law, N.J.S.A. 40:11A-1 et seq. for the public purpose to promote the public safety convenience welfare and the necessity in the public interest for the provision of public parking; and

WHEREAS, the Authority is vested with all powers necessary or convenient to carry out and effectuate its corporate purpose of the construction, provision or operation of offstreet parking projects within its area of operation; and

WHEREAS, pursuant to the Parking Authorities Law, N.J.S.A. 40:11A-6(3) the Authority is authorized to plan, design, construct, reconstruct, enlarge, improve, manage, maintain, repair, operate and use such parking project or projects as in the opinion of the authority will provide an effective and satisfactory method for promoting the purposes of the authority; and

WHEREAS, the Rutgers University Police Department proposes to use a portion of the land on 5th and Federal (twenty-two (22) parking permits spaces) and eighteen (18) meter parking and visitors permits located at 33 N 5th Street all together total of Forty (40) parking spaces.

NOW, THEREFORE, BE IT RESOLVED, the Board of Commissioners of the Parking Authority of the City of Camden hereby authorizes the execution of a Parking Site License Agreement with Rutgers University Police Department; and

BE IT FURTHER RESOLVED, that the Chairman and the Secretary are hereby authorized to execute any and all documents, including the Parking Site License Agreement, subject to final review by General Counsel as to legal form and content.

JANUARY 28, 2019

R2019-01:25

VOTING RECORD

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	X			
Angel L. Alamo	X			
Mary Espinal	X			
Jasper Muhammad	X			

Jose Martinez, Jr., Chairman

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 28, 2019.

Michael Ash
General Counsel

JANUARY 28, 2019

R2019-1:26

RESOLUTION OF

THE PARKING AUTHORITY OF THE CITY OF CAMDEN AUTHORIZING A CONTRACT WITH SOUTH JERSEY ELEVATOR, LLC FOR ELEVATOR MAINTENANCE SERVICES

WHEREAS, the Parking Authority of the City of Camden (“Authority”) is a public corporation established by declaration of necessity by the legislature in the Parking Authorities Law, N.J.S.A. 40:11A-1 et seq. for the public purpose to promote the public safety convenience welfare and the necessity in the public interest for the provision of public parking; and

WHEREAS, the Authority is vested with all powers necessary or convenient to carry out and effectuate its corporate purpose of the construction, provision or operation of offstreet parking projects within its area of operation; and

WHEREAS, there existed for the Authority the need for the services of a qualified firm to provide maintenance services for elevators in the Hinson Parking Garage operated by the Authority; and

WHEREAS, the Executive Director received bids from firms qualified to perform the scope of work; and

WHEREAS, the Executive Director accepted the lowest quote from South Jersey Elevator, LLC.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioner of the Parking Authority of the City of Camden as follows:

1. The Commissioners of the Parking Authority of the City of Camden authorize payment to South Jersey Elevator, LLC.
2. This amount is awarded without competitive bidding as the amount of the original proposal was below the bid threshold under the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-5).

Certified to be a true copy of a Resolution adopted by the Board of Commissioners of the Parking Authority of the City of Camden, New Jersey at a regular meeting held on January 28, 2019

Secretary

Verified and Encumbered as to the Availability of Funds:

Date: _____

Account No. _____

Certification No. _____

By: _____
Treasurer

JANUARY 28, 2019

R2019-01:26

VOTING RECORD

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	X			
Angel L. Alamo	X			
Mary Espinal	X			
Jasper Muhammad	X			

Jose Martinez, Jr., Chairman

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 28, 2019.

Michael Ash
General Counsel

JANUARY 28, 2019

R2019-01:27

RESOLUTION OF

THE PARKING AUTHORITY OF THE CITY OF CAMDEN AUTHORIZING AN AGREEMENT WITH EASTERN LIFT TRUCK CO, INC

WHEREAS, the Parking Authority enter into an agreement with Eastern Lift Truck Co. Inc. to inspect and perform Periodic Maintenance on equipment; and

WHEREAS, the agreement is to service and inspect the Polaris on a monthly basis. Once the equipment has been serviced a copy of the service with report/check sheet with any deficiencies found will be given to the Parking Authority; and

WHEREAS, this agreement shall be effective from January 3, 2019 to January 2, 2020 at the rate of \$135.00 every 6 months and \$45.00 for roll down gates maintenance, any other damages/repairs will be extra cost;

NOW THEREFORE BE IT RESOLVED: Parking Authority of the City of Camden and members thereof, hereby authorize the agreement with Eastern Lift Truck Co. Inc.

Adopted: January 28, 2019

JANUARY 28, 2019

R2019-01:27

VOTING RECORD

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	X			
Angel L. Alamo	X			
Mary Espinal	X			
Jasper Muhammad	X			

Jose Martinez, Jr., Chairman

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 28, 2019.

Michael J. Ash, Esquire
General Counsel

JANUARY 28, 2019

R2019-01:28

RESOLUTION OF

THE PARKING AUTHORITY OF THE CITY OF CAMDEN AUTHORIZING AN AGREEMENT WITH ARAMARK FOR MAT SERVICES

WHEREAS, the Parking Authority received three (3) proposals for mat services; and

WHEREAS, the proposals obtained from Aramark, Garden State Mat Rental and American Wear; and

WHEREAS, it has been deemed to be in the best interest of the Parking Authority of the City of Camden to accept the lowest responsible bidder being Aramark;

WHEREAS, this agreement shall be effective from January 28, 2019 to January 27, 2020 at the rate of \$68.16 weekly / \$136.32 bi-weekly;

NOW THEREFORE BE IT RESOLVED: Parking Authority of the City of Camden and members thereof, hereby authorize the agreement with Aramark.

Adopted: January 28, 2019

JANUARY 28, 2019

R2019-01:28

VOTING RECORD

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	X			
Angel L. Alamo	X			
Mary Espinal	X			
Jasper Muhammad	X			

Jose Martinez, Jr., Chairman

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 28, 2019.

Michael J. Ash, Esquire
General Counsel

January 28, 2019

R2019-1:29

RESOLUTION OF

THE PARKING AUTHORITY OF THE CITY OF CAMDEN ESTABLISHING A CONVENIENCE FEE FOR CREDIT CARD PAYMENTS MADE BY USERS OF “SMART PARKING METERS”

WHEREAS, the Parking Authority of the City of Camden (the “Authority”) intends to purchase Credit Card enabled “Smart Parking Meters” for on-street and off-street parking lots; and

WHEREAS, the installation of Smart Parking Meters on-street by the Authority for the convenience of parkers, will enable the public to pay for parking sessions by using a credit card or utilizing the current pay by cell phone application “MobileNow”; and

WHEREAS, in order to process credit card payments transactions at a Smart Parking Meter it is necessary for the Authority to establish a convenience fee similar to the MobileNow pay by cell phone convenience fee currently assessed the public for using cellular phone parking payment technology at on-street parking meters; and

WHEREAS, for a Smart Parking Meter credit card transaction to be cost efficient a parker must purchase a minimum two-hour parking session, or longer if the meter zone allows, and

WHEREAS, in order for the Authority’s on-street parking meter revenue to not be adversely affected by providing the public with the convenience of credit card payment at parking meters, it is necessary for the Authority to establish a reasonable convenience fee for a parking session paid by credit card, to cover the cost of the credit card meter technology monthly fees and payment transaction fees.

WHEREAS, credit card payment at a Smart Metter will be assessed a convenience fee by the Authority in addition to the hourly parking meter rate established by Ordinance of the City of Camden.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Parking Authority of the City of Camden, State of New Jersey, that the Executive Director is hereby authorized to establish and assess a convenience fee not to exceed \$0.50 per

Smart Meter credit card transaction for parking sessions of 2 hours or longer duration to facilitate the public's use of credit card enabled Smart Parking Meters and payment of the Authority's monthly service fees associated with the operation of Smart Meter Technology.

Certified to be a true copy of a Resolution adopted by the Board of Commissioners of the Parking Authority of the City of Camden, New Jersey at a regular meeting held on January 28, 2019

Secretary

JANUARY 28, 2019

R2019-01:29

VOTING RECORD

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	X			
Angel L. Alamo	X			
Mary Espinal	X			
Jasper Muhammad	X			

Jose Martinez, Jr., Chairman

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 28, 2019.

Michael Ash
General Counsel

January 28, 2019

R2019-01:30

RESOLUTION OF

THE PARKING AUTHORITY OF THE CITY OF CAMDEN AWARDING A PROFESSIONAL SERVICES CONTRACT FOR A STUDY MAKING A REPORT AND RECOMMENDATIONS FOR TOWING OPERATIONS

WHEREAS, the Parking Authority of the City of Camden ("Authority") is a public corporation established by declaration of necessity by the legislature in the Parking Authorities Law, N.J.S.A. 40:11A-1 et seq. for the public purpose to promote the public safety convenience welfare and the necessity in the public interest for the provision of public parking; and

WHEREAS, the Authority is vested with all powers necessary or convenient to carry out and effectuate its corporate purpose of the construction, provision or operation of offstreet parking projects within its area of operation; and

WHEREAS, pursuant to the Parking Authorities Law, N.J.S.A. 40:11A-6(3) the Authority is authorized to plan, design, construct, reconstruct, enlarge, improve, manage, maintain, repair, operate and use such parking project or projects as in the opinion of the authority will provide an effective and satisfactory method for promoting the purposes of the authority; and

WHEREAS, there exists for the Authority the need for the services of a qualified professional to prepare a study to analyze the towing operation of the City of Camden and make recommendations as to the involvement of the Authority; and

WHEREAS, the Authority has pre-qualified parking consultants for such services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and Pay to Play Law requires that resolutions authorizing the award of contracts for "Professional Services" without competitive bids must be publicly advertised; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioner of the Parking Authority of the City of Camden authorize the Executive Director to enter into a professional services contract with a pre-qualified consulting firm to prepare a study as to the City towing operations.

JANUARY 28, 2019

R2019-01:30

VOTING RECORD

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	X			
Angel L. Alamo	X			
Mary Espinal	X			
Jasper Muhammad	X			

Jose Martinez, Jr., Chairman

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 28, 2019.

Michael Ash
General Counsel

RESOLUTION

OF

PARKING AUTHORITY OF THE CITY OF CAMDEN AUTHORIZING THE CREATION OF THE POSITION OF A QUALIFIED PURCHASING AGENT

WHEREAS, the Parking Authority of the City of Camden (“Authority”) is a public corporation established by declaration of necessity by the legislature in the Parking Authorities Law, N.J.S.A. 40:11A-1 et seq.; and

WHEREAS, the Authority is vested with all powers necessary or convenient to carry out and effectuate its corporate purpose of the construction, provision or operation of off-street parking projects within its area of operation; and

WHEREAS, P.L. 2009, c. 166, codified as N.J.S.A. 40A:11-2 et seq., supplementing and amending Chapter 11 of Title 40A of the New Jersey Statutes allows local contracting units in New Jersey to create the position of Purchasing Agent; and

WHEREAS, the Parking Authority of the City of Camden desires to create the position of Purchasing Agent to be in compliance with the administrative rules promulgated by Department of Community Affairs, Division of Local Government Services;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Parking Authority of the City of Camden that the position of Purchasing Agent is hereby created for the Parking Authority of the City of Camden; and

BE IT FURTHER RESOLVED as follows:

- 1) The Purchasing Agent shall be appointed by the Executive Director; and,
- 2) The Purchasing Agent shall meet the requirements of Purchasing Agent, as outlined by the New Jersey Division of Local Government Services, Department of Community Affairs; and,
- 3) The Purchasing Agent shall have the authority, responsibility and accountability for the purchasing activity for the Parking Authority of the City of Camden, to prepare public advertising for bids and to receive bids and requests for proposals for the provision or performance of goods, services and construction contracts on behalf of the Parking

Authority of the City of Camden, and to award contracts permitted through New Jersey statutes and in accordance with the regulations, forms and procedures promulgated by state regulatory agencies in the name of the Parking Authority of the City of Camden, and conduct any activities as may be necessary or appropriate to the purchasing function of the Parking Authority of the City of Camden; and

- 4) The Executive Director is authorized to create and approve a job description and salary for the position not to exceed \$75,000.00, commensurate with purchasing agent salaries throughout New Jersey.

Certified to be a true copy of a Resolution adopted by the Board of Commissioners of the Parking Authority of the City of Camden, New Jersey at a regular meeting held on January 28, 2019

Secretary

JANUARY 28, 2019

R2019-01:31

VOTING RECORD

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	X			
Angel L. Alamo	X			
Mary Espinal	X			
Jasper Muhammad	X			

Jose Martinez, Jr., Chairman

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 28, 2019.

Michael Ash
General Counsel

January 28, 2019

R2019-01:32

RESOLUTION OF

**THE PARKING AUTHORITY OF THE CITY OF CAMDEN ADOPTING
THE PARKING AUTHORITY'S 2019 BUDGET**

Note: Actual Resolution is Page 2 of the State Budget Form.

Adopted: January 28, 2019

January 28, 2019

R2019-01:32

VOTING RECORD

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	X			
Angel L. Alamo	X			
Mary Espinal	X			
Jasper Muhammad	X			

Jose Martinez, Jr., Chairman

SEAL

I hereby certify that the foregoing is a true copy of the Resolution adopted by the members of the Parking Authority of the City of Camden at a meeting held on January 28, 2019.

Michael Ash, Esquire
General Counsel

Governing Body Recorded Vote

Commissioners	Yea	Nay	Abstentions	Absent
Jose Martinez, Jr.	X			
Angel L. Alamo	X			
Mary Espinal	X			
Jasper Muhammad	X			