

**Parking Authority City of Camden**  
**Regular Monthly Board Meeting – Open Session Minutes**  
**Monday, September 25, 2017 – 6:00 PM**

**Commissioners Present:**

Chairman Jose Martinez, Jr.  
Commissioner Mary Espinal  
Commissioner Jasper Muhammad  
Commissioner Shaneka Boucher

**Commissioners Excused:**

Vice Chairman Angel Alamo

**Staff and Consultants Present:**

Willie Hunter, Executive Director  
Marc Riondino, Attorney for the City of Camden  
Ed McMaster, PACC accountant

**Marc Riondino read aloud the Public Notice Meeting statement, stating that**

The regular monthly meeting for the parking authority of the city of Camden was legally advertised in the Courier post newspaper and the meeting notice statement and agenda were posted on the bulletin board in the lobby of city hall on Wednesday 9/20/2017 at 2:45pm. Copy was also delivered to the press room in City Hall in compliance with the Open public meetings law.

**Public Comments:**

Karl Walko - CWA local 1014 – We have finally concluded the negotiations which wasn't the easiest to get done, but we were able to get it done and we appreciate it. On behalf of the members, we would like to thank the commission in anticipating that you will approve these contracts. I would also like to say thanks to the director.

**Director and Consultant Reports:**

**Joe Myers from Coopers Ferry Partnership**

Mr. Myers stated that it was a very tight parking season on the waterfront with the concerts at the aquarium. BB&T has asked us to put together a 5 year plan on what we think they think the inventory will be for the next five years. We are working together on that and we should have it ready for review in the next few weeks.

**Willie Hunter – Executive Director**

Mr. Hunter stated for the Block N Parking Structure project that the RFQ's went out for construction management and GEO technical services which is in your packet for your approval. We had a committee and there is a recommendation to the board to approve.

As Joe mentioned, we are working with Live Nation to identify more parking spots. Also we are going to do a 3 to 5 year plan to identify parking spaces for in the future.

We have secured lot 9 in August 2017, which was great to end the season with the use of that lot.

Rutgers University also wants to purchase 14 parking spaces which is additional revenue on Lot 50. We also put in 100 additional digital meters which accept credit cards. These meters were placed on Cooper Street, Third Street, and Pearl Street. This is part of our pilot program which has already been approved. Everything is going very well and we are very pleased. We will have our recommendation within the next 30 to 60 days with our plan to move forward throughout the city. Reports can be pulled daily, weekly or monthly since this is digital and online.

### **Adoption of the July 2017 Minutes**

Mr. Marc Riordino asked for a motion to adopt the July 2017 minutes.  
The July 2017 meeting minutes were reviewed and accepted.  
All in favor with 1 abstention from Commissioner Mary Espinal.

### **Adoption of the Resolutions:**

#### **Consent Agenda**

For Resolutions 54 and 57 through 63 are on consent agenda. The resolution related to the budget will stand on its own.

55 – Parking authority is not going to move forward on it – so No action.

Chairman Martinez stated that he reviewed everything with Mr. Hunter and all his concerns and questions were addressed.

Let the record reflect that Commissioner Shaneka Boucher is here.

For Resolution 54 and 57 through 63 are on consent agenda.

Mr. Marc Riordino asked for a motion to approve the following Resolutions by Consent Agenda.

Motion by: Commissioner Martinez and seconded by Commissioner Muhammad.

- **R2017-09:54** - Approving Cash Disbursements for the Balance for Month of August 2017 and for the month of September 2017.
- **R2017-09:57** – Approving the Site License Agreement for Rutgers University to lease 14 parking spaces on Lot 50
- **R2017-09:58** – Approving the Settlement Agreement and General Release in the Action between Rick Costow and the Parking Authority.
- **R2017-09:59** – Approving the Collective Bargaining Agreement for the CWA, Local 1014 Supervisory Unit, January 1, 2016 – December 31, 2020
- **R2017-09:60** – Approving the Collective Bargaining Agreement for the CWA, Local 1014 Non-Supervisory Unit, January 1, 2016 – December 31, 2020
- **R2017-09:61** – Approving the Settlement Agreement with the Delaware River Port Authority for monies owed from 2009-2016 for the use of Lot 6 and parking Meters located on Pearl Street
- **R2017-09:62** – Approving the selection of a Construction Management firm for the Block N Parking Structure
- **R2017-09:63** – Approving the selection of a Geotechnical Engineering firm for the Block N Parking Structure

#### Roll Call:

Chairman Jose Martinez, Jr. - Yes  
Commissioner Mary Espinal - Yes  
Commissioner Jasper Muhammad - Yes  
Commissioner Shaneka Boucher - Abstained

Commissioner Shaneka Boucher abstained since she did not receive the packet to review. Mr. Hunter stated that we did attempt to deliver it to her and she wasn't available. And they didn't leave it at the door and they brought it back on Thursday or Friday.

Consent agenda carries.

The remaining issues in resolutions for 56 in approving the amendment of the previously approved 2017 budget resolution.

Mr. Marc Riordino asked for a motion to approve the following Resolutions.

Motion by: Commissioner Martinez and Seconded by Commissioner Muhammad.

**R2017-09:56** - Approving the amendment of the previously approved 2017 Budget Resolution

Roll Call:

Chairman Jose Martinez, Jr. - Yes  
Commissioner Mary Espinal - Yes  
Commissioner Jasper Muhammad - Yes  
Commissioner Shaneka Boucher - Yes

**Resolutions:**

- **NO Action - R2017-09:55** – Authorizing the opening of the Sunshine Account that provides bereavement and related gifts for employees and their families at Republic Bank.

**Old Business**

Mr. Hunter discussed - Ms. Kathy Mullins is project manager – she has not received a raise for 2016 or 2017 because we did not settle the union contract and I believe that she should coincide with the union contract on what the union employees get since she is not under contract. I'm asking the board to approve this. It is 2.5% for 2016 and 3% for 2017. It is the same as the collective bargaining agreement employees.

Mr. Marc Riordino asked for a motion.

Motion by: Commissioner Martinez and seconded by Commissioner Muhammad.

All in Favor. Yea.

**New business:**

None

**Adjourn:**

Marc Riordino asked for a motion to adjourn.

Motion by: Commissioner Martinez and seconded by Commissioner Muhammad.

Motion to adjourn – all in favor. Yea

The open session of the meeting was adjourned. Yea.

Submitted by:

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Denise Moore  
Parking Authority of the City of Camden

Parking Authority of the City of Camden  
 September 25, 2017

Resolution	Brief Description	A	D	N	T	Mayor Approval	
						Yes	No
<b>R2017-09:54</b>	Approving Cash Disbursements for the Balance for Month of August 2017 and for the month of September 2017.	X					
<b>R2017-09:55</b>	Authorizing the opening of the Sunshine Account that provides bereavement and related gifts for employees and their families at Republic Bank.			X			
<b>R2017-09:56</b>	Approving the amendment of the previously approved 2017 Budget Resolution	X					
<b>R2017-09:57</b>	Approving the Site License Agreement for Rutgers University to lease 14 parking spaces on Lot 50	X					
<b>R2017-09:58</b>	Approving the Settlement Agreement and General Release in the Action between Rick Costow and the Parking Authority.	X					
<b>R2017-09:59</b>	Approving the Collective Bargaining Agreement for the CWA, Local 1014 Supervisory Unit, January 1, 2016 – December 31, 2020	X					
<b>R2017-09:60</b>	Approving the Collective Bargaining Agreement for the CWA, Local 1014 Non-Supervisory Unit, January 1, 2016 – December 31, 2020	X					
<b>R2017-09:61</b>	Approving the Settlement Agreement with the Delaware River Port Authority for monies owed from 2009-2016 for the use of Lot 6 and parking Meters located on Pearl Street	X					
<b>R2017-09:62</b>	Approving the selection of a Construction Management firm for the Block N Parking Structure	X					
<b>R2017-09:63</b>	Approving the selection of a Geotechnical Engineering firm for the Block N Parking Structure	X					

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
 The Honorable Dana L. Redd, Mayor – City of Camden