

**PARKING AUTHORITY OF THE CITY OF CAMDEN
REGULAR BOARD MEETING
OPEN SESSION MINUTES
February, 2015 – 5:30 P.M.**

Commissioners in Attendance:

Angel L. Alamo, Shaneka Boucher, Falió Leyba Martínez, Barry Moore, and Jose Martínez, Jr.

Staff and Consultants in Attendance:

Willie E. Hunter, Sr., Executive Director
Brett Wiltsey, Esq. – Dilworth Paxson – Special Counsel
Marc Riondino, Esq. – City Attorney
Glynn Jones – City Finance Director
Luis Lopez – Council Person, Ward 4

Meeting called to order at 6:03 p.m.

Public Notice:

Mr. Wiltsey stated that the Parking Authority of the City of Camden gave notice of the time, place and date of this meeting by providing such notice by legal advertisement in the Courier-Post Newspaper. A copy of the meeting notice was delivered to the Press Room in City Hall (in compliance with Open Public Meetings Law, P.L. 1975 e. 231).

Charles Holmes – Financial Consultant

- Mr. Holmes summarized the Financial Statements of the PACC and advised that certain forms were necessary to submit the budget to the State. Mr. Holmes asked that Resolution 2015-1:18 be added to the agenda to permit the Authority to file its budget.

Motion to approve the following Resolutions by Consent Agenda:

Motion by: Commissioner Moore and seconded by Jose Martínez

- **R2015-01:05** Establishing the dates and times of the regular monthly meetings for the year 2015-2016
- **R2015-01:06** Approving the holiday schedule for union and non-union employees for the year 2015
- **R2015-01:07** Establishing First Colonial Bank and Susquehanna Bank as the depository of funds of the Parking Authority of the City of Camden
- **R2015-01:08** Designating the Courier Post as the newspaper of general circulation for all legal notices
- **R2015-01:09** Designating the custodian of and establishing an imprest (petty cash) fund

- **R2015-01:10** Approving cash disbursements for the balance of the month of December 2014 and for the month of January 2015
- **R2015-01:11** Authorizing the Executive Director to advertise for bids for various items during the fiscal year of 2015
- **R2015-01:12** Authorizing the Parking Authority to solicit proposals for project development, management and operations consulting services
- **R2015-01:13** Authorizing the Parking Authority to advertise for a real estate, development and stakeholder liaison consulting services
- **R2015-01:14** Approving a shared service agreement between the Parking Authority and the Camden County Improvement Authority
- **R2015-01:15** Approving contract monitor services for demolition and asbestos removal and all debris removed in accordance with environmental study for non-fair and open project
- **R2015-01:16** Authorizing the acquisition purchase of the property designated as Block 139.02 and Lot 1.01 for development of a public parking project

Roll Call:	Alamo	Yes
	F. Martinez	Yes
	Moore	Yes
	Boucher	Yes
	J. Martinez	Yes

Motion to adopt Resolution 18

R2015-1:18 Resolution to allow budget to be submitted to the State out of time

Motion Boucher and seconded by Jose Martinez

Roll Call: 5-0

PUBLIC COMMENTS: Councilperson Luis A. Lopez, MD spoke in support of the work the Parking Authority has done on behalf of the City and he wanted to attend the meeting to let the Councilmembers know he appreciates and supports their efforts.

REORGANIZATION

The Commissioners reorganized as follows:

Board of Commissioners
Regular Monthly Meeting
February 9, 2015 – 5:30 p.m.

Chairperson:

Commissioner Falio Leyba Martinez made a motion to nominate Councilperson Jose Martinez as Chairperson to the Authority. Commissioner Moore seconded the motion.

Roll Call:	Alamo	Abstain
	F. Martinez	Yes
	Moore	Yes
	Boucher	Yes
	J. Martinez	Yes

Vice Chairperson:

Commissioner Falio Leyba Martinez made a motion to nominate Councilperson Shaneka Boucher as Vice Chairperson to the Authority. Commissioner Moore seconded the motion.

Roll Call:	Alamo	Abstain
	F. Martinez	Yes
	Moore	Yes
	Boucher	Yes
	J. Martinez	Yes

Secretary:

Executive Director Willie Hunter nominated Cheryl Dixon as Secretary. Councilmember Falio Leyba Martinez seconded the motion.

Roll Call:	Alamo	Yes
	F. Martinez	Yes
	Moore	Yes
	Boucher	Yes
	J. Martinez	Yes

Treasurer:

Motion was made by Vice Chair Boucher to table Resolution R2015-1:04. This was seconded by Chairman Martinez

Roll Call: 5-0

ADJOURNMENT

Motion to adjourn made by Chairman Martinez seconded by Commissioner Alamo.
All were in favor.

Meeting adjourned at 6:12 p.m.

Minutes Submitted By:

Board of Commissioners
Regular Monthly Meeting
February 9, 2015 – 5:30 p.m.

Brett Wiltsey, Esq.
DILWORTH & PAXSON

Cheryl Y. Dixon
PARKING AUTHORITY – CITY OF CAMDEN