

**PARKING AUTHORITY OF THE CITY OF CAMDEN
REGULAR BOARD MEETING
OPEN SESSION MINUTES
October 28, 2013**

Commissioners in Attendance:

Chairman Angel L. Alamo, Vice-Chairman Michael B. Jordan, Commissioners: Barry Moore, and Sanders Kendrick, Jr.

Staff & Consultants Attending:

James Zullo, Interim Co-Executive Director
Willie Hunter, Director of Operations
Daniel Bernardin, General Counsel
Albert Green, Authority Accountant
Charles Holmes, Holmes & Co., External Accountant
Rick Adams, Holmes & Co., External Accountant
Joseph Myers, CFDA

Public in Attendance:

None

Meeting was called to order at 6:03 P.M.

Public Notice:

General Counsel stated that the Parking Authority of the City of Camden gave notice of the time, place and date of this meeting by providing such notice by legal advertisement in the Courier-Post Newspaper. Meeting notice statement and agenda was posted on the bulletin board in the lobby of Camden City Hall on Wednesday October 23, 2013 at 11:46 A.M. A copy of the meeting notice was delivered to the Press Room in City Hall (in compliance with Open Public Meetings Law, P.L. 1975, e. 231.)

I. Report of Joe Myers – CFDA

- 1) Mr. Myers reported on holiday activities on the Waterfront and a planned Christmas tree display.
- 2) Mr. Myers reported on the status of parking management agreement renewals.
- 3) Mr. Myers updated the Board on the Riverfront Drive extension scheduled to be completed in the spring.

4) Mr. Myers reported on the proposed ice skating rink. The Riversharks approached CFDA advising that they had a skating rink in a facility in Lancaster, PA and would propose a plan for a rink on the Waterfront, possibly next year.

Motion To Adopt the Minutes of the Board Meeting of September 23, 2013 noting Commissioner Moore's abstention on Resolution R2013-09:51 approving cash disbursements as to Royal Court

Motion by: Commissioner Kendrick and seconded by Vice-Chairman Jordan

Vote: Alamo – Yes
Jordan – Yes
Kendrick – Yes
Martinez – Absent
Moore – Yes

Motion to approve Resolution R2013-10:68 adopting the amended Budget for fiscal year January 1, 2013 to December 31, 2013

Motion by: Chairman Alamo and seconded by Commissioner Moore

Vote: Alamo – Yes
Jordan – Yes
Kendrick – Yes
Martinez – Absent
Moore – Yes

II. Resolutions

Motion to approve the following Resolutions by Consent Agenda

Motion by: Vice-Chairman Jordan and seconded by Commissioner Kendrick

R2013 – 10:64 Approving Cash Disbursements for September 2013 and October 2013 in the amount of \$721,307.55.

R2013 – 10:65 Approving the 2014 Budget for Parking Authority City of Camden.

R2013 – 10:66 Authorizing an Amendment to Resolution R84-12:37 to delete Section 1.16 in the 457 (B) Deferred Compensation Plan Document.

R2013 – 10:67 Authorizing a Closed Session Meeting.

Vote: Alamo – Yes
Jordan – Yes
Kendrick – Yes
Martinez – Absent

Moore – Yes

III. Financial Report

Report of Holmes & Company, LLC

Charles Holmes reviewed the Compiled Financial Statement for September 30, 2013 and 2012 which is included in the Commissioner's Board Agenda Packet. Mr. Holmes noted that revenue was down for the one month period from the previous years due to Susquehanna not sending a bill which is now corrected and paid. Additionally, revenue sharing fees were due for the Pier Lot contract. Operating expenses increased \$87,000.00 for health care expenses and professional services. A net profit was realized over the prior year period due in large part to the Cirque events.

IV. Report of Co-Interim Executive Director Jim Zullo

- 1) Mr. Zullo reported on the audit of the Parking Authority's Deferred Compensation Program. No adverse findings were made.
- 2) The lighting project in the Hinson Waterfront Garage will begin this week.
- 3) The automated parking equipment at the WRTC is operational. The automated parking equipment on Lot 45 is expected to be operational shortly. The automated parking equipment in the Hinson Waterfront Garage goes online Friday. Implementation was delayed so that Cooper and AAQ could distribute access cards.
- 4) Captain Taylor is working on approval for new meters and an ordinance will be prepared and presented to City Council for approval.

V. Old Business

- 1) RFQs for services approved at the September Board Meeting have been published and issued.

Motion to go into Closed Session

Motion by: Commissioner Kendrick and seconded by Vice-Chairman Jordan

Vote: Alamo – Yes
Jordan – Yes
Kendrick – Yes
Martinez – Absent
Moore – Yes

Closed Session was entered at 6:20 P.M.

Commissioners returned to Open Session at 6:40 P.M.

Meeting adjourned at 6:42 P.M.

Minutes Prepared by:

**Daniel A. Bernardin, Esq.
General Legal Counsel &
Board Secretary**