

**PARKING AUTHORITY OF THE CITY OF CAMDEN
REGULAR BOARD MEETING
OPEN SESSION MINUTES
November 25, 2013**

Commissioners in Attendance:

Chairman Angel L. Alamo, Commissioners: Barry Moore, Fatio Leyba Martinez

Staff & Consultants Attending:

James Zullo, Interim Co-Executive Director
Leonard Bier, Interim Co-Executive Director
Willie Hunter, Director of Operations
Daniel Bernardin, General Counsel
Charles Holmes, Holmes & Co., External Accountant
Rick Adams, Holmes & Co., External Accountant
Joseph Myers, CFDA

Public in Attendance:

None

Meeting was called to order at 6:02 P.M.

Public Notice:

General Counsel stated that the Parking Authority of the City of Camden gave notice of the time, place and date of this meeting by providing such notice by legal advertisement in the Courier-Post Newspaper. Meeting notice statement and agenda was posted on the bulletin board in the lobby of Camden City Hall on Wednesday, November 20, 2013 at 2:14 P.M. A copy of the meeting notice was delivered to the Press Room in City Hall (in compliance with Open Public Meetings Law, P.L. 1975, e. 231.)

I. Report of Joe Myers – CFDA

- 1) Mr. Myers reported on the progress of the Riverfront Drive extension and the same should be completed by April, 2014.
- 2) Mr. Myers updated the Board on the New Year's fireworks display. Mayors Redd and Nutter gathered to kickoff the planning. CFDA will work with the Parking Authority and other Waterfront entities to arrange family oriented activities for the 4-6 P.M. early fireworks.
- 3) Mr. Myers reported on the Economic Development Act and anticipated funds for Waterfront development. Camden and three other municipalities are set to receive funds

for residential and commercial retail development. Senator Norcross will hold a kickoff on December 5, 2013 from 8-10 A.M. at Camden County College, Route 70, Cherry Hill.

II. Financial Report

Report of Holmes & Company, LLC

Charles Holmes reviewed the Compiled Financial Statements for October 31, 2013 and 2012 which is included in the Commissioner's Board Agenda Packet. Mr. Holmes noted that liabilities were increased over the previous year. Revenue is up 11% year to date.

III. Resolutions

Motion to approve the following Resolutions by Consent Agenda

Motion by: Commissioner Moore and seconded by Chairman Alamo

R2013 – 11:69 Approving Cash Disbursements for the Balance of the Month of October 2013 and for the Month of November 2013.

R2013 – 11:70 Awarding a Contract with Brent W. Lee & Co. LLC to Audit the 2013 Financial Records.

R2013 – 11:71 Authorizing Award Contract to Daniel A. Bernardin, Esquire for General Counsel Legal Services.

R2013 – 10:67 Authorizing an Agreement for Parking Management Services Between the New Jersey Aquarium and the Parking Authority for the Aquarium Lots.

R2013 – 11:73 Authorizing an Agreement to Purchase a PowerEdge T420 Server System and Tech Support from Dell, Inc.

Vote: Alamo – Yes
Jordan – Absent
Kendrick – Absent
Martinez – Yes
Moore – Yes

Motion To Adopt the Minutes of the Board Meeting of October 28, 2013

Motion by: Commissioner Moore and seconded by Chairman Alamo

Vote: Alamo – Yes
Jordan – Absent

Kendrick – Absent
Martinez – Yes
Moore – Yes

IV. Report of Co-Interim Executive Director Jim Zullo

- 1) Mr. Zullo reported on the lighting retro fit by PSE&G noting that the work will be completed by next week.
- 2) Mr. Zullo updated the Board on the parking meter additions and requests for current meter ordinances from the City.
- 3) Mr. Zullo updated the Board on the car share concept and designating a space for Zip Car or other company on Market Street for a proposed monthly fee of \$1,250.00. Mr. Zullo secured an ordinance used in Philadelphia for this purpose and General Counsel will prepare an ordinance for presentation to City Council.
- 4) The Board discussed the prison lot purchase proposal for the state Treasury Department and continuing negotiations.
- 5) Mr. Zullo discussed suspending parking meter enforcement during the holiday week from December 19, 2013 through January 5, 2014. Enforcement would resume January 6, 2014. Mr. Zullo requested a motion approving the same.

Motion Approving Suspension of Parking Meter Enforcement From December 19, 2013 through January 5, 2014.

Motion by: Commissioner Martinez and seconded by Chairman Alamo

Vote: Alamo – Yes
Jordan – Absent
Kendrick – Absent
Martinez – Yes
Moore – Yes

- 6) Mr. Hunter reported on the need for a dedicated data line to increase Internet speed to accommodate the parking access revenue control equipment and the CCTV system. Mr. Bier estimated the increased cost as \$200-300 monthly. Mr. Hunter requested that the Board approve a motion authorizing solicitation of quotes for a dedicated data line.

Motion Approving Solicitation of Quotes for Installation of a Dedicated Data Line for the PARC and CCTV Systems.

Motion by: Commissioner Martinez and seconded by Chairman Alamo

Vote: Alamo – Yes
Jordan – Absent

Kendrick – Absent
Martinez – Yes
Moore – Yes

V. New Business

1) Mr. Zullo discussed negotiations for the use of the Radio Loft (Dranoff) parking lot for use during Susquehanna Bank Center events. Mr. Zullo requested a motion authorizing the Parking Authority to negotiate for use of the lot.

2) Mr. Hunter presented the request from the District Council Collaborative Board (DCCB) announcing the 3rd Annual Camden Holiday Parade on Tuesday, December 3, 2013 through the University District and Downtown Camden. DCCB requests that the Parking Authority provide parking in the Hinson Waterfront Garage to City residents and event spectators. The parade will begin at 6:30 P.M. and will conclude by 8:30 P.M. DCCB requests that parking be provided free or at a reduced fee. Mr. Hunter recommended the parking be provided free and requested a motion approving the same.

VI. Old Business

1) Commissioner Moore inquired about the replacement of the fleet vehicles. Mr. Hunter reported on the purchases and the Authority is awaiting delivery of the vehicles from the factory. Mr. Hunter will keep the Board advised.

Motion Rejecting the Real Estate, Development and Stakeholder Liaison Services RFQ and the Accounting Services RFQ and Reissuance.

Motion by: Chairman Alamo and seconded by Commissioner Martinez

Vote: Alamo – Yes
Jordan – Absent
Kendrick – Absent
Martinez – Yes
Moore – Yes

Motion Authorizing Negotiations for Use of the Radio Loft (Dranoff) Parking Lot.

Motion by: Chairman Alamo and seconded by Commissioner Martinez

Vote: Alamo – Yes
Jordan – Absent
Kendrick – Absent
Martinez – Yes
Moore – Yes

Motion Authorizing Free Parking in the Hinson Waterfront Garage for the 3rd Annual Camden Holiday Parade on Tuesday, December 3, 2013 as requested by DCCB.

Motion by: Chairman Alamo and seconded by Commissioner Martinez

Vote: Alamo – Yes
Jordan – Absent
Kendrick – Absent
Martinez – Yes
Moore – Yes

Motion to adjourn.

Motion by: Commissioner Martinez and seconded by Chairman Alamo.

Vote: Alamo – Yes
Jordan – Yes
Kendrick – Yes
Martinez – Absent
Moore – Yes

Meeting adjourned at 6:41 P.M.

Minutes Prepared by:

**Daniel A. Bernardin, Esq.
General Legal Counsel &
Board Secretary**