

**PARKING AUTHORITY OF THE CITY OF CAMDEN
REGULAR BOARD MEETING
OPEN SESSION MINUTES
March 24, 2014**

Commissioners in Attendance:

Chairperson Angel L. Alamo, Vice-Chairman Michael B. Jordan and Commissioner Barry Moore

Staff & Consultants Attending:

Willie Hunter, Executive Director
Daniel Bernardin, General Counsel
Brett Wiltsey, Special Counsel
Charles Holmes and Rick Adams, Holmes & Co., External Accountant
Joseph Myers, CFP

Public in Attendance:

Bill Hoag, CGNA
Sonia Rivera Perez, CGNA
Tara Cantania, Zipcar
Toby Chevron, Zipcar

Meeting was called to order at 6:21 P.M.

Public Notice:

Mr. Bernardin stated that the Parking Authority of the City of Camden gave notice of the time, place and date of this meeting by providing such notice by legal advertisement in the Courier-Post Newspaper. Meeting notice statement and agenda were posted on the bulletin board in the lobby of Camden City Hall on Thursday, March 19, 2014 at 12:32 P.M. A copy of the meeting notice was delivered to the Press Room in City Hall (in compliance with Open Public Meetings Law, P.L. 1975, e. 231.)

I. Public Comment

Bill Hoag of the Cooper-Grant Neighborhood Association addressed the board on two proposed parking initiatives: 1) Seeking a change to the city parking meter ordinance to permit installation of 17 parking meters on the south side of Market Street adjacent to the Victor Lofts; 2) Requesting that PACC enter into negotiations with Dranoff for lease of the Radio Lofts parking lot at Cooper Street and N. 2nd Street.

Tara Catania of Zipcar addressed to board regarding Zipcar's interest in Camden and requesting designation of a parking space on the street adjacent to Victor Lofts.

Motion To Adopt the Minutes of the Board Meeting of January 27, 2014

Tabled.

II. Resolutions

Motion to approve the following Resolutions by Consent Agenda:

Motion by: Vice-Chairperson Jordan and seconded by Chairman Alamo.

Discussion

Commissioner Moore inquired regarding the following matters: 1) R2014-03:20 authorizing an increase in daily parking rates to comply and collect the 7% parking surcharge required a City of Camden Ordinance imposing a surcharge on commercial parking facilities; 2) Snow removal expense and payments; 3) competitive quotes for Block N design services. Commissioner Moore's questions were addressed by the Executive Director and the matter proceeded to a vote on the consent agenda.

R2014-03:18 Approving Cash Disbursements for the Balance of the Months of February, 2014 and March, 2014

R2014-03:19 Authorizing parking rate increase on Monthly and Group Parkers due to parking surcharge

R2014-03:20 Authorizing parking rate increase on all Lots round up to the nearest dollar amount due to parking surcharge

R2014-03:21 Authorizing the purchase of Lot 15 not to exceed the amount of \$315,000

R2014-03:22 Authorizing the Award of a contract as a Non-Open and Fair Process for provision of parking planning and design

R2014-03:23 Approving a Lease Agreement with NJEDA West Lot, Block 80, Lot 2.01

R2014-03:24 Approving a Lease Agreement with NJEDA Tech Lot

R2014-03:25 Authorizing the Authority to Hold a Closed session Meeting to Discuss Legal, Personnel and Property Matters

R2014-03:26 Authorizing an Agreement of Sale for Block 139.01, Lot 1

R2014-03:27 Authorizing an Agreement of Sale for Block 152, Lot 2.02

Vote: Alamo – Yes
Jordan – Yes
Kendrick – Absent
Martinez – Absent
Moore – Yes

III. Report of Joe Myers - CFP

- 1) Mr. Myers reported on the parking meter ordinance and working with the City Attorney's office to revise and update ordinance.
- 2) Mr. Myers discussed the upcoming Waterfront season including return of the food trucks, the Graffiti Run event and other expected events in the planning stages. A local artist's event is planned on the former prison site.
- 3) Mr. Myers described the NRTC state program providing businesses with tax credits for neighborhood revitalization. CFP will work with PACC, CGNA and all stakeholders to implement a neighborhood revitalization program.

IV. Financial Report

Report of Holmes & Company, LLC

Charles Holmes reviewed the Compiled Financial Statements for February 28, 2014 and 2013 which is included in the Commissioner's Board Agenda Packet. The Statement of Net Position was described as strong. Revenues were down due in part due to the weather but expenses are also down. Mr. Holmes noted that expenses were being managed well.

V. Old Business

Motion Ratifying Resolution R2014-01:09 which designated Albert Green (who has resigned) as custodian of the Petty Cash Fund and appointing Rick Adams as custodian of the Petty Cash Fund.

Vote: Alamo – Yes
Jordan – Yes
Kendrick – Absent
Martinez – Absent
Moore – Yes

Motion Ratifying Resolution R2013-12:75 increasing software upgrade purchase to an amount not to exceed \$3,620.

Motion by: Vice-Chairperson Jordan and seconded by Chairman Alamo

Vote: Alamo – Yes
Jordan – Yes
Kendrick – Absent
Martinez – Absent
Moore – Yes

Motion Ratifying the Resolution appointing a Director of Operations to reflect voting and approval in open session at the January, 2014 Board Meeting.

VI. Report of Executive Director

Mr. Hunter discussed work being done by the new Director of Operations. Management is preparing for the upcoming season and is hiring seasonal workers. He reported on the status of the computer, office and telephone upgrades. Mr. Hunter discussed the need for an administrative assistant.

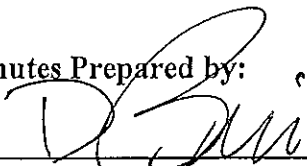
Motion to adjourn.

Motion by: Chairman Alamo and seconded by Commissioner Moore.

Vote: Alamo – Yes
Jordan - Yes
Kendrick – Absent
Martinez – Absent
Moore - Yes

Meeting adjourned at 6:48 P.M.

Minutes Prepared by:



Daniel A. Bernardin, Esq.
General Legal Counsel &
Board Secretary