

**PARKING AUTHORITY OF THE CITY OF CAMDEN
REGULAR BOARD MEETING
OPEN SESSION MINUTES
June 23, 2014**

Commissioners in Attendance:

Chairperson Angel L. Alamo, Vice-Chairman Michael B. Jordan, Commissioner Falio Leyba Martinez and Commissioner Barry Moore

Staff & Consultants Attending:

Willie Hunter, Executive Director
Daniel Bernardin, General Counsel
Brett Wiltsey, Special Counsel
Charles Holmes and Rick Adams, Holmes & Co., External Accountant
Joseph Myers, CFP

Public in Attendance:

Karl R. Walko, CWA Local 1014
Herbert Carter

Meeting was called to order at 6:05 P.M.

Public Notice:

Mr. Bernardin stated that the Parking Authority of the City of Camden gave notice of the time, place and date of this meeting by providing such notice by legal advertisement in the Courier-Post Newspaper. Meeting notice statement and agenda were posted on the bulletin board in the lobby of Camden City Hall on Wednesday, June 18, 2014 at 1:09 P.M. A copy of the meeting notice was delivered to the Press Room in City Hall (in compliance with Open Public Meetings Law, P.L. 1975, e. 231.)

I. Public Comment

CWA Local 1014 President Karl R. Walko appeared before the Board with regard to former employer Herbert Carter, Junior. Mr. Carter was terminated as an employee in the maintenance department. Mr. Walko appeared with Mr. Carter requesting his reinstatement and advising of Union's attention to pursue a grievance if the former employee was not reinstated. The matter was further addressed in Closed Session.

II. Motion To Adopt the Minutes of the Board Meetings of April 28, 2014

Motion by: Commissioner Martinez and seconded by Chairman Alamo

Vote: Alamo – Yes
Jordan – Yes
Martinez – Yes
Moore – Yes

III. Report of Joe Myers - CFP

- 1) Mr. Myers thanked Executive Director Hunter on his work in procuring the Philadelphia 76ers practice facility on the Camden Waterfront. Mr. Myers discussed the impact on parking inventory for SPC events indicating that with the project 450 parking spaces will be lost. CFP is reviewing additional parking options to replace the inventory. Commissioner Martinez also complimented Mr. Hunter on the 76ers practice facility project and stated how pleased he was that the project was coming to the Waterfront.
- 2) Mr. Myers discussed the upcoming Freedom Festival event.

IV. Financial Report

Report of Holmes & Company, LLC

Charles Holmes reviewed the Compiled Financial Statements for May 31, 2014 and 2013 which is included in the Commissioner's Board Agenda Packet. Mr. Holmes highlighted the report stating that revenues were slightly up from last year. Parking meter revenue was down slightly with monthly, daily and special events parking increased over the same period last year. Pay-by-Cell was up 169% indicating that more and more meter parkers were utilizing the Pay-by-Cell. Mr. Holmes advised that expenses were up slightly but personnel costs decreased. The Authority's net position was off approximately \$3,000.00 from last year. Revenue was up \$125,000.00 from last year. Mr. Hunter noted that there was increased revenue last year due to the Cirque event so that this year's revenue represents a significant trending upward for parking revenue.

Motion to go into Closed Session

Motion by: Chairman Alamo and seconded by Vice-Chairman Jordan

Closed Session was entered at 6:35 p.m.

Commissioners returned to Open Session at 7:19 p.m.

V. **Resolutions**

Motion to approve the following Resolutions by Consent Agenda:

Motion by: Commissioner Martinez and seconded by Chairman Alamo.

R2014-06:43 Approving Cash Disbursements for the Balance of the Months of May, 2014 and for the Month of June, 2014 (Moore abstention on Royal Court)

Discussion

1. Commissioner Moore inquired regarding maintenance to the elevator due to flooding. Management advised that the proposed work was both elevator maintenance and corrective action for the flooding.
2. Commissioner Moore inquired regarding two bills in one month for the computer consultant and was advised that the first bill was for a previous month that the vendor did not submit before the deadline.
3. Commissioner Moore inquired regarding the legal bill to Rudermann and Glickman for labor law opinions. It was advised that Mr. Wiltsey will handle labor law issues going forward.
4. Commission Moore abstained from the Royal Court resolution.
5. Commissioner Martinez abstained on the Camden County Juror Parking Agreement.

R2014-06:44 Resolution commending Mr. Sanders Kendrick for his years of service as a Commissioner of the parking Authority of the City of Camden

R2014-06:45 Authorizing the repairs to the Elevators for a sum not to exceed \$36,000.00.

R2014-06:46 Authorizing the contract with Richard N. Best Associates, Inc. to provide and install upgraded Parking Access and Revenue Control Equipment for Lot 10.

R2014-06:47 Approving Parking Agreement with County of Camden for parking for Superior Court Jurors in Camden County (Martinez abstention)

R2014-06:48 Authorizing a one year agreement between the Parking Authority and Homeport Alliance for the USS Battleship

R2014-06:49 Approving a corrective action plan for the Audit Recommendations in the 2013 Audit Report

R2014-06:50 Authorizing the Parking Authority to institute condemnation proceedings regarding the Commerce Building

R2014-06:51 Authorizing retention of an engineering firm to prepare specifications for the demolition of the Commerce Building in an amount not to exceed \$25,000.00

Vote: Alamo – Yes
Jordan – Yes
Martinez - Yes
Moore – Yes

Motion authorizing a flat sum one year payment to Dolente (Art Metalcraft) for use of Art Metalcraft property for SBC event parking.

Motion by: Martinez and seconded by Vice-Chairman Jordan

Vote: Alamo – Yes
Jordan – Yes
Martinez – Yes
Moore – Yes

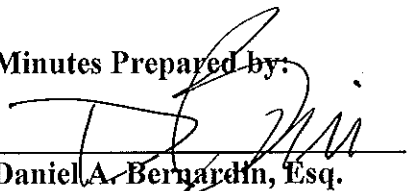
Motion to adjourn.

Motion by: Vice-Chairman Jordan and seconded by Commissioner Moore.

Vote: Alamo – Yes
Jordan - Yes
Martinez – Yes
Moore - Yes

Meeting adjourned at 7:27 P.M.

Minutes Prepared by:



Daniel A. Bernardin, Esq.
General Legal Counsel &
Board Secretary