

**PARKING AUTHORITY OF THE CITY OF CAMDEN
REGULAR BOARD MEETING
OPEN SESSION MINUTES
April 28, 2014**

Commissioners in Attendance:

Chairperson Angel L. Alamo, Vice-Chairman Michael B. Jordan, Commissioner Falio Leyba Martinez and Commissioner Barry Moore

Staff & Consultants Attending:

Willie Hunter, Executive Director
Daniel Bernardin, General Counsel
Brett Wiltsey, Special Counsel
Brent Lee, Auditor
Charles Holmes and Rick Adams, Holmes & Co., External Accountant
Joseph Myers, CFP

Public in Attendance:

Marissa Adams

Meeting was called to order at 6:17 P.M.

Public Notice:

Mr. Bernardin stated that the Parking Authority of the City of Camden gave notice of the time, place and date of this meeting by providing such notice by legal advertisement in the Courier-Post Newspaper. Meeting notice statement and agenda were posted on the bulletin board in the lobby of Camden City Hall on Thursday, April 22, 2014 at 1:57 P.M. A copy of the meeting notice was delivered to the Press Room in City Hall (in compliance with Open Public Meetings Law, P.L. 1975, e. 231.)

I. Motion To Adopt the Minutes of the Board Meetings of January and March, 2014

Motion by: Chairman Alamo and seconded by Vice-Chairman Jordan

Vote: Alamo – Yes
Jordan – Yes
Martinez – Yes
Moore – Yes

II. Public Comment

Marissa Adams was present but had no questions or comments.

III. Report of Auditor Brent Lee

Auditor Brent W. Lee presented the 2013 Audit Report for approval and reviewed the Audit Report with the Commissioners rendering an unmodified opinion that the financial statements of the Parking Authority in all material respects are in good shape. Mr. Lee noted that revenue and collections have increased over the previous year due largely to the Cirque du Soleil events.

IV. Financial Report

Report of Holmes & Company, LLC

Charles Holmes reviewed the Compiled Financial Statements for March 31, 2014 and 2013 which is included in the Commissioner's Board Agenda Packet. The Statement of Net Position was described as strong with a revenue increase of 8.5% over the prior year. Commissioner Martinez inquired about the pay-by-cell program and was advised by Mr. Hunter that the program is now city-wide.

V. Resolutions

Special Counsel Brett Wiltsey requested an add-on Resolution for the lot sale to NJEDA and asked the Board to approve reimbursement to Cooper's Ferry Partnership for environmental work and other studies expense as well as a 3% fee to Cooper's Ferry Partnership for efforts expended for the sale of the lot. The Resolution was designated as R2014-04:42.

Motion to approve the following Resolutions by Consent Agenda:

Motion by: Vice-Chairperson Jordan and seconded by Chairman Alamo.

R2014-04:27 Approving Cash Disbursements for the Balance of the Months of March, 2014 and April, 2014

R2014-04:28 Accepting the Annual Audit for the Year Ending December 31, 2013 as prepared by Brent W. Lee Certified Public Accountant

R2014-04:29 Approving a Parking Lease Agreement between the Parking Authority of the City of Camden and Carl R. Dolente and Cesare R. Dolente (Art Metalcraft)

R2014-04:30 Authorizing an Agreement between South Jersey Port Corporation and the City of Camden Parking Authority

R2014-04:31 Authorizing Proprietary purchase of Parking Access Revenue Control Systems

R2014-04:33 Authorizing and Ratifying Cash Management Plan for 2014

R2014-04:34 Approving an Agreement between the Parking Authority of the City of Camden and Cooper's Ferry Partnership for a joint landscaping project for the Camden Waterfront

R2014-04:35 Approving an Agreement for new telephone system for a term of three (3) years

R2014-04:36 Authorizing the negotiation for the purchase and/or condemnation of the Commerce Building, and to solicit fair and open bids and the hiring of professionals for appraisals, environmental services and surveys

R2014-04:37 Authorizing the design of a mixed use parking garage to be constructed on the Commerce Building Site

R2014-04:38 Approving the writing off of uncollectible accounts receivable revenue

R2014-04:39 Approving a Contract with Trent Middleton for the position of Director of Operations

R2014-04:40 Authorizing an Agreement with Camden Baseball, LLC and the Parking Authority of the City of Camden

R2014-04:41 Approving an award for Contract for Civil Engineer

R2014-04:42 Authorizing Reimbursement to Cooper's Ferry Partnership for environmental expense and a 3% fee on the sale of lot to NJEDA

Vote: Alamo – Yes
Jordan – Yes
Martinez - Yes
Moore – Yes

VI. Report of Joe Myers - CFP

- 1) Mr. Myers reported on the start of the season next week, including Riversharks Baseball and the concert season. Director of Operations Middleton is working on updated signage and authority preparation.
- 2) Mr. Myers discussed additional events including the Graffiti Run event and the July 4th Freedom Fest.

- 3) Mr. Myers described for the Board CFP's efforts on the lot sale to NJEDA and appreciated the Board's consideration of the request for cost reimbursement and a fee on the sale.

VII. Report of Executive Director

Mr. Hunter discussed the need for relocation of the pizza business in the Commerce Building and requested Board approval for professional relocation assistance in an amount not to exceed \$10,000

Motion to approve retaining professional relocation services for relocation of the pizza business on condemnation of the Commerce Building lot

Motion by: Commissioner Martinez and seconded by Commissioner Moore

Vote: Alamo – Yes
Jordan – Yes
Martinez – Yes
Moore – Yes.

Mr. Hunter discussed replacement of the PSX machine which was run over and damaged. \$4,644 was paid by insurance. Mr. Hunter requested authority to replace with Hamilton revenue access equipment

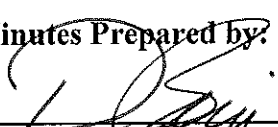
Motion to adjourn.

Motion by: Chairman Alamo and seconded by Commissioner Moore.

Vote: Alamo – Yes
Jordan - Yes
Martinez -- Yes
Moore - Yes

Meeting adjourned at 6:54 P.M.

Minutes Prepared by:



Daniel A. Bernardin, Esq.
General Legal Counsel &
Board Secretary