

**PARKING AUTHORITY OF THE CITY OF CAMDEN
REGULAR MONTHLY BOARD MEETING
OPEN SESSION MINUTES
MONDAY, AUGUST 25, 2025, AT 2:00 PM**

Commissioners in Attendance:

Chairman – Jose Martinez
Commissioner – Tasha Gainey
Commissioner – Mary Espinal
Commissioner – Troy Still

Staff and Consultants Attending:

Brett Wiltsey, General Counsel – Obermayer, Rebmann, Maxwell & Hippel LLP
Steve Kovacs – Holmes & Co.

Public Notice:

The Regular Monthly Meeting of the Parking Authority of the City of Camden was legally advertised in the Courier-Post Newspaper, and the Meeting Notice Statement and Agenda were posted on PACC website on Friday, August 22, 2025.

Roll Call:

Chairman Martinez	Here
Vice-Chairman Muhammad	Absent
Commissioner Espinal	Here
Commissioner Gainey	Delayed Arrival – 2:07pm
Commissioner Still	Here

Public Comment:

No public comment.

Adoption of the Minutes:

Minutes of July 28, 2025 – Motion by Commissioner Still, second by Commissioner Espinal. All in favor.

Consultation Reports:

Steve Kovacs – Spoke about revenue for July 2025. The revenue for the month of July 2025 is \$334,374.98 compared to \$496,257.13 in July 2024. Expenses for the month of July 2025 are \$343,997.55 compared to \$325,555.74 in July 2024. There is an excess of expenses over revenue for the month of July 2025 of (\$9,622.57).

The year-to-date revenue through July 2025 is \$1,902,419.74 compared to \$2,425,938.85 in July 2024. The year-to-date expenses through July 2025 are \$2,196,718.31 compared to \$2,126,287.52 in July 2024. The year-to-date excess of expenses over revenue through July 2025 is (\$294,298.57).

Executive Director’s Report:

Administration is currently overseeing the coordination of parking lot surface repairs and is engaging with each department to verify that all assigned responsibilities are being met and that any concerns are properly addressed.

The Enforcement Department has initiated training for two newly appointed enforcement officers while continuing to monitor and address areas requiring heightened attention throughout the city. Enforcement efforts also remain focused on the regulation of permit-only lots in order to deter and eliminate unauthorized parking.

The Maintenance Department is conducting daily cleaning of parking facilities and utilizing updated landscaping equipment to ensure that all lots are maintained in an efficient and professional manner. Additionally, maintenance personnel are continuing the systematic repair of parking meters citywide to guarantee that all units remain fully operational.

Adoption of Resolutions:

R2025-08:53 through R2025-08:58 – Motion to Approve as a Consent Agenda made by Vice Chairman Muhammad, second by Commissioner Gainey; Approved unanimously.

Roll Call:

Martinez	Yes
Gainey	Yes
Espinal	Yes
Muhammad	Absent
Still	Yes

- **R2025-08:53** – The Parking Authority of the City of Camden Approving Cash Disbursements for the Balance of the Month of July 2025 and August 2025
- **R2025-08:54** – The Parking Authority of the City of Camden Authorizing the Approval of the Revised Employee Manual

- **R2025-08:55** – The Parking Authority of the City of Camden Authorizing the Renewal of the Camden County Municipal Joint Insurance Fund Membership
- **R2025-08:56** – The Parking Authority of the City of Camden Approving Payment to Laramie PA for a Waterfront Parking Study and Survey
- **R2025-08:57** – The Parking Authority of the City of Camden Authorizing the Authority to Hold a Closed Session Meeting to Discuss Legal, Personnel, and Property Matters
- **R2025-08:58 (Walk-On)** – The Parking Authority of the City of Camden Approving and Administration Fee for Online Parking Permit System

Old Business:

None.

New Business:

None.

Adjournment:

Motion to adjourn made by Chairman Martinez, second by Commissioner Espinal.

All were in favor.

Meeting adjourned at 2:11 pm.