

**PARKING AUTHORITY OF THE CITY OF CAMDEN  
REGULAR MONTHLY BOARD MEETING  
OPEN SESSION MINUTES  
MONDAY, MAY 19, 2025, AT 2:00 PM**

**Commissioners in Attendance:**

Chairman – Jose Martinez  
Vice Chairman – Jasper Muhammad  
Commissioner – Troy Still  
Commissioner – Mary Espinal

**Staff and Consultants Attending:**

Brett Wiltsey – Obermayer, General Counsel  
Joe Meyers – Camden Community Partnership  
Steve Kovacs – Holmes & Co.

**Public Notice:**

The Regular Monthly Meeting of the Parking Authority of the City of Camden was legally advertised in the Courier-Post Newspaper and the Meeting Notice Statement and Agenda were posted on PACC website on Friday, May 16, 2025.

**Roll Call:**

Chairman Martinez	Here
Vice-Chairman Muhammad	Delayed Arrival – 2:03pm
Commissioner Espinal	Here
Commissioner Gainey	Absent
Commissioner Still	Here

**Public Comment:**

No public comment.

**Adoption of the Minutes:**

Minutes of April 28, 2025 – Motion by Chairman Martinez, second by Commissioner Espinal. All in favor.

**Consultation Reports:**

Joe Meyers – Spoke to Chairman Martinez regarding graduations and the start of regular concerts thereafter. Coordinating inventory for each individual show and preparing parking lots. The county will begin special events weekly at Wiggins Park.

Steve Kovacs – Spoke about revenue for April 2025. The revenue for the month of April 2025 is \$238,707.10 compared to \$299,213.35 in April 2024. Expenses for the month of April 2025 are \$310,315.33 compared to \$230,581.15 in April 2024. There is an excess of expenses over revenue for the month of April 2025 of \$71,608.23.

The year-to-date revenue through April 2025 is \$1,106,259.35 compared to \$1,290,071.37 in April 2024. The year-to-date expenses through April 2025 are \$1,246,731.71 compared to \$1,193,087.33 in April 2024. The year-to-date excess of expenses over revenue through April 2025 is \$140,472.36.

**Executive Director’s Report:**

PACC is preparing to refresh the elevator areas in the Hinson Garage by scheduling painting of the lobby walls and railings and ensuring the area is properly cleaned. Also, new fencing was installed along the perimeter of Lot 21. We are working closely with Live Nation to ensure that all parking lots are ready for the parking season.

Enforcement officers are enforcing areas throughout the city that require extra attention. They are also continuing to enforce “permit only” parking lots and residential permits to eliminate illegal parking.

Maintenance is preparing parking lots for the concert season by landscaping and installing proper signage. They are also continuing to repair parking meters throughout the city to ensure that all meters are properly functioning.

**Adoption of Resolutions:**

**R2025-05:41 through R2025-05:49** – Motion to Approve as a Consent Agenda made by Chairman Martinez, second by Vice Chairman Muhammad; Approved unanimously.

**Roll Call:**

Martinez	Yes
Gainey	Yes
Espinal	Yes
Muhammad	Yes
Still	Absent

- **R2025-05:41** – The Parking Authority of the City of Camden Approving Cash Disbursements for the Balance of the Month of April 2025 and May 2025
- **R2025-05:42** – The Parking Authority of the City of Camden Authorizing Late Submission of Budget to the State of New Jersey
- **R2025-05:43** – The Parking Authority of the City of Camden Approving M&C Insurance Agency as Risk Management Consultant
- **R2025-05:44** – The Parking Authority of the City of Camden Authorizing KSBENN to Provide Painting Services for the Hinson Garage
- **R2025-05:45** – The Parking Authority of the City of Camden Authorizing “Parky,” Parking Made Easy, to Facilitate Collection and Processing of Parking Fares
- **R2025-05:46** – The Parking Authority of the City of Camden Approving the Camden Special Services District for Landscaping Services
- **R2025-05:47** – The Parking Authority of the City of Camden Site License Agreement Hinson Garage
- **R2025-05:48** – The Parking Authority of the City of Camden Writing Off Uncollectable Accounts Receivable and Approving Cancelled and Voided Checks
- **R2025-05:49** – The Parking Authority of the City of Camden Authorizing the Authority to Hold a Closed Session Meeting to Discuss Legal, Personnel, and Property Matters

**Old Business:**

None.

**New Business:**

None.

**Adjournment:**

Motion to adjourn made by Chairman Martinez, second by Vice-Chairman Muhammad.

**All were in favor.**

**Meeting adjourned at 2:12 pm.**