

**PARKING AUTHORITY OF THE CITY OF CAMDEN
REGULAR MONTHLY BOARD MEETING
OPEN SESSION MINUTES
MONDAY, OCTOBER 27, 2025, AT 2:00 PM**

Commissioners in Attendance:

Chairman – Jose Martinez
Vice Chairman – Jasper Muhammad
Commissioner – Tasha Gainey
Commissioner – Troy Still

Staff and Consultants Attending:

Willie Hunter, Executive Director – PACC
Brett Wiltsey, General Counsel – Obermayer, Rebmann, Maxwell & Hippel LLP
Steve Kovacs – Holmes & Co.
Joe Meyers – Camden Community Partnership

Public Notice:

The Regular Monthly Meeting of the Parking Authority of the City of Camden was legally advertised in the Courier-Post Newspaper, and the Meeting Notice Statement and Agenda were posted on PACC website on Friday, October 24, 2025.

Roll Call:

Chairman Martinez	Here
Vice-Chairman Muhammad	Here
Commissioner Espinal	Absent
Commissioner Gainey	Here
Commissioner Still	Here

Public Comment:

No public comment.

Adoption of the Minutes:

Minutes of August 25, 2025 – Motion by Chairman Martinez, second by Vice Chairman Muhammad. All in favor.

Consultation Reports:

Steve Kovacs – Spoke about revenue for September 2025. The revenue for the month of September 2025 is \$323,305.82 compared to \$376,605.32 in September 2024. Expenses for the month of September 2025 are \$253,564.10 compared to \$284,478.86 in September 2024. There is an excess of revenue over expenses for the month of September 2025 of \$69,741.72.

The year-to-date revenue through September 2025 is \$2,510,144.85 compared to \$3,207,929.93 in September 2024. The year-to-date expenses through September 2025 are \$2,775,072.88 compared to \$2,758,034.43 in September 2024. The year-to-date excess of expenses over revenue through September 2025 is (\$264,928.03).

Joe Meyers – Discussing parking for the next concert season with Dionne Banks and Director Hunter – particularly the upgrade of current inventory and expansion in the Port District and Third Street (east side) by acquiring empty lots owned by the City of Camden for the 2026 and 2027 concert season.

Executive Director's Report:

The Administration Department focused on overall operational efficiency and compliance this month. Staff reviewed parking policies and updated administrative procedures to align with current goals. Meetings were held with department heads to address ongoing projects and employee performance evaluations.

The Enforcement Department continued to monitor all public lots and metered areas to ensure compliance with parking regulations. Efforts were concentrated in high-traffic areas and permit-only lots to reduce illegal parking and improve space turnover. Officers received refresher training on citation accuracy.

The Maintenance Department performed routine cleaning of parking lots, removal of debris, and upkeep of landscaping areas. Several surface repairs and fence adjustments were completed. Lighting inspections were conducted to improve safety and visibility across all lots. Planning is underway for seasonal maintenance, including weatherproofing and snow-prep measures for the upcoming winter months.

Maintenance continued the inspection, repair, and calibration of parking meters to ensure full functionality. Digital payment upgrades via the Parky system have enhanced customer convenience and operational efficiency. Additional Parky signs were installed in the area of Camden City Hall to clearly identify and guide users through the updated parking payment system.

Adoption of Resolutions:

R2025-10:59 through R2025-10:66 – Motion to Approve as a Consent Agenda made by Chairman Martinez, second by Vice Chairman Muhammad; Approved unanimously.

Roll Call:

Martinez	Yes
Gainey	Yes
Espinal	Absent
Muhammad	Yes
Still	Yes

- **R2025-10:59** – The Parking Authority of the City of Camden Approving Cash Disbursements for the Balance of the Month of August 2025 and September 2025
- **R2025-10:60** – The Parking Authority of the City of Camden Approving Cash Disbursements for the Balance of the Month of September 2025 and October 2025
- **R2025-10:61** – The Parking Authority of the City of Camden Approving Contract for Internet Access and LAN Services with MCI Communications Services LLC d/b/a Verizon Business Services
- **R2025-10:62** – The Parking Authority of the City of Camden Sale of Parking Authority Property Known as “Block N” to Camden County Improvement Authority (“CCIA”)
- **R2025-10:63** – The Parking Authority of the City of Camden Approving Increase in Parking Permit Fees
- **R2025-10:64** – The Parking Authority of the City of Camden Approving Amendment No. 1 to Option Agreement for Sale of Property
- **R2025-10:65 (Walk-On)** – The Parking Authority of the City of Camden Authorizing a Cash Management Plan
- **R2025-10:66** – The Parking Authority of the City of Camden Authorizing to Hold a Closed Session Meeting to Discuss Legal, Personnel, and Property Matters

Old Business:

None.

New Business:

None.

Adjournment:

Motion to adjourn made by Chairman Martinez, second by Vice Chairman Muhammad.

All were in favor.

Meeting adjourned at 2:16 pm.