

**PARKING AUTHORITY OF THE CITY OF CAMDEN
REGULAR MONTHLY BOARD MEETING
OPEN SESSION MINUTES
TUESDAY, DECEMBER 18, 2018 @ 12PM**

Commissioners in Attendance:

Chairperson Jose Martinez, Jr.
Commissioner Mary Espinal
Commissioner Jasper Muhammad

Staff and Consultants Attending:

Willie E. Hunter, Sr., Executive Director
Brett Wiltsey, Esq. — Dilworth Paxson LLP — Special Counsel
Charles Holmes- Accounting Support
Joe Myers

Others Present

Karl Wilko
Jonathan Latko

Meeting called to order at 12:00 p.m.

Roll Call:

Chairman Martinez	Here
Vice-Chairman Alamo	Absent
Commissioner Boucher	Absent
Commissioner Espinal	Here
Commissioner Muhammad	Here

Public Notice:

Mr. Wiltsey stated that the Parking Authority of the City of Camden gave notice of the time, place and date of this meeting by providing such notice by legal advertisement in the Courier Post Newspaper. A copy of the meeting notice was delivered to the Press Room in City Hall (in compliance with Open Public Meetings Law, P.L. 1975 e. 231)

Public Comment:

Karl Wilko

- Any temp employees on payroll
- No response to my October 9th letter
- Any work performed on the 2017-11:72 resolution the board approved it. I understand she was here asking questions.
- Any landscaping contracts by PACC for 2018. (Any grass cutting)
- What is Lois Hill title

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- Hourly wage for cashier is \$15.17 but Lois is being paid \$15.97. Was anyone else offered the job? Did it go by seniority?
- Meters can't be read they are too cloudy what's being done.
- Budget has 45 people listed who are they
- Are there set hours for management employees? Hours and days are not clear
- Internet not current. It does not have 2018 Adopt budget, names and mailing address for management is not on there
- Why the cost is for Administrative so high compared to New Brunswick. PACC is just under 5 million and New Brunswick is 20 million and it's bigger.

Jonathon Latko & Louis G

- Increased enforcement in area, got the gate fixed on lot 13 and I am thankful for that.
- Street sweeping- American Water does not give enough notice on when they will be out. PACC puts it on there website when they find out but I have contacted American Water and they are not sure when they would be coming out all the time. We need better notice so we can get the street cleaned.
- Splitting of Zone- I would like to know what we need to do to get this done for 2020. Louis and I have talked about this and I think it would work since he is looking to add street in North Camden.
- Also what do we need to do to add parking on 00 Penn Street
- I would like to remove the 1 hour parking on the side where the homes are
- We need to seat down with City Council and PACC so we can go over the next steps

Adoption of the Minutes:

Called for a motion to approve the Minutes of October 2018 meeting. Motion by Chairman Martinez, seconded by Commissioner Muhammad

Roll Call:

Martinez	Yes
Espinal	Yes
Muhammad	Yes

Executive Director and Consultation Reports

Joe Myers

- Events for the toy drive and New Year’s Eve events are what I am working with PACC on right now
- We are going over inventory for the 7200 parking spaces we provided Live Nation for the concert season that will be starting back up in no time.

Charles Holmes- Account Support

- Expenses are down across the board
- Personal expense down 5%
- Administrative cost down 9%

Willie Hunter

- Block N putting more monthly parkers on lot to increase revenue for now
- Digital meters –reports are being generated as to where they would go
- Operational Manager has started
- Working with DPW on Cooper Street for loading zone

ADOPTION OF RESOLUTIONS:

Request that Resolutions **R2018-12:62 – R2018-12:69** be considered as a consent agenda

Motion by Commissioner Muhammad and seconded by Chairman Martinez

Roll Call

Martinez	Yes
Espinal	Yes
Muhammad	Yes

- **R2018-12:62** – The Parking Authority of the City of Camden Approving Cash Disbursements for the Balance of the Month of October 2018 and for the month of November 2018
- **R2018-12:63** – The Parking Authority of the City of Camden Awarding a Contract for a Project Entitled “Hinson Garage Restoration”

- **R2018-12:64** – The Parking Authority of the City of Camden Authorizing the Parking Authority of the City of Camden to enter into a cooperative pricing agreement with the Educational Services Commission of New Jersey to participate in the Educational Services Commission of New Jersey Cooperative Pricing System
- **R2018-12:65** – Parking Authority of the City of Camden Authorizing the Purchase of a Utility Vehicle From Farmrite, Inc. Through a Contract Awarded by the Sourcewell Cooperative Purchasing Agency
- **R2018-12:66**- The Parking Authority of the City of Camden Authorizing the Parking Authority of the City of Camden to Participate in the Sourcewell Cooperative Pricing System
- **R2018-12:67**- The Parking Authority of the City of Camden Authorizing A Site License Agreement for Parking on the Block N Redevelopment Site
- **R2018-12:68**- The Parking Authority of the City of Camden Authorizing Qualifying Firm for Professional Services Contract Pursuant to a Fair & Open RFQ Process
- **R2018-12:69**-The Parking Authority of the City of Camden Amending a Professional Services Contract for the Preparation of Bid Specifications for “Block N” Site Remediation

Motion to approve consent agenda resolutions by Commissioner Muhammad seconded by Chairman Martinez

Roll Call

Martinez	Yes
Espinal	Yes
Muhammad	Yes

- **R2018-12:70**- The Parking Authority of the City of Camden to Amend the Budget of the Parking Authority of the city of Camden Prior to Adoption for the Calendar Year 2019

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Motion to approve resolution by Chairman Martinez second by Commissioner Muhammad

Roll Call

Martinez	Yes
Espinal	Yes
Muhammad	Yes

OLD BUSINESS

None.

NEW BUSINESS

None.

ADJOURNMENT

Motion to adjourn made by Chairman Martinez and seconded Commissioner Muhammad

All were in favor

Meeting adjourned at 12:38 pm