

**Parking Authority City of Camden
Regular Monthly Board Meeting – Open Session Minutes**

Monday, April 24, 2017 – 6:00 PM

Commissioners Present

Chairman Jose Martinez, Jr.

Commissioner Angel Alamo-not present during roll call; late arrival at the conclusion of meeting

Commissioner Mary Espinal

Commissioner Jasper Kane

Commissioner Shaneka Boucher

Staff and Consultants Present

Brett Wiltsey, Esq., Dilworth & Paxson

Edward McMaster, PACC Accountant

Others Present

The Meeting was called to order at 6:04 PM.

Mr. Wiltsey read aloud the Public Notice Meeting Statement, stating that

This is the regularly scheduled Monthly Meeting of the Parking Authority of the City of Camden, which was legally advertised in The Courier Post newspaper and the Meeting Notice Statement and Agenda were posted on the bulletin board in the lobby of City Hall on Wednesday, April 19, 2017 at 10:27 AM. A copy was also delivered to the Press Room in City Hall in compliance with the Open Public Meetings Law.

There were no public comments.

Director's and Consultant's Reports

• **Willie Hunter – Executive Director**

- Director briefly reviewed his director's report, which was distributed in everyone's board packets. He quickly touched on a few key points in the report. He stated that the Parking Authority had received two quotes for a line striper to restripe the garage and parking lots. He said that a new agreement was underway to add one hundred fifteen spaces to the parking inventory for concert season. Mr. Hunter mentioned that the renovations to the administration heating system that had been previously approved had begun. He also explained that the Parking Access control equipment had been ordered for the City Hall project and the Parking Authority was able to use an unused part from Lot 10. He said that new

radios had been ordered, and that the new meter program was anticipated to be implemented within the next thirty days.

- Commissioner Boucher stated that Mr. Hunter's report was a really good report.

Mr. Wiltsey asked if there any questions or reports. Hearing none, he suggested they move on to the adoption of the March 2017 minutes.

As the Commissioners reviewed the March 2017 minutes, Mr. Wiltsey noted that Commissioner Espinal was not in attendance at the March 2017 meeting so she would have to abstain from the adoption of the minutes.

Adoption of the March 2017 Minutes

Mr. Wiltsey asked for a motion to adopt the March 2017 minutes.

Chairman Martinez made a motion.

Commissioner Boucher seconded.

Mr. Wiltsey asked that all in favor say "aye". All were in favor.

Adoption of the Resolutions

Mr. Wiltsey asked the Chairman if he would like to proceed with a consent agenda and Chairman Martinez agreed. Mr. Wiltsey asked if there were any questions or comments on any of the resolutions that were presented.

Hearing none, Mr. Wiltsey asked for a motion to adopt the resolutions.

Chairman Martinez made the motion.

Commissioner Boucher seconded.

Chairman Martinez – yes

Commissioner Boucher – yes

Commissioner Espinal – yes

Commissioner Kane – yes

- **R2017-04:36** Approving Cash Disbursements for the Balance of the Month of March 2017 and for the Month of April 2017
- **R2017-04:37** Approving the Purchase of a Graco LineLazer 3400 Airless Line Stripper to Paint Lines on the Parking Lots and in the Garage
- **R2017-04:38** Approving a Parking License Agreement between the Parking Authority of the City of Camden and Camden International Commodities Terminal, LLC.
- **R2017-04:39** Approving the Purchase and Installation of new Light Fixtures and Ballasts for the Hinson Garage over Delaware Avenue.
- **R2017-04:40** Authorizing a Memorandum of Understanding for the 2017 Downtown Waterfront Landscaping & Maintenance

New Business

- There was none reported

Old Business

- There was none reported

Mr. Wiltsey asked for a motion to adjourn.

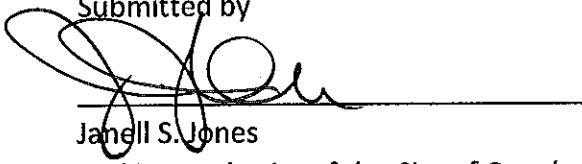
Chairman Martinez made a motion.

Commissioner Boucher seconded.

All were in favor.

The open session of the meeting was adjourned.

Submitted by

A handwritten signature in black ink, appearing to read 'Janell S. Jones', is written over a horizontal line. The signature is stylized and cursive.

Janell S. Jones

Parking Authority of the City of Camden

Parking Authority of the City of Camden
April 24, 2017

Resolution	Brief description	A	D	N	T	Mayor Approval	
						YES	NO
PA# R2017-04:36	Approving Cash Disbursements for the Balance of the Month of March 2017 and for the Month of April 2017	X					
PA# R2017-04:37	Approving the Purchase of a Graco LineLazer 3400 Airless Line Striper to Paint Lines on the Parking Lots and in the Garage	X					
PA# R2017-04:38	Approving a Parking License Agreement between the Parking Authority of the City of Camden and Camden International Commodities Terminal, LLC.	X					
PA# R2017-04:39	Approving the Purchase and Installation of new Light Fixtures and Ballasts for the Hinson Garage over Delaware Avenue.	X					
PA# R2017-04:40	Authorizing a Memorandum of Understanding for the 2017 Downtown Waterfront Landscaping & Maintenance	X					

Approved by: _____

Date: _____

The Honorable Dana L. Redd, Mayor – City of Camden